

Borough Council Meeting Minutes

February 9th, 2026

Municipal Building Council Chambers

The Council meeting opened at 4:30 PM with Borough Council President Matt Moore presiding. The Pledge of Allegiance was recited by all present. Prayer was recited by Jim Steele.

ROLL CALL

Matt Moore, Robert Barlett, Scott Gutshall, Jacob “Jake” Flood and Jim Steele were present. Larry “Heavy” Searer and Lisa Knudson were absent. Mayor Deb Bargo and Police Chief Dave Clemens were present.

AMENDMENTS TO THE COUNCIL AGENDA

r. Approve Lepley Electric Police expenditure be added to the Agenda.

On a motion made by Scott Gutshall and seconded by Bob Barlett, Council unanimously voted to add to the Agenda Lepley Electric’s Police expenditure.

s. Approve One Stop expenditure be added to the Agenda.

On a motion made by Scott Gutshall and seconded by Jake Flood, Council unanimously voted to add to the Agenda One Stop’s expenditure.

t. Approve Interim Pennvest Reimbursement.

On a motion made by Scott Gutshall and seconded by Jim Steele, Council unanimously voted to add to the Agenda Interim Pennvest Reimbursement.

PUBLIC COMMENT

- a. Lewistown Chapter Order of Eastern Star Ed Glance spoke about their Non-Profit and what they do. They are looking to conduct meetings at the Community Center Monthly starting on 3/16/26 and are requesting some closet space for storage.
- b. Nikki Trutt with Lewistown Softball Association spoke about the 10-year lease proposal at Green Gables Field. The Association would make field improvements but are requesting the Borough to maintain the mowing and trash. Mark Remy stated we would need to look at our current lease agreement and draft another for a long-term lease.

CONSENT AGENDA

The following are routine, procedural, and informational non-controversial items and do not appear to require discussion or explanation prior to the Council's action. These items will be acted upon by one motion unless any member of Council desires to move an item to the Regular Agenda for further discussion.

- a. Approval of Council Meeting Minutes: January 5, 2026 & February 2, 2026
- b. Approval of Finance Meeting Minutes: February 5, 2026
- c. Approval of Schedule of Bill's: January 2026
- d. Approval of Treasurer's Report: January 2026
- e. Approval of Tax Collector's Report: January 2026

On a motion made by Jim Steele and seconded by Scott Gutshall, Council by unanimous vote approved Consent Agenda items a, b, c, d, and e.

REPORTS

A. Fire Chief

None

B. FAME EMS Chief Report

1. Bob Barlett stated that there have been several fires in the Borough and on behalf of the Chief and himself that everyone did a tremendous job in their duties.
2. Katelyn Rauch spoke and briefed everyone on the cleanup and status of the fires that occurred.
3. Mike Coldren reported that there were 8,552 calls made in 2025 and 2,821 were in the Lewistown Borough. He also stated in January of 2026 there is a total of 749 calls and 243 were in the Lewistown Borough. During the snowstorm the FAME EMS ran 47 calls.

C. Mayor Report

1. Mayor Deb Bargo spoke on the success of community festivals and activities over the past few months held in the Lewistown Borough.

D. Police Chief Report

1. Chief Dave Clemens spoke about the LPD Annual Report for 2025. There were 4,824 calls for service which included 365 criminal arrests, 599 traffic citations, 220 non-traffic citations and 150 traffic crashes investigated. He highlighted Grants including CODY pathfinder transition, ARIDE training and Accreditation Grant awarding for 2024-2025. Chief reviewed the department vehicles and training that was completed. A current roster was provided. Chief spoke about the renovations at 70 Chestnut Street for the relocation for the new police department and the anticipated move in date to be March 1, 2026.

E. Borough Solicitor

None

F. Borough Manager

1. Acting Borough Manager Somer Weiss stated February, 2024 our utility billing delinquencies were \$552,000 and this February they are down to \$119,000.

NEW BUSINESS

- a. Lewistown Chapter Order of Eastern Star – Community Center Monthly Rental starting 3/16/26.

On a motion made by Scott Gutshall and seconded by Bob Barlett, Council unanimously voted to approve Lewistown Chapter Order of Eastern Star – Community Center Monthly Rental starting 3/16/26

- b. Junction Fire Company – Community Center 3/7/26 – Requesting Rate Reduction, Alcohol use and 2 Seasonal Passes for raffle.

On a motion made by Bob Barlett and seconded by Scott Gutshall, Council unanimously voted to approve Junction Fire Company in using the Community Center on 3/7/26 at a reduced rate of \$450 along with Alcohol use and 2 Seasonal Passes for raffle.

- c. LifeLine Screening Events – Community Center 3/6/26, 7/10/26, 10/2/26 – Requesting Rate Reduction.

On a motion made by Scott Gutshall and seconded by Bob Barlett, Council unanimously voted to approve the LifeLine screening events in using the Community Center on 3/6/26, 7/10/26 and 10/2/26 at a reduced rate of \$200.

- d. Britney Hall Sip & Shop (No Alcohol) – Community Center 4/10/26, 4/11/26.

On a motion made by Scott Gutshall and seconded by Bob Barlett, Council unanimously voted to approve Britney Hall Sip & Shop with no alcohol at the cost and fee price of \$675.

- e. Lewistown Softball Association – Green Gables Field – Requesting extended 10-year lease terms to make field improvements at no cost to the Borough.

On a motion made by Bob Barlett and seconded by Jim Steele, Council unanimously voted to approve the Lewistown Softball Association the Green Gables Field with a new lease draft.

- f. Mifflin County Soccer Club – Soccer/Football Field at Rec Park –
Requesting extended 3–5-year lease terms with assisted grounds upkeep.

On a motion made by Scott Gutshall and seconded by Jake Flood, Council unanimously voted to approve the Mifflin County Soccer Club the soccer/football field at Rec Park with a new lease draft.

- g. Request to repair Case Wheel Loader quoted at \$11,029.36

On a motion made by Scott Gutshall and seconded by Jim Steele, Council unanimously voted to approve to repair the Case Wheel Loader quoted at \$11,029.36

- h. Request to Approve Application for Handicapped Parking Space on 204 Shaw Ave.

On a motion made by Jim Steele and seconded by Scott Gutshall, Council unanimously voted to approve the Handicapped Parking space for 204 Shaw Ave.

- i. Recommend approval of hiring part-time help on mowing

On a motion made by Scott Gutshall and seconded by Jim Steele, Council by unanimous vote, approved of hiring part-time mowing help at a rate of \$15 per hour, 30 hours a week for approximately 16 weeks.

- j. Recommend approval of hiring part-time help at Borough Hall was recommended to discuss during executive session.

- k. Recommend approval of increasing the LPD building budget to \$100,000.

On a motion made by Scott Gutshall and seconded by Jim Steele, Council unanimously voted to approve the LPD building budget from \$80,000 to \$100,000.

l. Recommend approval of City Hook and Ladder Allocations.

On a motion made by Bob Barlett and seconded by Scott Gutshall, Council unanimously voted to approve City Hook and Ladder quarterly allocations of \$11,250.

m. Reference after New Business q.

n. Recommend approval of Fame Allocations.

On a motion made by Scott Gutshall and seconded by Bob Barlett, Council unanimously voted to approve Fame quarterly allocations of \$6,000.

o. Recommend approval of CCTV LSA Grant expenditure of remaining funds.

On a motion made by Scott Gutshall and seconded by Jim Steele, Council unanimously voted to approve CCTV LSA Grant remaining funds of \$26,975 be added to the project.

p. Recommend approval of GSL to seek grant match for Boat Launch Project.

On a motion made by Jim Steele and seconded by Scott Gutshall, Council unanimously voted to approve GSL to seek grant match of \$50,000 for Boat Launch project.

q. Recommend approval of Revised 2026 Budget.

On a motion made by Scott Gutshall and seconded by Jim Steele, Council unanimously voted to approve the revised 2026 budget.

Roll Call

Bob Barlett	Yea
Jake Flood	Yea
Scott Gutshall	Yea
Matt Moore	Nay
Jim Steele	Yea

m. Recommend approval of Heritage Allocations.

On a motion made by Scott Gutshall and seconded by Jim Steele, Council unanimously voted to approve Heritage quarterly allocations of \$2,000.

Roll Call

Bob Barlett	Yea
Jacob Flood	Nay
Scott Gutshall	Yea
Matt Moore	Nay
Jim Steele	Yea

r. Recommend approval to pay Lepley's week number 2 invoice of \$5,983.30

On a motion made by Scott Gutshall and seconded by Jim Steele, Council by unanimous vote approved payment of \$5,983.30 to Lepley's Electric.

s. Recommend approval to pay One Stop Communications partial equipment expense of \$10,877.74

On a motion made by Scott Gutshall and seconded by Jim Steele, Council by unanimous vote approved payment of \$10,877.74 to One Stop Communications.

- t. Recommend approval to request Pennvest Interim Loan funds to offset partial engineering costs for Phase I Sanitary Sewer Rehab Project of \$590,722.69

On a motion made by Scott Gutshall and seconded by Jim Steele, Council by unanimous vote approved approval to request Pennvest Interim Loan funds to offset partial engineering costs for Phase I Sanitary Sewer Rehab Project of \$590,722.69

PUBLIC COMMENT

None

UNFINISHED BUSINESS

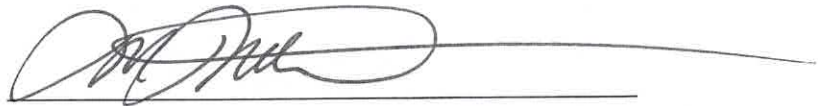
None

EXECUTIVE SESSION

Council went into executive session at 5:12 PM to discuss Legal and Personnel.

Council came out of executive session at 6:07 PM

Meeting was adjourned by Matt Moore at 6:08 PM.

A handwritten signature in black ink, appearing to read "Matt Moore", is written over a horizontal line.

(Vice) President, Lewistown Borough Council

(Seal)

ATTEST: 

(Asst.) Borough Secretary