

Borough of Lewistown Council Meeting

Matthew Moore, Council President,
Robert Barlett, Council Vice President
Scott Gutshall
Lisa Knudson
Steve Knudson
Larry "Heavy" Searer
Jim Steele



Lewistown Borough Building
2 East Third Street
Lewistown, PA 17044

Telephone: (717) – 248 – 1361

Tyler Fink – Borough Manager

November 3rd, 2025

4:30 PM

LOCATION: LEWISTOWN COMMUNITY CENTER

- I. Call Council Meeting to Order
- II. Pledge of Allegiance
- III. Prayer
- IV. Roll Call

- V. Treasurer's Report

- VI. Committee Work Session:
 - a. Finance Discussion – Chairman Mr. Gutshall
 - i. 2026 Budget Update
 - ii. Sewer/Refuse Delinquency Report
 - iii. Insurance Coverage Terminal/Aggregate Liability
 - iv. Other Finance Related Items
 - b. Street/Parking Discussion –
 - i. Alley Paving Project – Completed
 - ii. Parking Meter Enforcement
 - iii. NEW Parking Meters Update
 - c. Law and Ordinance Discussion – Chairman Mr. Barlett – N/A

- VII. Amendments to the Council Agenda

- VIII. Public Comment:

The first Public Comment is for agenda-related items. You will be limited to a 3-minute time limit and must state your name and living address to address council.

Borough of Lewistown Council Meeting

IX. Consent Agenda

- a. Approval of Minutes: October 6th (Council), October 20th (Council), October 20th (Fire)
- b. Approval of Schedule of Bills:
- c. Facility Use Requests: New Life Church (Fountain Square)
- d. Approval of the receipt of the Tax Collector / Departmental Reports

X. Fire Chief Report (1st Meeting of the Month)

XI. FAME EMS Chief (2nd Meeting of the Month)

XII. Mayor Report (2nd Meeting of the Month)

XIII. Police Chief Report (2nd Meeting of the Month)

XIV. Borough Solicitor

XV. Borough Manager Report

- a. PA State Budget / Grant Update
- b. Digester Project Update
- c. PMRS Retirement Contribution Ordinance

XVI. New Business: Consideration of Approvals

- a. Recommend approval to advertise Ordinance 2025-12 related to PMRS Non-Uniform Retirement Contribution for the employees.
- b. Recommend approval to pay \$36,625 for Specific Terminal Liability and Aggregate Terminal Liability to Roundstone for Insurance related costs.
- c. Recommend approval of the 2026 Council Meeting Calendar.
- d. Recommend approval to “Deck the Downtown” with decorations.

XVII. Public Comment: (Non-Agenda Items)

XVIII. Executive Session:

- a. Legal
- b. Personnel

Borough of Lewistown Council Meeting

XIX. Unfinished Business

XX. Adjournment