

Borough Council Meeting Minutes

September 2nd, 2025

LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS

The Council meeting opened at 4:30 PM with Borough Council President Matthew Moore presiding. The Pledge of Allegiance was recited by all present.

Prayer

Roll Call

Matt Moore, Robert Barlett, Scott Gutshall, Lisa Knudson, Stephen Knudson, Jim Steele and Larry “Heavy” Searer were all present.

Committee Work Session:

1. Finance Discussion –

- a. **Street Sweeper:** Mr. Fink shared some updated information related to the Street Sweeper Lease Program. Stated that A&H currently has a 2025 in their Pittsburgh Terminal for sale. 2026 Sweeper does have a price increase. These funds would be paid out of the State Liquid Fuels Money. We are awaiting the trade-in value of our current sweeper to make a decision of how to proceed.
- b. **PENNVEST Project Update/Timeline:** Mr. Fink shared that EADS has the design phase of the project almost completely done and will be working towards a February submission of the application. The PENNVEST board meeting would then take place in April with an offer to be presented to the Borough for consideration. Construction could begin in late 2026 with a completion of late 2027 or early 2028 for the East and West side of town.
- c. **Digester Update:** Mr. Fink shared that USG is on-site to begin the lining process. The scaffolding has been put in the digester for them to work off of. The nozzling system is in transit with an arrival in late September with a roof going on in October.

2. Street/Parking Discussion –

- a. **Alley Paving Notice of Award:** Mr. Fink shared that the notice of award was given to GOH and we are on their schedule to be complete prior to 10/31/25.
- b. **Spring Alley Paving Projects:** Mr. Fink shared that we will be looking at putting money in the budget for next year and will have these alley’s bid out in the late winter of 25/26 for a Spring 2026 Project.

3. Law & Ordinance Discussion –

Hearing of Person's Present: Agenda Related Items:

- **Alley Concern – West End of Town**

Motion to add to the agenda, approving the Tire Event at the Warehouse at no cost to the Borough.

On a motion by Heavy Searer and seconded by Mr. Barlett, the council voted unanimously to add it to the agenda.

CONSENT AGENDA**

The following are routine, procedural, and informational non-controversial items and do not appear to require discussion or explanation before the Council's action. These items will be acted upon by one motion unless any member of Council desires to move an item to the Regular Agenda for further discussion.

a. Approval of Minutes: August 18th (Council)

b. Approval of Treasurer's Report

c. Approval of Schedule of Bills:

d. Facilities Use Requests:

i. Drone Show – Lucky Friday

ii. City Hook and Ladder – Community Center – Requesting Waive Fees

f. Acknowledge receipt of Tax Collector's Report / Department Reports

On a motion by Mr. Barlett and seconded by Mr. Steele, Council voted 7-0 to approve the consent agenda.

Fire Chief Report: Nothing to Report

FAME EMS Chief Report: Nothing to Report

Mayor Report: Nothing to Report

Police Chief: Nothing to Report

Borough Solicitor: Mr. Remy stated he had nothing to discuss.

Borough Manager: Mr. Fink provided Council with a proposed 2026 Calendar for Council Meetings. Meetings would take place on the 2nd Monday of each month and other

committees would meet separately from the Council Meeting. Council would review with approval in October. Mr. Fink reminded Council of the updated forms review. He hopes to have them approved in October as well.

New Business: Consideration of Approvals

1. Recommend approval to purchase a Ridgid Push Camera with Locator at a COSTARS Cost of \$17,370.63 to be paid out of WCS Capital.

On a motion by Mr. Gutshall and seconded by Heavy Searer, Council voted 7-0 to approve the purchase of the Push Camera.

2. Recommend approval to replace a Mini Split Unit in the Headworks room that heats and cools the area for the electrical boxes at WWTP at a cost of \$6,200.00.

On a motion by Mr. Gutshall and seconded by Mrs. Knudson, Council voted 7-0 to approve the replacement of a mini split at the WWTP.

3. Recommend approval for the Tire Event on September 20th at the Warehouse at no cost to the Borough.

On a motion by Mr. Barlett and seconded by Heavy Searer, Council voted 7-0 to approve the event.

Public Comment: Non-Agenda Items - NONE

Executive Session: 5:31 PM to 6:00 PM

Unfinished Business:

Motion to add recommended approval to authorize Borough Administration to make an offer on a piece of real estate.

On a motion by Mrs. Knudson and seconded by Mr. Steele, Council voted 7-0 to approve adding to the agenda.

Recommend approval to authorize Borough Administration to make an offer on a piece of real estate.

On a motion by Mrs. Knudson and seconded by Mr. Gutshall, Council voted 7-0 to approve allowing Borough Administration to make an offer on a piece of real estate.

Council Ended 6:02 PM

(Vice) President, Lewistown Borough Council

(Seal)

ATTEST: _____

(Asst.) Borough Secretary