

Borough of Lewistown Council Meeting

Matthew Moore, Council President

Robert Barlett, Council Vice President
Scott Gutshall
Lisa Knudson
Steve Knudson
Larry "Heavy" Searer
Jim Steele



Lewistown Borough Building

2 East Third Street
Lewistown, PA 17044

Telephone: (717) – 248 - 1361

Tyler Fink – Borough Manager

August 18th, 2025

4:30 PM

- I. Call Council Meeting to Order
- II. Pledge of Allegiance
- III. Prayer
- IV. Roll Call

- V. Treasurer's Report

- VI. Committee Work Session:
 - a. Finance Discussion – Chairman Mr. Gutshall
 - i. Delinquency Update
 - ii. Act 131 Discussion
 - iii. 22 Ridge Road Property
 - b. Street/Parking Discussion –
 - i. Multimodal Grant
 - ii. Alley Paving Bid Opening
 - iii. County Liquid Fuels Allocation \$7,335.00
 - c. Law and Ordinance Discussion – Chairman Mr. Barlett
 - i. Chapter 200 Updates

- VII. Amendments to the Council Agenda

- VIII. Public Comment:

The first Public Comment is for agenda related items. You will be limited to a 3-minute time limit and must state your name and living address to address council.

 - A. Lisa Snyder - Cats

- IX. Consent Agenda
 - a. Approval of Minutes: July 7th (Council), July 21st (Council)

Borough of Lewistown Council Meeting

- b. Approval of Schedule of Bills: \$714,447.57
 - c. Facility Use Requests:
 - i. Sacred Heart Church – Trick or Treat Event (N. Plaza)
 - d. Approval of the receipt of the Tax Collector / Departmental Reports
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- X. Fire Chief Report (1st Meeting of the Month)

 - XI. FAME EMS Chief (2nd Meeting of the Month)

 - XII. Mayor Report (2nd Meeting of the Month)

 - XIII. Police Chief Report (2nd Meeting of the Month)

 - XIV. Borough Solicitor
 - a. MIBA Subdivision Plan

 - XV. Borough Manager Report
 - a. State Budget Impasse / Grants Update
 - b. Updated Forms Review
 - c. 2026 Cost and Fee Schedule Review
 - d. Upcoming Budget Workshop Dates
 - e. CDBG Budget Modifications for FFY 2023 & 2024
 - f. CDBG Public Hearing for FFY 2025 – September 18th

 - XVI. New Business: Consideration of Approvals
 - a. Recommend approval for a letter of support for Downtown Lewistown for their submission of a PA DCED Business Improvement Mini Grant Program.
 - b. Recommend approval for the allocation of \$141,962 of FFY 2025 Community Development Block Grant Entitlement funding for the following activities, subject to fulfillment of all remaining citizen participation obligations.
 - c. Recommend approval for the MIBA Subdivision Plan as approved by the Planning Commission.
 - d. Recommend approval for City Hook and Ladder quarterly allocation of \$11,250.
 - e. Recommend approval of FAME EMS quarterly allocation of \$6,000.
 - f. Recommend approval to place purple flags and purple lights on the Fountain Square.
 - g. Recommend approval to accept GOH as Paving Contractor and accepting Alternate Bid #2.

Borough of Lewistown Council Meeting

XVII. Public Comment: (Non-Agenda Items)

XVIII. Executive Session:

- a. Legal
- b. Personnel

XIX. Unfinished Business

- a. Recommend approval to add authorizing settling a grievance issue by a payment of \$8,041.00.
- b. Recommend approval to add authorizing Borough Administration to contract with a building inspector for a property inspection.
- c. Recommend approval to authorize settling a grievance issue by a payment of \$8,041.00
- d. Recommend approval to authorize Borough Administration to contract with a building inspector for a property inspection.

XX. Adjournment