

Borough Council Meeting Minutes

June 16th, 2025

LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS

The Council meeting opened at 4:30 PM with Borough Council President Matthew Moore presiding. The Pledge of Allegiance was recited by all present.

Prayer

Roll Call

Matt Moore, Robert Barlett, Scott Gutshall, Lisa Knudson, Stephen Knudson, and Jim Steele (4:38 PM) were all present. Larry “Heavy” Searer was absent. Mayor Deb Bargo was present.

Committee Work Session:

1. Finance Discussion – N/A

2. Street/Parking Discussion – N/A

3. Law & Ordinance Discussion –

a. Refuse / Sewer Ordinance Payments

- i. Mr. Fink shared that he had asked Mr. Remy to look into how payments are applied to the bills, as Sewer Bills are the only bill that has a harsh consequence due to the water being able to be shut off for non-payment. Mr. Remy shared that after researching this topic, he has determined that even though the bills are sent together, they are two completely different ordinances. Therefore, any amendment to the ordinance would not be possible, as they are based on two different ordinances. Mr. Fink stated they would continue to look at this and see what other options are available for this to be done.

b. Market Street Parking Cost

- i. Mr. Fink shared the proposed ordinance change for Parking on Market Street. Mr. Fink mentioned that the ordinance is stated for 2 Hour Parking so therefore it shows \$1.00 per 2 hours which is the same as \$0.50 per hour or \$0.25 per 30 minutes as discussed for the new meters. Mr. Barlett as the Chairman gave his support of this change. This approval to advertise will be in consideration of approvals later in the meeting.

c. Chapter 24 Ordinance Update

- i. Mr. Fink shared with Council the proposed changes in Chapter 24 as requested. These changes discuss limiting those on Megan's Law from being part of the Lewistown Fire Department. These proposed changes will need to be advertised before adoption of them can take place.

Hearing of Person's Present: Agenda Related Items:

CONSENT AGENDA**

The following are routine, procedural, and informational non-controversial items and do not appear to require discussion or explanation prior to the Council's action. These items will be acted upon by one motion unless any member of Council desires to move an item to the Regular Agenda for further discussion.

a. Approval of Minutes: N/A

b. Approval of Treasurer's Report: N/A

c. Approval of Schedule of Bills: N/A

d. Facilities Use Requests:

i. Jokers Helping Hands Vendor Event pulled from consent agenda to gather information.

ii. Dental Event – 10/30/25 – Waived Fees

e. Acknowledge receipt of Fame Meeting Minutes:

f. Acknowledge receipt of Tax Collector's Report:

g. Acknowledge receipt of Department Reports:

On a motion by Mr. Steele and seconded by Mrs. Knudson, Council voted 6-0 to approve the consent agenda.

Fire Chief Report: N/A

FAME EMS Chief Report: Chief reported they had 658 calls in the month of May and 234 of them were in the Borough. 22 Fire Calls. They replaced the AED's at the pool and were doing a check of all other AED's for the Borough.

Mayor Report: Mayor Bargo shared about the PSBA Conference and that the theme was Hometown Heroes. They had several Veteran's banners displayed. Mayor Bargo mentioned HB 985 which would reimburse municipalities a % of their tax exempt properties that they don't receive tax money from. This is currently in the House of Representatives and she encouraged everyone to reach out in support of this bill.

Police Chief: Chief Clemens reported 343 Calls – 40 Traffic Citations, 27 Non Traffic, and 669 Parking Tickets issued. Chief Clemens mentioned that the SRO Contract with MCSD is part of the approvals tonight. Nothing has changed in the contract and he recommends approval of that. Chief also mentioned about Kops 4 Kids Camp at the Hartman Center. This has 1st responders working along kids for the week.

Borough Solicitor: Mr. Remy stated he had nothing to discuss.

Borough Manager: Mr. Fink updated council on the CCTV.

New Business: Consideration of Approvals

1. Recommend approval for Omnibus Ordinance #2 (Minimum and Maximum Fines) as advertised.

On a motion by Mr. Gutshall and seconded by Mr. Barlett, Council voted 6-0 to approve the Omnibus Ordinance #2 as advertised.

2. Recommend approval to advertise changes to ordinances Chapter 24, Chapter 233-41.

On a motion by Mr. Barlett and seconded by Mrs. Knudson, Council voted 6-0 to approve advertising the changes recommended by L&O.

3. Recommend approval for the SRO Agreement with Mifflin County School District for the 25-26 school year.

On a motion by Mr. Barlett and seconded by Mr. Gutshall, Council voted 6-0 to approve the SRO Agreement with MCSD.

4. Recommend approval to advertise a "Request for Proposal" for mowing services.

On a motion by Mr. Barlett and seconded by Mr. Steele, Council voted 6-0 to approve advertising the RFP for mowing.

5. Recommend approval to pay USG for Storm Sewer Cleaning and Televising at a cost of \$71,485.42 to be paid out of capital and then reimbursed through LSA Grant for Lewistown Borough CCTV.

On a motion by Mr. Steele and seconded by Mr. Gutshall, Council voted 6-0 to pay USG for Storm Sewer Cleaning from Capital to be reimbursed by LSA Grant.

Public Comment: Non-Agenda Items - NONE

Executive Session Started: 5:09 PM

Executive Session Ended: 5:40 PM

Unfinished Business: NONE

Council Ended: 5:41 PM

(Vice) President, Lewistown Borough Council

(Seal)

ATTEST: _____

(Asst.) Borough Secretary