

# Borough of Lewistown Council Meeting

Matthew Moore, Council President  
Robert Barlett, Council Vice President  
Scott Gutshall  
Lisa Knudson  
Steve Knudson  
Larry "Heavy" Searer  
Jim Steele



Lewistown Borough Building  
2 East Third Street  
Lewistown, PA 17044

Telephone: (717) – 248 - 1361

Tyler Fink – Borough Manager

**March 17<sup>th</sup>, 2025**  
**4:30 PM**

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- I. Call Council Meeting to Order
- II. Pledge of Allegiance
- III. Prayer
- IV. Roll Call
  
- V. Committee Work Session:
  - a. Finance Discussion – N/A
  - b. Street/Parking Discussion – N/A
  - c. Law and Ordinance Discussion –
    - i. Addition of Minimum and Maximum Fines to Ordinances Discussion
    - ii. Chapter 233 – Parking Lots – Addition of Parking by Permit
    - iii. Chapter 160 – Sound Amplification Permit Application
    - iv. Chapter 200 – Solid Waste Discussion
    - v. Chapter 55 – Rec Board Proposed Changes
    - vi. Rental Ordinance Update
  - d. Rec Board Discussion –
    - i. 2025 Lifeguard Advertisement
    - ii. Penns Valley and Juniata Valley Swim Teams
    - iii. Swim Team Pool Fees
      1. 3 Days per week for 8 Weeks
    - iv. 2025 Swimming Pool Opening Day Event
  - e. Fire Truck Funding Options
    - i. Discuss Options for Fire Truck Funding
  
- VI. Amendments to the Council Agenda

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## VII. Public Comment:

The first Public Comment is for agenda related items. You will be limited to a 3-minute time limit and must state your name and living address to address council.

1. Daniel Ritter

## VIII. Consent Agenda

- a. Approval of Minutes: N/A
- b. Approval of the Schedule of Bills: N/A
- c. Facility Use Requests:
  - i. Sacred Heart School Street Fair (5/17/25) – N. Plaza Lot
  - ii. Benefit Fundraiser Event – Rec Park Pavilions
    1. Request for Petting Zoo included
- d. Approval of the receipt of the Tax Collector Report – N/A
- e. Approval of the receipt of the Department Reports – N/A

## IX. Fire Chief Report (1<sup>st</sup> Meeting of the Month)

## X. Mayor Report (2<sup>nd</sup> Meeting of the Month)

## XI. Police Chief Report (2<sup>nd</sup> Meeting of the Month)

## XII. Borough Solicitor

## XIII. Borough Manager Report

- a. Stormwater Cleaning and Televising Update
- b. Digester Project Update
- c. Street Sweeper Cleaning

## XIV. New Business: Consideration of Approvals

- a. Recommend approval of Resolution 2025 – 1 to enact temporary signage to create a 1-Way Alley next to City Hook and Ladder.
- b. Recommend approval to accept the ordinance changes as advertised: Chapter 233-31, 233-34, 110-15, 212-38, and 192-6
- c. Recommend approval to pay GSL Consulting firm 12% of the \$500,000 awarded for Sewer Funding.
- d. Recommend approval to accept the resignation of Rebecca Metz from cleaning services for the Lewistown Police Department.

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- e. Recommend approval to enter into an agreement with Nu-Visions for the cleaning of the Lewistown Police Department at a cost of \$465.51 per month. This contract would run through the end of 2025.
- f. Recommend approval to replace the laptop in the Camera Van and update the software programming at a Co-Stars cost of \$6,260.00.
- g. Recommend approval to advertise for 2025 Pool Season Lifeguards.
- h. Recommend approval to increase the Parking Enforcement Officers hourly wage to \$15.00 per hour.
- i. Recommend approval to exonerate Parcel No. 04 ,04-0284—001 from collecting 2024 delinquent County/Borough Real Estate tax bill due to the mobile home being removed.
- j. Recommend approval to exonerate Parcel No. 04 ,04-0100--.017 from collecting 2024 delinquent County/Borough Real Estate tax bill due to the mobile home being removed.
- k. Recommend approval to advertise changes to Chapter 55 Rec Board and advertisement of new meeting times.

XV. Public Comment: (Non-Agenda Items)

XVI. Executive Session

- a. Personnel
- b. Legal

XVII. Unfinished Business

XVIII. Adjournment

NEXT COUNCIL MEETING: Monday April 7<sup>th</sup>, 2025 at 4:30 PM

**STREET SWEEPING TO BEGIN ON APRIL 13<sup>TH</sup>, 2025**