

# Borough of Lewistown Council Meeting

Matthew Moore, Council President  
Robert Barlett, Council Vice President  
Scott Gutshall  
Lisa Knudson  
Steve Knudson  
Larry "Heavy" Searer  
Jim Steele



Lewistown Borough Building  
2 East Third Street  
Lewistown, PA 17044

Telephone: (717) – 248 - 1361

Tyler Fink – Borough Manager

## AMENDED AGENDA

### November 13<sup>th</sup>, 2024

5:30 PM

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- I. Call the Council Meeting to Order
- II. Pledge of Allegiance
- III. Prayer
- IV. Roll Call
- V. Public Comment:
  - The first Public Comment is for agenda related items. You will be limited to a 3-minute time limit and must state your name and living address to address council.
  - a. Randy Cutshall – Cats & E-Bikes
- VI. Consent Agenda
  - a. Approval of Minutes: October 9<sup>th</sup> Meeting Minutes
  - b. Approval of Treasure’s Report: as of October 31<sup>st</sup>, 2024
  - c. Approval of Schedule of Bills: \$1,363,529.13
  - d. Facility Use Requests:
    - i. Downtown Festival of Ice (12/5 – 12/6)
    - ii. Kiwanis Christmas Parade (12/7)
  - e. Acknowledge receipt of Fame Meeting Minutes.
  - f. Acknowledge receipt of Tax Collector’s Report
  - g. Acknowledge receipt of Department Reports
- VII. Fire Chief Report
  - a. \*\*\*Added to the Agenda\*\*\* Purchase of Fire department patches.
- VIII. Mayor Report

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- IX. Police Chief Report
  
- X. Borough Solicitor
  - a. Chapter 24 Ordinance
  
- XI. Borough Manager
  - a. LSA Grant Awarded - \$300,000 – Stormwater CCTV
  - b. North Pine/North Walnut Alley Paving Discussion – SLF
  - c. 2025 Meeting Time/Date Discussion
  
- XII. Important Dates:
  - a. Thanksgiving Day – 11/28 – Borough Hall Closed
  
- XIII. New Business: Consideration of Approvals
  - a. Recommend approval to advertise the Chapter 24 Ordinance.
  - b. Recommend approval for a decorating committee to “Deck the Downtown” with Christmas Decorations.
  - c. Recommend approval to fix the Street Sweeper at a cost of \$5,416.70
  - d. Recommend approval for authorization of Borough Manager/Treasurer to work with GSL Consulting on Grant Funding Options.
  - e. Recommend approval to contract with Imagitech Consulting for AccuFund.
  - f. Recommend approval for the 2025 Holiday & Recycling Schedule.
  - g. Recommend approval to consult with Cohen Law for Comcast Audit and Negotiations for a new 10-year contract at a cost of \$12,580.
  - h. Recommend approval to approve IGS as our electrical supplier for a 33-month contract at \$0.07750 per KWH beginning in March of 2025.
  - i. Recommend approval for the sale of 22 Ridge Road Property via Sealed Bids.
  - j. Recommend approval for the sale of the Bingaman Property via Sealed Bids and or Public Auction.
  - k. Recommend approval for a letter of support for the Embassy Theater for an LSA Grant Application.
  - l. Recommend approval for letter of support for the City Hook and Fire for an LSA Grant Application.
  - m. Recommend approval for Borough Hall Closure on Friday, November 29<sup>th</sup>, 2024.
  
- XIV. Executive Session
  - a. Personnel
  - b. Legal
  
- XV. Unfinished Business

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- a. \*\*\*Added to the Agenda\*\*\* Abolishment of the HR/Community Coordinator Position

XVI. Adjournment