

January 2, 2024

## LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS

The Council meeting opened at 5:30 PM with Mayor Deb Bargo presiding. The Pledge of Allegiance was recited by all present.

### Roll Call

Mr. Moore, Steve Knudson, Jim Steele, Bob Barlett, Larry Searer were present. Mr. Bill Wilson was absent and there is one vacant seat on Council.

Mayor Bargo stated that, due to borough code, borough councils are required to reorganize on the first Monday in January on even years and because of the holiday on Monday we are holding this meeting on Tuesday the 2<sup>nd</sup>. The newly elected candidates have presented their Affidavit of Residency and have been sworn into office. Mayor Bargo extended her thanks to the members of council.

### Nomination and Election Council President

Mayor Bargo asked for nominations of President of Borough Council. Mr. Moore nominated Jim Steele for President.

Mayor Bargo asked for a vote for Jim Steele for Borough Council President. Council voted 4-0 to approve to elect Jim Steele as President of the Borough Council. Mr. Steele abstained.

### Nomination and Election of Council Vice-President

Mayor Bargo asked for nominations of Vice-President of Borough Council. Mr. Steele nominated Larry Searer.

Mayor Bargo asked for a vote for Larry Searer for Borough Council Vice-President. Council voted 4-0 to approve to elect Larry Searer as Vice-President of the Borough Council.

### Hearing of Person's Present:

Robert Varner, a retired employee of the Borough, addressed council concerning the turnaround time for receiving his retirement from PMRS. PMRS stated his day to receive his pension is the 31<sup>st</sup> of each month and as of today it is not pending in his checking account.

Council President Jim Steele thanked the new Council members.

Mr. Remy stated the first thing Council will need to do is accept the resignation of Mr. Robert Hammond.

On a motion by Mr. Moore and seconded by Mr. Barlett, Council voted 5-0 to accept the resignation of Robert Hammond from Borough Council. Bill Wilson was absent.

Mr. Remy stated council has 30 days to appoint someone to fill the vacancy. If Borough Council cannot fill that vacancy within those 30 days, it would then go to the Vacancy Board to be filled. If the Vacancy Board was unable to fill that position, then the courts would appoint someone to council.

Mr. Searer wanted to nominate Nelson Rieffannacht to Borough Council. Mr. Steele stated they would nominate candidates at the next meeting, which would be January 10<sup>th</sup>.

Mr. Steele stated he would fill committee positions after the Borough Council vacancies are filled.

## CONSENT AGENDA

No consent agenda was presented for review or approval.

### Borough Manager:

Mr. Zimmerman thanked council for the courage and dedication of serving on Borough Council.

#### 1. Digester DCED ARPA Grant

- a. DCED CFA denied the grant request on December 19, 2023

Mr. Zimmerman stated he will sit down with EADS to discuss options moving forward to repair/replace the digester. Mr. Zimmerman stated the other 2 digesters the borough has had an issue in the past week. The WWTP employees were able to make the necessary repairs. The two digesters that are working are from the 1950's and only represent 50% of the capacity the Borough needs for sludge management.

#### 2. March 2024 Annual Town Hall Meeting

- a. Community Center at 6:00 PM

The tentative date is March 20<sup>th</sup>.

#### 3. Important Dates:

- a. January 1, 2024, New Years Day
- b. January 2, 2024, Council Organization Meeting
- c. January 10, 2024, Council Meeting

Mr. Zimmerman stated a day not listed is January 9<sup>th</sup>. He stated that is National Law Enforcement Appreciation Day.

#### 4. Rec Park Pool Study

- a. Committee Meeting on January 4, 2024, at 5:00 PM

The borough has a grant with DCNR for \$16,000 to conduct a study on Rec Park Pool.

#### 5. Fire Chief Appointment/Chapter 24 Update

Once the committee appointments are completed, then we can move forward with the Law & Ordinance committees to get that Chapter updated and move forward with the permanent fire chief appointment.

#### 6. 2024 Meeting Schedule

The 2024 Meeting Schedule has been posted in the newspaper. Copies are available at the podium.

#### 7. Fire Department Audit 2024 (\$9,995)

The estimated cost is almost \$10,000 and we are searching for other auditors to get additional quotes.

**8. DEP CAP status (2<sup>nd</sup> iteration with EADS)**

As soon as the draft is complete it will be sent to Council Members. It will be voted on at the January 10<sup>th</sup> meeting. DEP wanted to see more constricted timelines, budget figures and to know where the money is coming from.

**9. 2022 Community Partner of the Year Award (Keep Pennsylvania Beautiful)**

**10. 216 East Third Street Grant**

Council has voted to keep the \$100,000 that was left of the grant to tear down 216 E. 3<sup>rd</sup> Street but since someone else bought the property, Mr. Zimmerman will need to talk with the state to see if there are any options.

**11. Council Member Hammond Resignation**

Already discussed.

**12. Opening of the Sealed Bids, as advertised**

Bids were opened for 6 vehicles or pieces of equipment. Please see attached spreadsheets for all 6 vehicles/pieces of equipment.

**On a motion by Mr. Searer and seconded by Mr. Moore, Council voted 5-0 to approve accepting the highest bids for all the vehicles. Bill Wilson was absent.**

**Fire Chief**

No report.

**Mayor**

No Report

**Police Chief**

No Report.

**Chief Clemens** stated there is a Coffee with a Cop event on 1-3-2024 from 8:30 AM to 10:30 AM at the Park Way store.

**Recreation Board**

No meeting. Next Meeting is in February.

**Borough Solicitor**

**Mr. Remy**

No report

**UNFINISHED & NEW BUSINESS**

**1. Approve the CY 2024 Budget**

**On a motion by Mr. Moore and seconded by Mr. Barlett, Council voted 5-0 to approve the presented budget for 2024. Bill Wilson was absent.**



On a motion by Mr. Moore and seconded by Mr. Barlett, Council voted 3-2 to approve reopening the budget for review. Mr. Searer and Mr. Steele voted against. Bill Wilson was absent.

## **2. Approve the Tax Ordinance**

On a motion by Mr. Moore and seconded by Mr. Barlett, Council voted 5-0 to approve the Tax Resolution. Bill Wilson was absent.

## **3. Approve the WWTP Sludge Removal Contract**

Mr. Zimmerman stated the borough has talked to 4 or 5 separate places, but they are either more expensive or not taking in new customers.

On a motion by Mr. Moore and seconded by Mr. Barlett, Council voted 5-0 to approve the WWTP Sludge Removal contract. Bill Wilson was absent.

## **4. Accept the Fire Chief Resignation**

On a motion by Mr. Moore and seconded by Mr. Searer, Council voted 4-0 with Mr. Barlett abstaining, to accept the resignation of Robert Barlett as Fire Chief. Bill Wilson was absent.

## **5. Interim Fire Chief Appointment**

On a motion by Mr. Barlett and seconded by Mr. Moore, Council voted 5-0 to approve appointing Robert Douglas as Interim Fire Chief of Lewistown Borough.

## **6. Outgoing Fire Chief Resolution**

Mr. Zimmerman read the resolution to recognize the dedication and hard work of Mr. Barlett during his time as Lewistown Borough Fire Chief.

On a motion by Mr. Moore and seconded by Mr. Barlett, Council voted 5-0 to approve the Outgoing Fire Chief Resolution. Bill Wilson was absent.

## **7. Appoint Barry Bargo to the MCMA Board to represent the Borough's interests.**

On a motion by Mr. Knudson and seconded by Mr. Moore, Council voted 5-0 to approve appointing Barry Bargo to the MCMA board to represent the Borough's interests. Bill Wilson was absent.

## **8. Appointment of Vacancy Board Chairperson**

Mr. Remy stated the person would need to be a registered elector, live in the borough for a year, and not be on borough council. No appointment was made and will be discussed further if needed at the January 10<sup>th</sup> council meeting.



# Borough of Lewistown

PENNSYLVANIA

2 EAST THIRD STREET – LEWISTOWN, PA 17044-1799 – 717- 248-1361  
www.lewistownborough.com

January 3,2024

Winning Bids for the vehicle/equipment sale:

**2007 Elgin Pelican Street Sweeper**

Mike Veneziano  
\$1,200.00

**2005 Ford F-150**

Tom and Linda Keiser  
\$1,601.00

**1998 International S2600**

S & S Trash Service  
\$7,100.00

**2003 International 7400**

Brannon & Royer Septic Services LLC  
\$5,001.99

**1990 GMC 3500**

Mike Veneziano  
\$1,002.00

**2008 Chevrolet Van**

Tom and Linda Keiser  
\$1,101.00

Thank you.

A handwritten signature in black ink, appearing to read "Kim Zimmerman".

Kim Zimmerman  
Lewistown Borough Manager

ITEM UP FOR BID	BID AMOUNT	PERSON/COMPANY/MUNICIPALITY WHO ENTERED BID
2007 ELGIN PELICAN STREET SWEEPER	\$1,200.00	Mike Veneziano
2007 ELGIN PELICAN STREET SWEEPER	\$1,101.00	Zach Houpp

ITEM UP FOR BID	BID AMOUNT	PERSON/COMPANY/MUNICIPALITY WHO ENTERED BID
2005 FORD F-150	\$1,601.00	Tom and Linda Keiser
2005 FORD F-150	\$451.00	Zach Houpp



ITEM UP FOR BID	BID AMOUNT	PERSON/COMPANY/MUNICIPALITY WHO ENTERED BID
1998 INTERNATIONAL S2600	\$7,100.00	S & S Trash Service
1998 INTERNATIONAL S2600	\$4,601.99	Brannon & Royer Septic Services
1998 INTERNATIONAL S2600	\$1,201.00	Zach Houp
1998 INTERNATIONAL S2600	\$2,105.00	Mike Veneziano



ITEM UP FOR BID	BID AMOUNT	PERSON/COMPANY/MUNICIPALITY WHO ENTERED BID
2003 INTERNATIONAL 7400	\$1,201.00	Zach Houpp
2003 INTERNATIONAL 7400	\$5,001.99	Brannon & Royer Septic Services LLC
2003 INTERNATIONAL 7400	\$2,105.00	Mike Veneziano

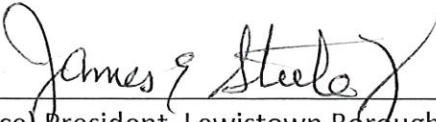
ITEM UP FOR BID	BID AMOUNT	PERSON/COMPANY/MUNICIPALITY WHO ENTERED BID
1990 GMC 3500	\$1,002.00	Mike Venziano
1990 GMC 3500	\$350.00	Bill Morrison
1990 GMC 3500	\$651.00	Zach Houpp

ITEM UP FOR BID	BID AMOUNT	PERSON/COMPANY/MUNICIPALITY WHO ENTERED BID
2008 CHEVROLET VAN	\$1,101.00	Tom and Linda Keiser
2008 CHEVROLET VAN	\$315.00	Mike Venziano
2008 CHEVROLET VAN	\$617.00	Jonathan Forshey
2008 CHEVROLET VAN	\$500.99	Zach Houpp

Executive Session Started: 6:16


Executive Session Ended:

Council Ended:

  
\_\_\_\_\_  
(Vice) President, Lewistown Borough Council

(Seal)

ATTEST:

  
\_\_\_\_\_  
(Asst.) Borough Secretary