

RESOLUTION NO. 2023-6

A RESOLUTION

Of the Borough Council of the Borough of Lewistown, Mifflin County, Pennsylvania, setting certain costs and fees as prescribed by the Borough of Lewistown Code of Ordinances and as may be needed for day-to-day operation of the Borough's Departments.

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LEWISTOWN, AND IT IS HEREBY RESOLVED BY THE AUTHORITY OF THE SAME; That,

SECTION 1 - With respect to the following costs and fees, they are hereby confirmed and set with an effective date as listed, or NLT 01 August 2023.

**BOROUGH OF LEWISTOWN
COSTS AND FEE SCHEDULE**

TYPE	EFFECTIVE DATE	COST/FEE
ZONING HEARING BOARD - Filing of a Case [Code Chapter 70, Section 70-11(A)]	6/14/2023	\$1,800.00 Per Filing
BOARD OF BUILDING APPEALS - Filing of a Case [Code Chapter 10, Section 10-10(A)]	6/14/2023	\$1,800.00 Per Filing
SUBDIVISION AND LAND DEVELOPMENT PLANS - Pennsylvania Municipalities Planning Code Sections 209.1(b)(11), 210, and 503(1) [Code Chapter 40, Section 40-6(C)]		
A. REVIEW BY CODES DEPARTMENT OF A PLAN (for completeness; compliance with Zoning Ord., Subdivision and Land Development Ord., and Flood Plain Ord.; and identification of matters falling within the scope of B.)	6/14/2023	\$250.00 Base Fee
B. REVIEW BY CODES DEPARTMENT/BOROUGH ENGINEER AND/OR BOROUGH MANAGER'S STAFF OF AND PLAN and/or FIELD INSPECTION (for compliance with Red. Auth. Program/Plan requirement; review of a Plan involving parking or maneuvering access, streets, sanitary sewers, storm sewers, surface water management, erosion control, water lines, fire protection, public safety, or other like improvements or features; and easements or right-of-ways to be reserved or dedicated for such improvements or features; review of a Plan involving wetlands; field	6/14/2023	Actual cost to Borough in addition to Base Fee Specified in Item A at a rate of \$75.00 per hour with a 1 hour minimum.

verification or determination of a matter in A or B; and Staff time in any other matter incident to a Plan).		
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STREET EXCAVATIONS [Code Chapter 212, Article I, Section 212-5(A)(B)]		
A. REVIEW OF APPLICATION BY THE BOROUGH MANAGER OR BOROUGH ENGINEER		Included in Permit Fee
B. REVIEW OF PLANS AND DRAWINGS	6/14/2023	\$75.00
C. PERMITS	6/14/2023	a. \$50.00/sq ft for street surfaces less than 1 yr old
	6/14/2023	b. \$35.00/sq ft for street surfaces 1 yr old
	6/14/2023	c. \$25.00/sq ft for street surfaces 2 yrs old
	6/14/2023	d. \$20.00/sq ft for street surfaces 3 yrs old
	6/14/2023	e. \$15.00/sq ft for streets surfaces 4 yrs old
	6/14/2023	f. \$12.00/sq ft for street surfaces 5 yrs old
	6/14/2023	g. \$10.00/sq ft for street surfaces more than 6 yrs old
D. INSPECTION FEES (For Inspection to be made under Section 212-7)		As specified by Personnel Rates

SIDEWALK, CURB, CURB-CUT, GUTTER OR SURFACE WATER DRAIN-CONSTRUCTION, EXCAVATION,OR REPAIR [Code Chapter 212, Article II, Section 212-19(A)(B)]		
A. REVIEW OF APPLICATION		Included in Permit Fee
B. PERMIT	6/14/2023	Permit cost for 30-day period and renewable cost for each additional 30-day period as per the following schedule:

Estimated Project Cost	Total Fee
\$1 - \$2,000	\$35
\$2,001 - \$2,500	\$40
\$2,501 - \$3,000	\$45
\$3,001 - \$3,500	\$50
\$3,501 - \$4,000	\$55
\$4,001 - \$4,500	\$60
\$4,501 - \$5,000	\$65
** See note at bottom of page	

C. INSPECTION FEE (For inspection to be made under Section 212-21)		As specified by Personnel Rates
SIDEWALK OCCUPANCY PERMIT [Code Chapter 212, Article III, Section 212-32]		
A. REVIEW OF APPLICATION, SITE PLAN OR THE LIKE		Included in Permit Fee
B. PERMIT	6/14/2023	\$35.00/permit for a 30-day period; renewable at a rate of \$30.00 for each additional 30-day period

**Note: The Fee Schedule is an example for projects up to \$5,000.00. Projects exceeding \$5,000.00 while not represented by the schedule, continue to increase in the same proportionate amounts based upon estimated project costs and are available in the Codes Department.

CODES OFFICE BUILDING PERMIT – Set forth by Resolution No. 2004-14 and amended by Resolution No. 2008-46 regarding the Pennsylvania Construction Code Act 45 of 1999 and compliance with Code Chapter 240

	6/14/2023	a. \$35.00 base permit fee; plus
	6/14/2023	b. the project cost times 0.0075%

Example: For a \$2,000 project - \$35.00 base fee + \$2,000 x 0.0075% = \$15, so \$35.00 + \$15.00 = \$50.00 total permit fee.

RESIDENTIAL ROOF INSPECTIONS

	6/14/2023	a. \$35.00 Zoning Permit Fee; plus
	6/14/2023	b. Inspection Fee as per the following schedule

Estimated Project Cost	Inspection Fee	Zoning Fee	Total Cost
\$1 - \$500	\$25	\$35	\$60
\$501 - \$1,000	\$50	\$35	\$85
\$1,001 - \$1,499	\$60	\$35	\$95
\$1,500 - \$2,499	\$70	\$35	\$105
\$2,500 - \$3,499	\$80	\$35	\$115
\$3,500 - \$4,499	\$90	\$35	\$125
\$4,500 - \$5,499	\$100	\$35	\$135
\$5,500 - \$6,499	\$110	\$35	\$145
\$6,500 - \$7,499	\$120	\$35	\$155
\$7,500 - \$8,499	\$130	\$35	\$165
\$8,500 - \$9,499	\$140	\$35	\$175
\$9,500 - \$10,499	\$150	\$35	\$185
\$10,500 - \$11,499	\$160	\$35	\$195

**See note at bottom of page

BUILDING, PLUMBING, MECHANICAL, ELECTRICAL, Code Chapter 110, Article I as amended by Ordinance No. 2004-3 and Resolution No. 2004-21 relative to the Pennsylvania Construction Code Act 45 of 1999.

The following pages 5 to 10 represent the service agreement with Commonwealth Code Inspection Services and the Service Fee Schedule.

**Note: The Fee Schedule is an example for projects up to \$11,499.00. Projects exceeding \$11,499.00 while not represented by the schedule, continue to increase in the same proportionate amounts based upon estimated project costs and are available in the Codes Department.

INSPECTION FEES FOR NEW SINGLE-FAMILY HOMES
(These fees include plan review, inspection, and a final.)

2023 Residential Permitting/Inspection Fee Schedule

Including but not limited to: One- and Two-Family Dwellings, Townhouses, Swimming Pools, Decks, Small Projects, Daycare C/O, Foster Home Inspections Fees.

Residential: Inspection Prices are for dwellings 0-3,500 square feet. Dwellings over 3,500 square feet will be charged an additional ten dollars per 100 square feet, which will be added to the total basic inspection fee.

Footings	\$60	Electrical Rough-In	\$50
Foundation	\$60	Electrical Service	\$60
Framing	\$60	Sprinkler Rough-In	\$60
Plumbing Rough-In	\$50	Energy	\$60
Mechanical Rough-In	\$50	Wallboard	\$60
		Final	\$60

New SFD Total Inspection fees: \$570
New SFD Total Inspection fees with Sprinkler System: \$610

All prices include Rough and Final Inspections. Final must be ready within 1 year or a Permit Extension Fee will apply.
Failed inspection will incur re-inspection fee, \$60 minimum

Fees for small scale Projects:

Manufactured Home on Piers:	\$210 (3 inspections; Footing, Electric Service, Final) (HUD Inspection additional \$60)
Decks, Porches:	\$180 (3 inspections; Footing, Framing, Final)
Fences and retaining walls:	\$120 (2 inspections; Footing, Final)
Demolition:	\$70 (one inspection; Final)
Swimming Pools:	
Aboveground Swimming Pool:	\$70 (one inspection; Final)
In-ground Swimming Pool	\$190 (3 inspections; Footing/foundation, bonding/electric; final)

Miscellaneous Projects:

In Home Daycare (up to 12 Children):	\$60 (one site visit; Final)
Foster Home Inspection:	\$60 (one site visit; Final)
Electric Service upgrades/repairs/or replacements:	
Up to 200 Amp:	\$80
Over 200 amp up to 400 Amp:	\$90
Over 400 Amp Commercial fee schedule applies.	
Group metering or services (apartments, mobile homes, etc.)	Regular fee for the first service, \$30 for each additional meter.

Enforcement Action, Stop Work Order, Notice of Violation, etc.: \$60 plus any postage fees to be assessed at time of application

The fee for scanning and transfer Paper Files to CD: \$25 minimum and \$2 per page for projects that exceed 15 pages. The fees for Digital File Storage to be assessed to the Permit Applicant at time of UCC-Permitting. (only applicable to Municipalities that choose digital formatting of files)

All Applications Require:

Application Process fee:	\$25
Plan Review Fee:	\$40 per hour (one hour minimum except minor projects)
State DCED Fee	\$4.50

Payment: Forms of Payment accepted are Cash, Check, Money Order, or Credit Cards. Credit Card payments are assessed a processing fee of \$3.00 for \$100.00 or less and 3% for \$101.00 or more. Branch Offices in:

Mechanicals:

**Note: These fees are subject to an annual review.

**Note: If we show up for a scheduled inspection and you are not ready, there is an automatic \$75.00 re-inspection fee. The project cannot move forward until this fee is paid.

Furnace Replacement/Boilers: \$75.00 (Also includes pellet stove)

Chimney Liners: \$50.00

If Furnace/Boiler and chimney liner done on same permit fee is \$80.00

Additions: Minimum trips are 5. Inspections needed are footer, foundation, roughs, insulation and final. These fees are maximum fees for the projects based on square feet. (Sq footage includes foundation and crawl space and garages.)

1 sq. ft – 300 sq. ft: \$285.00

301 sq. ft – 500 sq. ft: \$355.00

501 sq. ft.- 600 sq. ft: \$405.00

601 sq. ft – 700 sq. ft: \$505.00

701 sq. ft- 800 sq. ft: \$605.00

slips)

801 sq. ft- 900 sq. ft: \$705.00

901 sq. ft.-999 sq. ft: \$805.00

Demolitions:

House: \$100.00

Garage Only: \$25.00

(Need copies of transfer

Day Care: \$125.00

(Includes inspection and occupancy permit)

Handicap Ramp: \$125.00

ELECTRICAL FEES

Electrical Services:

200 amp or smaller: \$80.00 (Includes replacement of meter socket or entrance cable)

400-amp single phase: \$90.00 (Anything larger, call for a fee.)

****Note:** These fees are subject to an annual review.

****Note:** If we show up for a scheduled inspection and you are not ready, there is an automatic \$75.00 re-inspection fee. The project cannot move forward until this fee is paid.

CONSOLIDATED COMMERCIAL FEE SCHEDULE

Commercial Inspection Fees

The fee schedule for inspections is based upon the latest building valuation data report of square foot construction costs published by the ICC valuation service, with a regional modifier applied. Actual cost submitted to, and accepted by, the Municipality may also be used.

Large projects that require long term multiple inspections (progressive inspections) are calculated as follows:

Projects with a total construction cost of \$0.00 to \$499,999.99*

Total construction cost X .002 = insurance cost
+ Estimated length of project in weeks X \$50. = labor & travel cost
= Total
or no less than \$50. Per trip based on scope and complexity of the project.

Projects with a total construction cost of \$500,000.00 to \$2,000,000.00*

Total construction cost X .002 = insurance cost
+ Estimated length of project in weeks X \$50. = labor & travel cost
= Total
or no less than \$50. Per trip based on scope and complexity of the project.

Projects with a total construction cost of > \$2,000,000.00 to \$6,000,000.00*

\$4000.00 + [(Total construction cost - \$2,000,000) X .0009] = insurance cost
+ Estimated length of project in weeks X \$45. = labor & travel cost
= Total

Projects with a total construction cost of > \$6,000,000.00 to \$10,000,000.00*

\$7600.00 + [(Total construction cost - \$6,000,000) X .0008] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of > \$10,000,000.00 to \$30,000,000.00*

\$10800.00 + [(Total construction cost - \$10,000,000) X .00075] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of > \$30,000,000.00 to \$50,000,000.00*

\$25800.00 + [(Total construction cost - \$30,000,000) X .0007] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of > \$50,000,000.00 to \$100,000,000.00*

\$39800.00 + [(Total construction cost - \$50,000,000) X .00065] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Branch Offices in:

**Note: These fees are subject to an annual review.

**Note: If we show up for a scheduled inspection and you are not ready, there is an automatic \$75.00 re-inspection fee. The project cannot move forward until this fee is paid.

Projects with a total construction cost of >\$100,000,000.00 to \$200,000,000.00*

\$72300.00 + [(Total construction cost - \$100,000,000) X .0006] = insurance cost
 + Estimated length of project in weeks X \$40. = labor & travel cost
 = Total

Projects with a total construction cost of >\$200,000,000.00 to \$350,000,000.00*

\$132000.00 + [(Total construction cost - \$200,000,000) X .00055] = insurance cost
 + Estimated length of project in weeks X \$40. = labor & travel cost
 = Total

Projects with a total construction cost of >\$350,000,000.00 to \$500,000,000.00*

\$214500.00 + [(Total construction cost - \$350,000,000) X .0005] = insurance cost
 + Estimated length of project in weeks X \$40. = labor & travel cost
 = Total

The inspection fees for Mechanical, Plumbing, Electrical, Energy, Accessibility and Fire Protection are computed at 25 percent of the Building Inspection fee for each discipline. Multiple prime contracts will be computed the same as a building inspection fee and combined prime contract fees shall be no less than a single contract fee, distributed on a percentage of total basis.

Inspection Fee Example:

Type of Construction: 2C
 Use Group: B

Height: 1 story, 12 feet
 Area/Floor: 10,000 sq. ft.

Solution		
1	Gross square footage: 1 story X 10,000 square feet	10,000 sq. ft.
2	Compute estimated construction value	
	Type of construction factor	1.02
	Gross area modifier	67
	Estimated construction value (30000 X 1.02 X 67)	\$683,400.00
3	Compute plan review fee	
	Building: \$683,400. X .002	\$1,366.80
	Mechanical, Plumbing, Electrical: (.25 X \$1366.80) X 3	\$1,025.10
4	Total inspection fees	\$2,391.90
5	Commonwealth Discount fee: X .80 (if applicable**)	\$1,914

* Pricing schedules assume that the project will not cause an increase in our insurance costs.

** Discounts may be given for warehouses, building shells, or repetitive work at the discretion of the plan review and inspection departments

**Note: These fees are subject to an annual review.

**Note: If we show up for a scheduled inspection and you are not ready, there is an automatic \$75.00 re-inspection fee. The project cannot move forward until this fee is paid.

Commercial Plan Reviews

We will perform commercial plan reviews. Our Commercial Plan review fees are calculated according to the ICC Valuation Service or actual cost of construction as follows:

Estimated Construction Value \$ 0. to \$ 1,250,000. = Construction value X .0015 (\$150 Minimum)

Estimated Construction Value \$ 1,250,000. to \$ 5,000,000. = \$1,875. + (.0005 X construction value over \$1,250,000.)

Estimated Construction Value over \$5,000,000. = \$3,750. + (.0004 X construction value over \$5,000,000.)

Plan review for mechanical, plumbing, electrical, energy, accessibility and fire protection is computed at 25% of the building plan review fee for each discipline. (\$150 minimum)

Special pricing may be given to buildings such as warehouses due to their relative simplicity or structures with repetitive features such as high rise buildings

Plan Review Fee Example:

Type of Construction: 2C
Height: 3 stories, 35 feet

Use Group: B
Area/Floor: 10,000 sq. ft.

Solution		
1	Gross square footage: 3 stories X 10,000 square feet	30,000 sq. ft.
2	Compute estimated construction value	
	Regional Modifier	1.02
	Square foot cost of construction	67
	Estimated construction value (30000 X 1.02 X 67*	\$2,050,200.00
3	Compute plan review fee	
	Building: \$1,875 + (2,050,200 - \$1,250,000) X (.0005)	\$2,275.00
	Mechanical, Plumbing, Electrical: (.25 X \$2,275) X 3	\$1,706.25
4	Total ICC Based plan review fee	\$3,981.25

* (Gross area modifier of 67 as example, actually based on the average building cost per square foot in the geographic area.)

This formula does not reflect changes that ICC may have made to their fee schedule. We will use other plan review services that meet our criteria for consistent quality and charge the same or less than ICC reviews.

Plan reviews covering the requirements of mechanical and plumbing codes are available, each for a fee of 25% of the applicable building code review fee. Plan reviews for the requirements of the electrical code shall be provided at a fee of 35% of the applicable building code review fee, excluding reviews for any use included in the I (Institutional) use group classification. Reviews done for the excluded use classification shall be based upon the degree of complexity.

A preliminary plan review is available for a fee of 50% of the full plan review fee cost. Preliminary plan review addresses such code requirements as: use and occupancy classification, type of construction, height and area calculations, means of egress, and fire restrictive construction requirements.

The preliminary plan review fee shall be credited towards the cost of a complete building code plan review conducted by Commonwealth Code Inspection Service, Inc.

Expedited or "fast track" plan reviews may be available as time and work-load allow. Expedited plan reviews shall be charged at 150% of the regular rate.

All Applications Require:

Application Process fee:	\$50
State DCED Fee	\$4.50

CHECKS FOR PLAN REVIEW FEES SHALL BE MADE PAYABLE TO: Commonwealth Code Inspection Service, Inc. (CCIS).

FIRE PREVENTION PERMITS [Code Chapter 110, Article II, Section 110-30]		
A. INSPECTION FEE	1/1/21	\$100.00
ROOMING HOUSE, HOTEL, MOTEL [Code Chapter 110, Article I, Section 110-16(l)]		
A. REVIEW OF APPLICATION		Included in permit fee
B. INSPECTION FEE (For inspection made by Codes Department before permit is issued.)	1/1/21	\$100.00
C. OPERATIONS PERMIT (January 1 to December 31)	1/1/21	a. \$55.00 base cost; plus
	1/1/21	b. \$20.00 for each rooming unit
Vacant Property Registration [Code Chapter 110, Article IV, Section 110-51]		
A. Semi-annual registrations are due by March 1 and October 1 of each year or within 60 days of the structure becoming vacant.	12/27/2022	\$100. Fee will increase by \$100.00 for every 6 months the property remains vacant.
B. Late Fee	12/27/2022	10% of registration fee owed.
Vacant Property Monitoring and Administrative Fees [Code Chapter 110, Article IV, Section 110-53]		
A. Inspection/Administrative	12/27/2022	\$50
B. Securing Building	12/27/2022	Labor costs plus equipment costs plus materials cost as per this schedule
TRAILER CAMP OR MOBILE HOME PARK [Code Chapter 148, Section 148-3]		
A. OPERATIONS LICENSE (July 1 to June 30)	7/12/2023	a. \$50.00 base cost for each trailer camp, or each trailer court or mobile home park; plus
	7/12/2023	b. \$5.00 for each tent or trailer site in the trailer camp; or
	7/12/2023	c. \$5.00 for each lot in the trailer court or mobile home park
B. INSPECTION FEE (For inspection made by Codes Department before license is issued.)	7/12/2023	\$40.00

SPECIAL PARKING IN AN ON STREET METERED PARKING SPACE [Code Chapter 233, Article V, Sections 233-50(D), 233-50(F), 233-50(G)]		
A. COMMERCIAL PARKING PERMIT OR CLERGY PARKING PERMIT	7/12/2023	\$160 annually \$50.00 quarterly
	7/12/2023	b. \$125.00 for each additional vehicle
	Note: Annual prorated cost computed at \$15.00/vehicle per month or portion thereof for a. and b.	
B. TRANSFER FEE	7/12/2023	\$25.00
C. REPLACEMENT FEE		\$25.00 per replacement
RESERVED PARKING SPACE IN UNMETERED PARKING LOT (WOODLAWN) [Code Chapter 233, Article VII, Section 233-65]		
A. PERIODIC RENTAL CHARGE		Fixed by Borough Manager pursuant to Section 233-65
B. SPECIAL PARKING PERMIT	6/14/2023	a. 1 Day - \$5.00
	6/14/2023	b. 1 Week - \$10.00
	6/14/2023	c. 1 Month - \$35.00
	6/14/2023	d. 1 Year - \$100.00
PARKING METER COVER [Code Chapter 233, Article V, Section 233-51(C); and Article VI, Section 233-62]		\$10.00/day or fraction thereof (includes Sundays and holidays)
SPECIAL PURPOSE PARKING [Chapter 233, Article IV, Section 233-35(D)] * Handicap Parking Space Application Fee to defray staff costs for review and analysis of criteria on requested spaces		\$50.00/Application - a one-time (no annual renewal fee) non-refundable fee whether the request is or is not approved;
SPECIAL-PURPOSE PARKING SPACE (Where space will replace a metered parking space and result in the removal of a parking meter.) [Code Chapter 233, Article IV, Section 233-35(D)(2)(b); and Article VI, Section 233-61(B)]		
A. PERIODIC FEE FOR ESTIMATED LOSS IN PARKING METER REVENUES FOR DESIGNATED METERS ONLY		Fixed by Council on a case by case basis pursuant to Section 233-35(D)
PARKING-PERMIT SPACES AND PARKING PERMITS [Code Chapter 233, Article VI, Section 233-63]		

PERIODIC FEE FOR ESTIMATED LOSS IN PARKING METER REVENUES FOR DESIGNATED METERS ONLY	1/1/21	Annual (January 1 – December 31) - \$175.00
	1/1/21	Quarterly - \$50.00
	1/1/21	Monthly - \$30.00
B. Student Annual Parking Pass	\$50.00 Annual (8/1 – 7/30) or \$20.00 per quarter DESIGNATED AREAS ONLY	
TRANSIENT RETAIL BUSINESS SALES LICENSE [Code Chapter 175, Article I, Section 175-6.] Requires a background check		Application Fee - \$100.00 a. \$15.00/day/person or portion thereof; or b. \$250.00 for a period of 30 consecutive days
AMUSEMENT LICENSE [Code Chapter 83, Article I, Section 83-2(A)]		
A. Circuses, carnivals, or fairs with admission fees for performances, entertainment exhibitions, or exhibits.		\$75.00 per day or portion thereof and a \$6.00 location fee.
B. Circuses, carnivals or fairs or amusement operations with admission fees for rides, games of chance, etc.		\$75.00 per day or portion thereof and a \$6.00 location fee.
C. Circuses, carnivals, fairs with admission fees for activities as described in both A and B.		\$100.00 per day or portion thereof and a \$6.00 location fee.
D. Sports events, dances, or concerts with admission fees.		\$75.00 per day or portion thereof and a \$6.00 location fee.
E. Lounges, dance halls, bottle clubs, or brown-bag establishments with admission fee, cover charge, entertainment fee, or charge for food or set-ups.		a. \$125.00/day or portion thereof; or b. \$15.00/quarter or portion thereof
Mechanical Amusement Devices [Code Chapter 83, Article II, Section 83-11]		
A. 1. Casino style or skill game that accepts cash payment for the chance of a cash reward	12/27/2022	\$150 per year per device and a \$6.00 location fee, plus \$3.00 fee for each additional location
A. 2. Other Mechanical amusement devices not covered in A.1.	12/27/2022	\$75 per year per device and a \$6.00 location

		fee, plus \$3.00 fee for each additional location
FACILITIES USE REQUEST		
Application [submitted 30-days prior to the proposed activity]	6/14/2023	a. Fee of \$40.00 for each request
Application [submitted less than 30-days prior to the proposed activity]	6/14/2023	b. Fee of \$70.00 for each request
FACILITY USE REQUESTS – ATHLETIC FIELDS		
A. Administrative Fee	6/14/2023	\$50.00
B. Seasonal Rental	6/14/2023	\$300.00
C. Special Services Requested:		
• Water	6/14/2023	\$15.00/use
• Barricades	6/14/2023	\$20.00 per lot
• Parking Control Signs	6/14/2023	\$15.00/use
• Scoreboard Remote	6/14/2023	\$20.00/use
• Electricity	6/14/2023	\$50.00/use
D. Police Presence	6/14/2023	\$10.00/call
FACILITY USE REQUEST: BOROUGH PROPERTIES & LOTS		
A. Parade Fee / Road Closure	6/14/2023	\$50.00
B. Rental Fee		
• One Day Event	6/14/2023	\$25.00
• One Week Event (2-7 consecutive days)	6/14/2023	\$100.00
• Monthly Event (1-3 months)	6/14/2023	\$150.00/Month
• Seasonal Rental	6/14/2023	\$300.00
C. Special Services Requested		
• Electricity	6/14/2023	\$20.00
• Water	6/14/2023	\$20.00
• Picnic Tables	6/14/2023	\$5.00 per # of items requested
• Barricades	6/14/2023	\$20.00 per Lot
• Police Presence (if possible)	6/14/2023	\$50.00 / hour / officer
• Parking Control Signs	6/14/2023	\$20.00
• Meter Bags – (more than 5)	6/14/2023	\$20.00
• Traffic Control Signs	6/14/2023	\$20.00
• Trash/Recycle Cans	6/14/2023	\$10.00 per # of items requested
• Event Map with Detours	6/14/2023	\$50.00

FACILITY USE REQUEST: PAVILION		
A. Rental Fee	6/14/2023	\$40.00
B. Special Services Requested		
• Electricity	6/14/2023	\$20.00
• Water	6/14/2023	\$20.00

REFUSE COLLECTION SERVICE CHARGES [Code Chapter 200, Article I, Sections 200-5(B), 200-5(C), 200-5(D)(3), 200-6(A), 200-6(B), 200-6(C), and 200-6(D) (See also Section 200-13). (Fixed by Ordinance).

The refuse service in the Borough of Lewistown is limited to refuse generated in the Borough.

- A. For a single-family house, two-family house, row house, boarding house or rooming house, small apartment house, small multi-family house, or house trailer or mobile home in a trailer court or mobile home park (as those words and terms are defined by the Borough Zoning Ordinance), the periodic service charge per quarter per dwelling unit for the regular collection once each week of ashes and Borough refuse tags shall be: (6/14/2023)
- (1) \$45.00 per quarter per dwelling unit -- upon payment the Borough will issue 13 Borough refuse tags for the dwelling unit plus 3 bulk item stickers. The refuse bag should be no larger than 33 gallons and weigh no more than 40 lbs.
 - (2) \$55.00 per quarter per dwelling unit -- upon payment the Borough will issue 26 Borough refuse tags for the dwelling unit plus 3 bulk item stickers. The refuse bag should be no larger than 33 gallons and weigh no more than 40 lbs.
 - (3) \$65.00 per quarter per dwelling unit-- upon payment the Borough will issue 39 Borough refuse tags for the dwelling unit plus 3 bulk item stickers. The refuse bag should be no larger than 33 gallons and weigh no more than 40 lbs.
 - (4) \$10.00 per quarter per dwelling unit for Recycling.
 - (5) For the collection of ashes -- \$25 per quarter per dwelling unit in addition to the charge in Clause (1), Clause (2), or Clause (3).

For the fee for issuing Borough refuse tags in addition to those issued under the three clauses above Subparagraph A, Section 200-6(D), will be \$3.00 per refuse tag. (6/14/23)

For the fee for issuing Borough refuse bulk tags in addition to those issued under the three clauses above Subparagraph A, Section 200-6(D), will be \$12.00 per refuse bulk tag. (6/14/23)

The fee for mailing tags issued under the clauses above of this Subparagraph A, Section 200-6(D) will be \$6.00. (6/14/2023)

The fee for reprinting of a bill will be \$3.00. (6/14/2023)

The fee for bags without tags will be \$5.00. (6/14/2023)

The fee for a bulk item without a bulk tag will be \$20.00. (6/14/2023)

The fee for delinquent notices for REFUSE/SEWER will be \$6.00. (6/14/2023)

The Refuse Penalty Percentage will be 10%.

The fee for termination notices for REFUSE/SEWER will be \$15.00. (6/14/2023)

The fee for putting out an oversized bag (a bag that requires the driver to get out of the truck and help the loader lift the bag into the truck) will be \$20.00. (6/14/2023)

The fee for setting out refuse cans, bags, and recycling to the curb before hours (before 1pm the day before trash pickup) per Borough Ordinance Chapter 200, Article 1, 200-4 Section E will be \$25 for first offense, \$50 for the second offense, and \$100 for every offense thereafter.

The purchase of recycling containers is as follows:

- Small \$5.00
- Large \$15.00
- Lid \$7.00

The bulk item stickers and refuse bag tags are non-transferable.

B. For the placement and disposal of dumpsters and 90 gal carts, the following table of fees shall pertain. For all other uses, units or activities, the frequency of the periodic service charge per class of use, unit, or activity for the regular collection each week of refuse or Borough refuse tags shall be fixed by the Borough Manager or the Department on a quarterly or monthly basis; and the amount of that quarterly or monthly periodic service charge shall be fixed by the Borough Manager or the Department after taking into account such factors as: the weight or volume of the non-bagged refuse collected; the labor, equipment, and transportation costs incurred by the Borough in making the refuse collection; the time involved in making the refuse collection; and the frequency of collection if collections are made more frequently than once a week. (1/1/17)

Dumpsters	1 Stop	2 Stops	3 Stops	4 Stops	5 Stops
2 Yard	\$204.26	\$288.76	\$373.26	\$457.76	\$542.26
3 Yard	\$259.50	\$386.54	\$512.79	\$639.79	\$766.79
6 Yard	\$410.88	\$664.38	\$917.88	\$1171.38	\$1424.88
90 Gal Cart	\$118.35	\$163.35	\$199.35	\$235.35	\$271.35

C. Temporary Rear Load Container Service (**Special Collection**) (6/14/23)

Security Deposit	\$75.00
90 Gallon Cart Monthly Rental Fee	\$5.00
Base Rate Fee per Dump	\$30.00
Disposal Tipping Fee (per ton) **	\$100.00
Timed Cost Per Minute	\$5.00

D. Temporary Rear Load Container Service (**Dumpsters**) (1/1/20)

Cost for a 15-day period	Off Street	On Street *
Security Deposit	\$50.00	\$50.00
2 Yard Dumpster	\$65.00	\$95.00
3 Yard Dumpster	\$69.50	\$99.50
6 Yard Dumpster	\$83.00	\$113.00

E. Roll Off Container Service (1/1/20)

Cost for a 15-day period	Off Street	On Street *
15 Yard – To place and pull plus tonnage	\$150.00	\$180.00
20 Yard – To place and pull plus tonnage	\$175.00	\$205.00
30 Yard – To place and pull plus tonnage	\$200.00	\$230.00
Disposal Tipping Fee (per ton) **	\$89.25	\$89.25

*On street price includes the permit fee.

**BOROUGH OF LEWISTOWN
COSTS AND FEE SCHEDULE AMENDMENT**

TYPE	EFFECTIVE DATE	COST/FEE
Rental of a dumpster for Multi-unit Customers using Borough Refuse tags	6/14/2023	\$20.00/qtr
Rental of 90 gallon Recycling cans (includes up to 6 cans)	6/14/2023	\$20.00/qtr

Black Bag Accounts are as follows:

Stops per week:	Level of Service in Minutes per Quarter:
1. \$59.00	1 to 10 = \$30.00
2. \$97.00	11 to 20=\$60.00
3. \$135.00	21 to 30=\$90.00
4. \$173.00	31 to 40=\$120.00
5. \$211.00	41 to 50=\$150.00
	51 to 60=\$180.00
	61 to 70=\$210.00
	71 to 80=\$240.00
	81 or over=\$300.00

Cardboard dumpster fees are as follows:

2 Yard	\$120.00/qtr	2 stops per week
3 Yard	\$133.00/qtr	2 stops per week
6 Yard	\$253.00/qtr	2 stops per week

****Note-**The disposal tipping fee is subject to change because the fee is based on what the Borough is charged by the Mifflin County Solid Waste Authority for the materials taken to their facility.

SEWER RENTS [Code Chapter 192, Article II, Sections 192-16,192-17, and 192-18. (See also Sections 192-19,192-22, 192-23, and 192-24). (Fixed by Ordinance) (1/1/20)

SEWER RATES

Gallons of metered water supplied per quarter:	Rate
Flat Rate Fee	\$97.35 (minimum payment)
Per thousand gallons	\$4.39 for every 1,000 gallons of water used, or part thereof

Sanitary Sewer Tapping Permit (Fixed by Ordinance) [Code Chapter 192, Article 1, Sections 192-4 and 192-8]		
A. Tapping Fee per EDU	6/14/2023	\$2,500.00 (Collection Part \$900.00 & Capacity Part - \$1,600.00)
SANITARY SEWER PROBLEM SERVICE FEES (Determined not to be the Borough's responsibility.)		Labor costs plus equipment costs plus materials cost as per this schedule

<p>BOROUGH PERSONNEL RATES FOR SERVICES PROVIDED INCLUDING POLICE</p>		<p>a. Hourly base rate for the individual (as determined by the individual's salary by 26, then dividing that number by the total hours scheduled for a 2-week period) times 1.75 (to include fringe benefits, overhead, and ancillary expenses) for standard rate</p>
		<p>b. Overtime cost is established by taking Item A cost and adding one-half the base rate to it for 1 ½ time and the base cost again for double time</p>

BOROUGH EQUIPMENT RATES FOR SERVICES PROVIDED		PER HOUR
Dump Truck	6/14/2023	\$75.00
Pickup Truck/Van	"	\$65.00
Skid Loader	"	\$125.00
Backhoe	"	\$155.00
Tar Buggy (Kettle)	"	\$65.00
Air Compressor	"	\$65.00
Bucket Truck	"	\$95.00
Paint Machine	"	\$55.00
Line Paint Eradicator	"	\$55.00
Street Sweeper (Includes Operator)	"	\$255.00
Front End Loader	"	\$155.00
Wacker	"	\$55.00
Roller	"	\$115.00
Portable Saw w/o blade + cost blade	"	\$45.00
w/Diamond blade (12")	"	\$55.00
Wet Concrete Saw w/Diamond blade (14")	"	\$65.00
Portable Automatic W.W. Sampler	"	\$80.00/24hours
Vactor (Includes Operator)	"	\$310.00 w/operator
Sewer Line T.V. Truck (Includes Operator)	"	\$400.00 w/operator
WWTP - LABORATORY ANALYSIS RATES		
Total Alkalinity/Volatile Acids	6/14/2023	\$50.00
Biochemical Oxygen Demand/CBOD	"	\$50.00
PH	"	\$20.00
Dissolved Oxygen	"	\$20.00
Total Suspended Solids	"	\$40.00
MATERIAL CHARGES	"	Current cost to the Borough plus 20% for overhead and ancillary expenses

Police and Fire Reports

TYPE	EFFECTIVE DATE	COST/FEE
Accident / Criminal	7/12/2023	\$40.00
Fire Reports	7/12/2023	\$40.00

Copies

Cost of copy per page is \$.25

Large Format Printer Price List

<u>Map Size</u>	<u>Type</u>	<u>Basic Copy Price (per page)</u>
17 x 22	Black/White	\$3.50
17 x 22	Aerial/Color	\$12.00
24 x 36	Black/White	\$5.00
24 x 36	Aerial/Color	\$15.00
36 x 44	Black/White	\$7.00
36 x 44	Aerial/Color	\$18.00

Scan/Burn to Device:

Basic copy price for first page PLUS \$1 per additional page thereafter

PLUS

\$5 disc fee if burned to a CD

DISCLAIMERS:

-PAYMENT MUST BE MADE PRIOR TO PRINTING.

-MAP WILL NOT BE SAVED.

-COPIES WILL BE MADE AS STAFF'S TIME PERMITS AND IN THE ORDER THEY ARE RECEIVED

CERTIFIED RIGHT TO KNOW REQUESTS

Cost is \$20.00 per request.

COMMUNITY CENTER RATES**

- A. Full Community Room-\$750; which includes alcohol and includes Friday, Saturday, and Sunday)
- B. Full Community Room-\$450; no alcohol and includes Friday, Saturday, and Sunday
- C. Full Community Room-\$175; Sunday thru Thursday
- D. Half Community Room- \$250; no alcohol and includes Friday, Saturday, and Sunday
- E. Half Community Room-\$100; Sunday thru Thursday
- F. Quarter of Community Room- \$85; any day
- G. Activity Room -\$75; any day
- H. Conference Room-\$25; per hour

- A 10% discount will be considered with multiple bookings within the calendar year.
- An Alcohol Policy Form must be submitted and approved by the Borough Council prior to the event. The Council meets the 2nd Wednesday of each month.
- There will be a mandatory damage deposit \$150.00 for all rentals made out on a separate check. The check will be returned on final checkout if the room has been restored to the original condition of when the rental commenced.

CHECKS PRESENTED WITH INSUFFICIENT FUNDS WILL BE CHARGED AN ADMIN FEE OF \$50.00

SWIMMING POOL RATES

Daily Pool Admittance Fee	\$6
Single Membership	\$80.00
Family of 3	\$150.00
Each additional member	\$30.00
Party rate	\$300.00 for a two-hour party for 75 people or less; over 75 people the rate will be an additional \$50.00

- Party rate is Sunday through Thursday
- Weekend pool parties are based on date and time
- Pool hours from Sunday through Thursday are 12PM to 7PM
- Pool hours for Friday and Saturday is 12PM to 9PM

NOTE: Pool hours may change with the weather or availability of staff

SECTION 2.

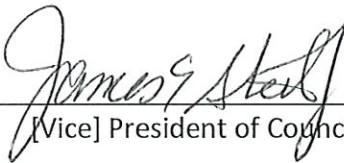
This Resolution shall become effective by date indicated in this document and continue in full effect until such time as it may be revised or acted upon by Borough Council.

EFFECTIVE DATE: 01 September 2023 unless indicated otherwise in the document.

SECTION 3.

All other Resolutions or part of resolutions inconsistent herewith are hereby revoked.

Adopted as Resolution No. 2023-XX this 12th day of July 2023.



[Vice] President of Council

(Seal)
ATTEST:



[Asst.] Borough Secretary