

**November 9, 2022**

**LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS**

**The Council meeting opened at 5:30 PM with Borough Council President Larry Searer presiding. The Pledge of Allegiance was recited by all present.**

Roll call Larry Searer (President), Nelson Rieffannacht, Aaron Wilson, Robert Hammond, and William Wilson were present. James Steele (Vice-President) arrived at the meeting at approximately 5:39 PM, Venus Shade was absent.

**Hearing of Persons Present**

**N/A**

**CONSENT AGENDA**

**The following are routine, procedural, and informational non-controversial items and do not appear to require discussion or explanation prior to the Council's action. These items will be acted upon by one motion unless any member of Council desires to move an item to the Regular Agenda for further discussion.**

- A. Approval of Minutes: Council Meeting of October 12th , 2022**
- B. Approval of Treasurer's Report: As of October 31st , 2022**
- C. Approval of Schedule of Bills**
- D. Facility Use Request: (4)**
- E. Acknowledge receipt of Fame Meeting Minutes**
- F. Acknowledge receipt of Tax Collector's Report**
- G. Acknowledge receipt of Codes Enforcement Report**

**On a motion by Mr. A. Wilson and seconded by Mr. Hammond, Council votes unanimously 5-0 to approve the Consent Agenda.**

**Borough Manager**

**Mr. Kim Zimmerman, Borough Manager, spoke about the following items:**

- 1. 22 Ridge Street Demolition Update**  
All bids have been opened and it was awarded to G&R Demolition.
- 2. Bingaman Property Demolition Update**

This property is mostly done. They had to reset some signs but at this point the project is complete. All that is left is the filing of all the paperwork, final payments, and reimbursement from the state.

### 3. Future Police Station Update

Met with the MCMA about purchasing their building. MCMA is open to the sale and has brought in an appraiser to assess the building.

### 4. Digester #1 Repair Update

No update from Gannett Fleming until next week. The borough is currently working to put a grant request together. If approved funding would not be available until the Summer of 2023.

### 5. Fire Department Air Pack System (ARPA) \$47,829.03 Update

Half of the cost was paid up front. We need to verify with an electrician that it is ready for installation.

### 6. Streets Workman Position

The position is open and advertised on Indeed.

### 7. Healthcare Cost Increase (17.2%/\$100,000)

Insurance claims were 190% of the expected amount.

### 8. Delta Dental Insurance Contract

Rates are staying the same. No increases and no changes.

### 9. Healthcare Open Enrollment (Ongoing thru December 6<sup>th</sup>)

All employees have been given their open enrollment packet.

### 10. State Pension Audit

Auditors will be coming on Monday, November 14<sup>th</sup>. The audit covers from 2018 through current.

### 11. Alley Closures

Mr. B. Wilson mentioned an issue regarding alley closures. A contracting company needed to use an alley for access to repair a resident's house and was blocking an alley. The facility use request does have a section on it regarding alley closures. Companies should be paying that \$25.00 fee to close an alley for safety concerns.

## Fire Chief

**Chief Barlett** stated the fire department responded to 23 alarms in October. 1 miscellaneous alarm, 2 incinerators and grass, 3 medical assists, 4 motor vehicle accidents with injury, 1 motor vehicle with no injuries, 1 of the accidents included an extrication, 5 natural gas odors, 1 oil spill, 2 public service, 2 smoke odor investigations and 1 instance where the alarm was cancelled enroute. The 5 gas odors are all from the same phone number for the same apartment complex. Management at Kish Apartments are going to install carbon monoxide detectors by December the 18<sup>th</sup>. Also, they are going to make the building non-smoking. It will be gradual and converted as leases expire and new ones are made. Chief Barlett stated that Kish has approximately 140 apartments and 180 residents.



## Mayor

Mayor Bargo passed out the 3<sup>rd</sup> quarter wedding report. Mayor Bargo stated she received a phone call from Art Belfiore, Mifflin County Band Director, to alert them of how the band was performing and Chief Barlett and the Mayor were able to organize a quick parade for the band. The band came in 2<sup>nd</sup> place, winning in percussion and color guard. She gave praise to all the talented young people in our area. The competition was in Hershey Park Arena.

Mayor Bargo highlighted a few upcoming local events:

1. The Festival of Ice is on December 1<sup>st</sup> and 2<sup>nd</sup>.
  - a. On Thursday evening in the Mifflin County historic courthouse the Mifflin County community band will be playing.
  - b. On Friday, a big band will be playing.
  - c. The Mccoy house will be open for tours
  - d. Model train display in the lower part of the Montgomery Ward building.
  - e. On Saturday the 3<sup>rd</sup>, the Kiwanis pancake festival at the First United Methodist Church on the lower level in their social room.
  - f. Kiwanis Christmas parade on Saturday the 3<sup>rd</sup> at 1pm.

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## Police Chief

Chief Clemens stated that in October they had 524 calls for service. 38 traffic citations, 23 non traffic citations, 57 warnings, 645 parking tickets and 55 street maintenance tickets. Street sweeping will end on November 21<sup>st</sup> (Sunday before Thanksgiving). Fill the cruiser event is on the 16<sup>th</sup> of December at the Giant Store on South Dorcas Street from 9 to 3pm. They will be collecting food items for the Lumina Center and Mother Hubbard's cupboard.

## Recreation Board no meeting

N/A

## Borough Solicitor

Borough Solicitor Mark Remy stated he didn't have anything that needed action. Mr. Remy distributed a couple of proposed ordinances to council .

1. Act 57 allows late fees or real estate taxes to be forgiven if residents don't receive their taxes in the mail. If we want to give the tax collector this ability, then an ordinance would need to be passed.

**On a motion by Mr. Steele and seconded by Mr. Hammond, Council split 3-3 and Mayor Bargo cast the tiebreaking vote to approved advertising the proposed changes to Act 57 in regards to the waiving of real estate late fees ordinance**

2. The second ordinance needs to go back to Law and Ordinance for further discussion and involves the proposed fee increase for mechanical amusement devices.

Mr. Remy stated the settlement papers for the Sellers riverfront property are ready. It needs to be notarized and Mr. Zimmerman and Mr. Searer will organize a time to get that paperwork signed and notarized.

## UNFINISHED AND NEW BUSINESS

### 1. CDBG-CV Bid Approval

County is asking Council to approve the the low bidders of Tra Electric of Watsontown and PBCI-Allen Mechanical of State College. This is for senior centers and a shelter.

**On a motion by Mr. Hammond and seconded by Mr. A. Wilson, Council votes unanimously to approve Tra Electric and PBCI-Allen for their projects as low bidders.**

### 2. Bobcat Snow Remover Broom for \$7,019.59

This will help with snow removal on sidewalks and will speed the process up. Mr. Zimmerman stated this was the low bid with some being more than \$8,000.00.

**On a motion by Mr. Rieffannacht and seconded by Mr. Steele, Council votes unanimously to approve the purchase of a Bobcat Snow Removal Broom for the cost of \$7,019.59.**

### 3. Codes Office Large Printer

The cost of the large mapping printer is \$9,935 plus a 3-year maintenance contract of \$1,687.00. The printer is used for maps that need to be large in scale. It is used in all departments and with PennDOT. The current printer is outdated. Parts and ink cannot be obtained for the printer. There is no maintenance contract

**On a motion by Mr. A. Wilson and seconded by Mr. Steele, Council votes unanimously to approve the purchase of a large printer for the Codes office. The cost of the large printer is \$9,935.00 plus a 3-year maintenance agreement for \$1687.00**

### 4. Pool Study Group

Mr. Zimmerman put a study group of local business leaders, borough employees, recreation board members and citizens of Lewistown. The pool study is needed as part of the grant the borough is attempting to obtain for repairs and renovations at the pool

**On a motion by Mr. A. Wilson and seconded by Mr. Steele, Council votes unanimously to approve the pool study as constructed by Mr. Zimmerman.**

### 5. Infiltration and Inflow 2023 Budget Increase of \$50,000

Mr. Dippery's budget includes \$150,000 for I & I. Mr. Zimmerman is asking council to increase that budget by \$50,000

**On a motion by Mr. Steele and seconded by Mr. A. Wilson, Council votes unanimously to approve increasing the I & I budget for WWTP/WCS from \$150,000 to \$200,000 for 2023.**

### 6. Act 57 Local Tax Collection Law

This was covered by Mr. Remy during his time.

### 7. Community Center IT Audio Visual Quotes (\$27,150/\$19,550)



Mr. Zimmerman stated the Community Center has no Audio/Visual equipment. \$27,150 was a quote for the full building and \$19,550 was the bid to do just the large main room. The council has asked that the project be sent out to bid.

**Roll call vote was taken on a motion by Mr. Rieffannacht, seconded by Mr. Steele, Council voted unanimously to send the Community Center IT Audio/Visual Project out to bid.**

<b>Bobby Hammond</b>	<b>Yes</b>
<b>Nelson Rieffannacht</b>	<b>Yes</b>
<b>Larry Searer</b>	<b>Yes</b>
<b>Venus Shade</b>	<b>Absent</b>
<b>Jim Steele</b>	<b>Yes</b>
<b>Aaron Wilson</b>	<b>Yes</b>
<b>Bill Wilson</b>	<b>Yes</b>

8. Municipal Hall Closure November 25,2022

Mr. Zimmerman asked to have the Borough Hall closed on November 25<sup>th</sup>.

**Roll call vote was taken on a motion by Mr. Hammond, seconded by Mr. A. Wilson, Council voted 6-0 to close Borough Hall on Friday, November 25<sup>th</sup>.**

<b>Bobby Hammond</b>	<b>Yes</b>
<b>Nelson Rieffannacht</b>	<b>Yes</b>
<b>Larry Searer</b>	<b>Yes</b>
<b>Venus Shade</b>	<b>Absent</b>
<b>Jim Steele</b>	<b>Yes</b>
<b>Aaron Wilson</b>	<b>Yes</b>
<b>Bill Wilson</b>	<b>Yes</b>

9. County Request for 2 EDUs for Blacks Hospital Property

**Roll call vote was taken on a motion by Mr. Hammond, seconded by Mr. Steele, Council voted 5-1 with one absent to approve selling two EDUs to the county for the Blacks Hospital Property at \$2,000.00 per EDU.**

<b>Bobby Hammond</b>	<b>Yes</b>
<b>Nelson Rieffannacht</b>	<b>Yes</b>
<b>Larry Searer</b>	<b>No</b>

Venus Shade Absent

Jim Steele Yes

Aaron Wilson Yes

Bill Wilson Yes

Council entered executive session at 6:18 PM

Council Exited executive session at 6:46 PM

On a motion by Mr. Hammond and seconded by Mr. A. Wilson, Council votes 5-1, with Mr. Searer voting against, to promoting 2 part-time officers to full-time.

Council ended at 6:47

  
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(Vice) President, Lewistown Borough Council

(Seal)

ATTEST:

  
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(Asst.) Borough Secretary