

**August 10, 2022, 5:30PM**

**LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS**

**The Council meeting opened at 5:30 PM with Borough Council President Larry Searer presiding. The Pledge of Allegiance was recited by all present.**

Roll call Larry Searer (President), James Steele (Vice-President), Nelson Rieffannacht, Aaron Wilson, and William Wilson were present. Venus Shade and Robert Hammond was absent.

**CONSENT AGENDA**

**The following are routine, procedural, and informational non-controversial items and do not appear to require discussion or explanation prior to Council's action. These items will be acted upon by one motion unless any member of Council desires to move an item to the Regular Agenda for further discussion.**

**A. Approval of Minutes: Council Meetings 13 July 2022**

**B. Approval of Treasurer's Report:**

**C. Approval of Schedule of Bills**

**D. Facility Use Request: Salvation Army Block Party (10 Sept)**

**E. Acknowledge receipt of Fame Meeting Minutes**

**F. Acknowledge receipt of Tax Collector's Report**

**G. Acknowledge receipt of Codes Enforcement Report**

**On a motion by Mr. Rieffannacht and seconded by Mr. A Wilson, Council votes unanimously to approve the Consent Agenda.**

Before the Council Meeting began, Mr. Aaron Wilson read a statement honoring the sudden passing of long time Lewistown Borough Employee Joseph Sheaffer. Mr. Sheaffer had a long and decorated career with the borough and served on the Union negotiating team. Mr. Sheaffer served the citizens of Lewistown with grace and humility, always with a willingness to help others. Please continue to keep his family and friends in your thoughts as they navigate through this challenging time.

**Borough Manager**

**Mr. Kim Zimmerman, Borough Manager, spoke about the following items:**

1. The cost to install a handicap parking spot is \$423.27
2. Pool statistics show that despite opening over two weeks later than 2021, it is having a good year. To date the pool has had \$30,000 worth of sales in 2022 compared to \$24,000 in sales on the same date in 2021.
3. The County ARPA decision should be released within 60 days, in September.
4. The second ARPA deposit has not occurred. It is being delayed until all the money from the first round of ARPA funds has been distributed. \$1.5 million is left and every town in Pennsylvania will be receiving a small distribution ranging from \$800.00 to \$8,000 depending on size of the municipality.

5. The Bingaman Property Demolition is still expected to be completed in September. The first payment is due for the project.
6. The Police ticket machines were shipped on August 3<sup>rd</sup>, and they are still in Canada.
7. The AFSCME contract was discussed line by line. The changes that were requested have been noted and once those changes are made the Union will sign the contract. The changes are grammatical.  
Examples:  
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8. We have received two Rec Park paving bids. We are still waiting for a third bid.

## **Fire Chief**

The fire department responded to 37 alarms in July. They had 1 miscellaneous alarm, 4 building fires, 1 trash/rubbish fire, 1 vehicle fire, 2 brush fires, 1 outside odor investigation, 7 medical assists, 10 motor vehicle accidents with injuries, 3 gas leaks, 1 public service, 2 odors of smoke, 1 BBQ fire on a porch and 3 automatic alarms. Chief Barlett received a phone call from the Red Cross regarding a smoke detector day. The Red Cross and United Way partner up and purchase the smoke alarms and then the fire department would go door to door installing them. There is no cost to the borough.

Council President Searer asked why there have been so many gas leaks of late. Chief Barlett stated their opinion is the heavy construction taking place in town is causing fittings and pipes to be vibrated loose.

## **Mayor**

**Mayor Bargo** mentioned National Night Out. She mentioned that thousands of people attended the local event which included all the local police departments.

## **Police Chief**

**Chief Clemens** stated that in July the department had 647 calls for service, 37 traffic citations, 11 non-traffic citations, 57 warnings, 554 parking tickets, and 516 street maintenance tickets. Chief Clemens also thanked everyone who came out or helped with National Night Out. Chief Clemens gave an update on the Narcotics investigations taking place. The Narcotics division has four open investigations and made 2 felony arrests and search warrants. The search warrants yielded 30 grams of crack cocaine, marijuana, seized 4 guns and \$1,100.00 in cash. Council asked what happens to the items seized. Chief Clemens stated the items are turned over to the District Attorney's office.

## **Recreation Board no meeting**

## **Borough Solicitor**

**Borough Solicitor Mark Remy** stated the ad to notify the public that the ordinance regarding parking ticket fines was published. The fines will increase from \$5.00 to \$10.00

**On a motion made by Mr. Rieffannacht and seconded by Mr. A Wilson, Council unanimously votes to approve the fine increases from \$5.00 to \$10.00 in Ordinance No. 2022-4 regarding metered parking fines.**

Mr. Remy stated that after further investigation there is already a law prohibiting citizens from parking on the wrong side of the road. The proposed ordinance was sent back to the Law and Ordinance committee. Mr. Remy stated the Planning Commission stated two plans were brought forward for approval.

1. The first plan that needed approval was the Sheetz Renovation. Sheetz is going to purchase a property and raze it. Sheetz intends to increase the parking lot size and relocate the driveway location on Juniata Street.

**On a motion made by Mr. Steele and seconded by Mr. A Wilson, Council unanimously votes to approve the Sheetz Renovation plan conditional to PennDOT Highway Occupancy Permit approval and Planning Commission approval.**

2. The second set of plans needing approval was the Henry Property. The original plans had a drafting typo on it incorrectly identifying the type of zone involved. The zoning data table had the correct zone but on the bottom it was incorrect. They made the changes to list the correct zoning.

**On a motion made by Mr. Rieffannacht and seconded by Mr. Steele, Council unanimously votes to approve the Henry Property Plans based on the Planning Commission Recommendations.**

**On a motion made by Mr. Steele and seconded by Mr. A Wilson, Council unanimously votes to approve the waivers regarding Flood Plains, Topographical and Soils for the Henry Property plan.**

## **UNFINISHED AND NEW BUSINESS**

1. United Way "Day of Caring" for September 21<sup>st</sup>. The volunteers will not be borough employees, this is a team sent by United Way.

**On a motion made by Mr. Steele and seconded by Mr. A Wilson, Council unanimously votes to approve the United Way Day of Caring for the Borough of Lewistown to participate.**

2. The first bill for the Bingaman Property Demolition project has been submitted for \$92,655.00

**On a motion made by Mr. A Wilson and seconded by Mr. Rieffannacht, Council unanimously voted to authorize the payment of \$92,655.00.**

3. The Mifflin County is looking to disband the Mifflin County Parks and Recreation Board.

**On a motion made by Mr. Rieffannacht and seconded by Mr. Steele, Council voted unanimously to disband with Aaron Wilson to function as the Lewistown Borough representative.**

4. County has submitted a request to be paid \$8,825.45 to cover CDBG Funds Salary/Material Reimbursement.

**On a motion made by Mr. Steele and seconded by Mr. A Wilson, Council voted to approve the reimbursement of \$8,825.45 to Mifflin County for CDBG Funds Salary/Material Reimbursement.**

5. The Tire Recycle event sponsored by PA CleanWays of Mifflin County is scheduled for September 10, 2022.

**On a motion by Mr. A Wilson and seconded by Mr. Steele, Council voted unanimously to approve the Borough's involvement with PA CleanWays of Mifflin County and their Tire Recycle Event on September 10, 2022.**

6. Mr. Zimmerman presented a proposal to Council to close Municipal Hall at noon for the Employee Appreciation event on August 10<sup>th</sup>, 2022.

**Roll call vote was taken on a motion by Mr. Steele, seconded by Mr. A Wilson, Council voted 3-2 against closing Municipal Hall for the Employee Appreciation Event at Noon on August 10<sup>th</sup>, 2022.**

<b>Bobby Hammond</b>	<b>Absent</b>
<b>Nelson Rieffannacht</b>	<b>No</b>
<b>Larry Searer</b>	<b>No</b>
<b>Venus Shade</b>	<b>Absent</b>
<b>Jim Steele</b>	<b>Yes</b>
<b>Aaron Wilson</b>	<b>Yes</b>
<b>Bill Wilson</b>	<b>No</b>

Council entered executive session at 6:08 PM

Council exited executive session at 6:57 PM

**On a motion by Mr. A Wilson and seconded by Mr. Rieffannacht, Council voted unanimously to keep both Police Department interns until Thanksgiving.**

**On a motion by Mr. A Wilson and seconded by Mr. Rieffannacht, Council voted unanimously to approve the hiring of two part-time Police officers.**

**On a motion by Mr. Rieffannacht and seconded by Mr. B Wilson, Council voted unanimously to advertise for a part-time HR Benefits Coordinator.**

Council ended at 7:33 PM

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(Vice) President, Lewistown Borough Council

(Seal)

ATTEST:

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(Asst.) Borough Secretary