

July 13, 2022, 5:30PM

LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS

The Council meeting opened at 5:30 PM with Borough Council President Larry Searer presiding. The Pledge of Allegiance was recited by all present.

Roll call Larry Searer (President), James Steele (Vice-President), Nelson Rieffannacht, Venus Shade, Robert Hammond, Aaron Wilson, and William Wilson were all present.

CONSENT AGENDA

The following are routine, procedural, and informational non-controversial items and do not appear to require discussion or explanation prior to Council's action. These items will be acted upon by one motion unless any member of Council desires to move an item to the Regular Agenda for further discussion.

- A. Approval of Minutes: Council Meetings June 8th and 22nd, 2022**
- B. Approval of Treasurer's Report: 1 July 2022 and 2022 Budget (as of 31 May)**
- C. Approval of Schedule of Bills**
- D. Facility Use Request**
- E. Acknowledge receipt of Fame Meeting Minutes**
- F. Acknowledge receipt of Tax Collector's Report**
- G. Acknowledge receipt of Codes Enforcement Report**

On a motion by Ms. Shade and seconded by Mr. A Wilson, Council unanimously votes to approve the consent agenda.

Borough Manager

Mr. Kim Zimmerman, Borough Manager, spoke about the following items:

1. Fire Department requirements have been submitted to the county. The items submitted were for building maintenance and safety equipment items. The requests totaled \$527,000. The request is for money from the funds the county received from the American Rescue Act of 2021 ARPA). The county received approximately \$27 million dollars' worth of requests for the \$9 million in funds they received. The requests do require the Borough to match a portion of the funds requested.
2. The first quote for 100 parking meter heads came in and was \$61,000. We need more quotes before we can move ahead. The cost would be split between the borough and the Parking Authority.
3. The Infiltration and Inflow (I & I) Study with EADS, which is a part of the requests submitted to the County via their ARPA funds and amounted to \$1,327,000.
4. The Pool/DCNR draft RFP was submitted and is now with EADS. A meeting is scheduled with DCNR to discuss items DCNR would like changed in the RFP. The pool heater was taken off the ARPA chart because we are trying to incorporate that item into the DCNR grant.

5. The Bingaman demolition is scheduled to be completed by the end of September. This includes the lot, grass everything involved with the project.
6. The equipment for the Catherine-Walnut Park has been approved and ordered. Estimated delivery date is the end of summer/September.
7. ARPA Budge Update-3 items were approved by the Finance committee to be brought before council and were submitted to the county. They were the SCBA Air Compressor for the Fire Department at a cost of \$40,000, The Catherine-Walnut Park at a cost of \$60,000 and the Sewer Line/Storm Line Camera System for \$178,000.
 - a. Fire Department Air Compressor (SCBA) \$40,000. We received 3 quotes one for \$44,100.00 Costars, one for \$56,000 Costars, and one for \$39,000 but is not a costars quote. The \$44,100 quote has a 13-week waiting period. The \$56,000 quote has a 12-13 month waiting period and the \$39,000 quote is not a Costar quote so we would need to send out bids. Council requested we obtain more information on warranty coverage, installation, and training.
 - b. Catherine-Walnut Park \$60,000. Finance Committee is going to recommend we set that aside and earmark for the project. One option is to use 2022 CDBG funds to pay for the park.
 - c. Sewer Line/Storm Line Camera System \$178,000. The camera system is a more pressing need. It can be purchased thru the Wastewater Collection Account or the Borough's ARPA funds, the borough can hold off on purchasing the equipment and submit the request to Mifflin County and try and use ARPA funds to pay for the camera system or we can purchase the system and still submit it to the County and see if they will reimburse the Borough. Council would like to purchase the Camera system and ask the County to still assist in paying for it via reimbursement with their ARPA funds.

On a motion made by Mr. Hammond and seconded by Mr. Steele, Council unanimously votes to approve purchasing a Sewer Line/Storm Line Camera System for \$178,000 from the Wastewater Collection account.

8. The Police Ticket Machines have been purchased and the phones have been mailed to the vendor so that the ticket machines can be assembled on our T-Mobile data network.
9. AFSCME contract is still not signed by the Union. We have signed the contract, but Union representatives have not signed it. The holdup is our version of the contract is in a different format than the 2018 contract and Union representatives are still trying to use the old format and wording.
10. We have received two Rec Park Paving Estimates. One is for \$215,000 and the other is \$175,000. We are waiting for more quotes.
11. The Fire Convention for 2023 is moving forward but we are changing where they will have RV parking. The change will allow for easier access and there are no sporting events scheduled for those dates at this time.
12. We would like to move Parking Ticket Processing to the police station. After discussion, Council has asked to continue this conversation with the finance committee. There was also discussion about raising the cost of the parking fines, as well as other Cost and Fees schedule increases.

13. Community Center discussions. The Community Center lots need to be combined into one consolidated piece of property. That property then needs to be reassessed. Finally, the Community Center is 6 inches below the flood level according to the 100-year flood plan. The thought is that it will cost approximately \$1 million to renovate the building and convert it into a police station. However, since the Community Center is below the flood level, we can only put up to 50% of the assessed value back into the building. Which is why we are working with the Codes department to consolidate the lots and make it one piece of property. Then we can have it the property assessed to give a true value and see where we stand since we can only put 50% of the value into any project.

14. Mifflin County Parks and Recreation Council want to disband. The deadline is August 31st. Council will discuss the issue further at the August meeting.

There was a lengthy discussion about blight and why no money was requested from the county to go towards blight. The Blight Committee will be meeting to discuss solutions and what the costs may be.

Fire Chief

Chief Barlett stated that the fire department responded to 22 incidents in June.

They were broken down as follows:

1 miscellaneous fire, 2 building fires, 2 grass/brush/tree fires, 2 medical assists, 2 motor vehicle accidents with injuries, 1 accident where a person got hit on a moped, 2 water rescues (1 swimmer in distress, 1 boat where the motor failed), 3 downed power lines, 1 lockout with a child involved, 2 standby assignments, 2 automatic fire alarm activations.

In July we have already had 2 working fires. One at Kish Apartments on the 7th floor that resulted in the death of the resident. Chief has met with management at Kish Apartments and would like to make a no smoking policy for the building. Chief Barlett requested approval to write a letter to the ownership group of Kish Apartments to request the no smoking policy.

Mr. W Wilson asked about the trash that was left behind from an accident and wanted to know who would be cleaning up the glass and trash left behind. Chief Barlett stated they cleaned up the sidewalk and streets, but they do not typically go onto anyone's property. Mr. Zimmerman stated he will have the streets department go check the property out and retrieve any car parts that were left behind. Mr. W Wilson feels this should be the tow truck company's responsibility.

Mayor

Mayor Bargo submitted her quarterly wedding report.

Police Chief

Chief Clemens stated there were 625 calls for service in June, 35 traffic citations, 17 non traffic citations, 62 written warnings, 835 parking tickets and 314 street maintenance tickets. Chief Clemens spoke about the National Night Out on August 2nd at Kish Park. Chief Clemens gave an update on the progress our new narcotics officer is making. He showed pictures of some of the drugs that were confiscated. Chief Clemens stated the officer has 3 active investigations. The department purchased 9 new tasers through a county wide grant. The cost for those tasers were \$15,000.

Recreation Board no meeting

Borough Solicitor one issue that needs to be discussed in Executive Session.

UNFINISHED AND NEW BUSINESS

1. Keystone Communities Resolution (MCIDC). Mr. Zubler with Downtown Lewistown Inc. and Nick Felice with MCIDC spoke about wanting to renew the agreement with the borough to allow them to work with new businesses, trying to obtain funding or tax credits with the state. The program does not cost the borough any money.

On a motion made by Ms. Shade and seconded by Mr. A Wilson, Council unanimously votes to approve the Keystone Communities Resolution

2. Mr. Zimmerman requested permission to advertise for a Full time Deputy Borough Manager/Treasurer

On a motion by Mr. Steele and seconded by Mr. Hammond, Council unanimously votes to approve the advertising of a full time Deputy Borough Manager/Treasurer.

3. 403 West 5th Street Handicap Parking Space Request.

On a motion made by Mr. W Wilson and seconded by Mr. Rieffannacht, Council unanimously votes to approve handicap parking request at 403 W 5th Street.

4. PennDOT 75/25 Cost Sharing Resolution for Valley Street and the 50/50 Cost Sharing Resolution for the lights at Green Gables.

Roll call vote was taken on a motion by Ms. Shade, seconded by Mr. A Wilson, Council voted unanimously to approve PENNDOT 75/25 Cost Sharing Resolution for the Valley Street Project and to approve the 50/50 Cost Share Resolution for the Street Lights

Bobby Hammond	Yes
Nelson Rieffannacht	Yes
Larry Searer	Yes
Venus Shade	Yes
Jim Steele	Yes
Aaron Wilson	Yes
Bill Wilson	Yes

5. Solid Waste Authority Committee is looking for someone from the borough to sit on their committee. Aaron Wilson volunteered to sit on the committee.

6. Increasing Meter Parking Fines. Council would like to raise the Meter parking fines to \$10.00

On a motion made by Mr. Steele, seconded by Mr. A Wilson, Council unanimously votes to approve amending the Ordinance to raise the Parking Meter fine to \$10.00

7. Increasing Parking Violation Fines.

On a motion made by Mr. Steele, seconded by Mr. A Wilson, Council unanimously votes to approve amending the Ordinance to raise the fine for parking on the wrong side of the road to \$25.00

8. Increasing Skill Machines Fees. Council would like to raise the fee associated with Skill Machines, but the Amusement Device Tax will need to be changed to separate out Skill machines from other games that are just for fun.

9. School Resources Officer MOU. The contract stayed the same as before except that now the school is paying for 6 hours a day instead of 4 hours a day.

On a motion made by Ms. Shade, seconded by Mr. Wilson, Council unanimously votes to approve the School Resources Officer MOU.

Council entered executive session at 6:56 PM

Council exited executive session at 7:31 PM

On a motion by Ms. Shade and seconded by Mr. A Wilson, Council voted unanimously to approve the hiring of the part-time Community Center Coordinator.

On a motion by Ms. Shade and seconded by Mr. A Wilson, Council voted 4-3 to approve the hiring of the part-time HR Benefits Coordinator.

Mr. Zimmerman gave a reminder that the employee appreciation party is Friday August 12th at Noon at Rec Park.

Council ended at 7:33 PM



(Vice) President, Lewistown Borough Council

(Seal)

ATTEST:



(Asst.) Borough Secretary