

June 8, 2022, 5:30PM

LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS

The Council meeting opened at 5:30 PM with Borough Council President Larry Searer presiding. The Pledge of Allegiance was recited by all present.

Roll call Larry Searer (President), James Steele (Vice-President), Nelson Rieffannacht, Venus Shade, Robert Hammond was all present. Aaron Wilson called in and Bill Wilson was absent.

CONSENT AGENDA**

The following are routine, procedural, and informational non-controversial items and do not appear to require discussion or explanation prior to Council's action. These items will be acted upon by one motion unless any member of Council desires to move an item to the Regular Agenda for further discussion.

A. Approval of Minutes: Council Meetings May 11th and 18th 2022

B. Approval of Treasurer's Report: 01 June 2022

C. Approval of Schedule of Bills

D. Facility Use Request

E. Acknowledge receipt of Fame Meeting Minutes

F. Acknowledge receipt of Tax Collector's Report

G. Acknowledge receipt of Codes Enforcement Report

On a motion by Ms. Shade and seconded by Mr. Steele, Council unanimously votes to approve the consent agenda.

Borough Manager

Mr. Kim Zimmerman, Borough Manager, spoke about the following items:

1. Fire Department Equipment Requirements. On Monday night (June 6th) a meeting was held with all three fire departments and 3 members of council to discuss the requirements and needs of the Fire Department. The items needed/requested by the fire department have been consolidated into the ARPA worksheet.
2. Employment opportunities/Vacancies is reserved for executive session.
3. Parking Meters. The borough is currently working on a plan to reallocate the 2-hour, 3-hour, and 12-hour parking meters so that they can be utilized effectively. Deputy DPW Brian Albert has the 2020 Parking study and is actively working on how to best use the current meters.
4. Infiltration and Inflow Study (ARPA/EADS). Working with EADS to receive a grant thru DEP to help improve our I & I during heavy storms.

5. Pool. We currently have 10 lifeguards on staff and can open the pool. Training needs to be conducted before the pool can be opened. The lifeguards and staff need to be trained on proper open and close procedures, chemical handling, daily maintenance items that need addressed before the pool can be opened. It was discussed and Council requested that the lifeguards receive a Child Safety background check performed. Also, the pool DCNR Draft RFP was received back from EADS and submitted to DCNR on Monday. Once we receive their comments back, council can be briefed and then it can be sent out for an RFP (request for proposal).

Roll call vote was taken on a motion by Ms. Shade, seconded by Mr. Steele. Council voted 4-2 to open the Community Pool on June 18th. The hours of operation will be 12-6 PM. There was no increase in price for pool passes.

Bobby Hammond	Yes
Nelson Rieffannacht	Nay
Larry Searer	Nay
Venus Shade	Yes
Jim Steele	Yes
Aaron Wilson	Yes
Bill Wilson	Absent

6. Bingaman Property Demolition. All paperwork has been signed and they are planning to begin that project in June.
7. Catherine-Walnut Park Update (CDBG-CV/ARPA). There was a meeting with the county on Tuesday. We have an extension until May 2023. We will find out on June 30th if we need to go back and get 2 additional bids thru costars or not. We may be grandfathered in and only need 1 bid. Third, the county stated we need to use prevailing wages for this project.
8. ARPA Budget update. A graph showing future expenses, items already purchased, and items that may end up as grant purchases was shown to council.

Fire Chief

Chief Barlett stated that in the month of May the fire department ran 28 incidents.

They were broken down as follows:

3 building fires, 1 outside fire, 3 medical assists, 5 motor vehicle accidents with injuries, 2 hazardous material incidents, 3 natural gas leaks, 1 vehicle lockout, 3 public service, 1 odor of smoke and 6 automatic alarms.

May 28th, there was a working fire at Rear of 43 Pennebaker Ave. When they arrived, the garage was fully engulfed. The garage was a total loss. The Fire Marshall was called in and the cause was listed as undetermined but not suspicious. Shortly before the fire was dispatched fireworks were heard in the area. The fire investigator questioned people in the neighborhood, and they all heard fireworks being set off. The fire investigator is 90% sure that fireworks were the cause of the garage fire but without a witness nothing can be confirmed.

Mayor

Mayor Bargo spoke about the PSAB conference. Mr. Steele was also in attendance. She mentioned that the seminars and networking is priceless for information. Mr. Steele seconded the importance of networking.

Police Chief

Chief Clemens stated there were 586 calls for service in May 22 traffic citations, 26 non traffic citations, 37 written warnings, 428 parking tickets and 96 street maintenance tickets. Chief Clemens thanked the students from the Mifflin County Academy for restoring one of the oldest police vehicles with a new paint job.

Recreation Board

Mr. Zimmerman stated there was a meeting. He stated they talked about the pool and number of lifeguards, Victory Park steps, Catherine-Walnut Park status, using the community center for Toys for Tots, Breakfast with Santa, talked about the Fire convention, broken street crossing lights, trash at the boat dock area, and talked about the remotes to the scoreboard at the baseball fields.

Borough Solicitor

Mr. Mark Remy stated the latest draft of the fireworks ordinance has been discussed. Mr. Remy stated the new ordinance limits the time fireworks can be set off. Wording will be added to hold homeowners and renters accountable.

Roll call vote was taken on a motion by Mr. Rieffannacht, seconded by Mr. Steele. Council voted 4-2 to advertise the new Firework's ordinance as discussed.

Bobby Hammond	Yes
Nelson Rieffannacht	Yes
Larry Searer	Yes
Venus Shade	Nay
Jim Steele	Yes
Aaron Wilson	Nay
Bill Wilson	Absent

UNFINISHED AND NEW BUSINESS

1. Fire Convention 2023. Mr. Zimmerman stated there was a meeting on Monday June 6th to discuss the fire convention at Rec Park. Mr. Zimmerman stated all three fire companies were present and three members of council (Venus Shade, Aaron Wilson, and Jim Steele) were also in attendance. Mr. Wilson is recommending we continue to host the convention. Meeting will continue to be held to further plan the convention and work through the concerns for overcrowding and damage to Rec Park.
2. Police Ticket Machine Purchase. The cost to purchase 3 new ticket machines is \$18,963.00. These machines are brand new and would use our T-Mobile service and would be able to use the Galaxy Note 20's we already have. Mr. Zimmerman stated we might be able to buy individual components through different companies, but the software is proprietary. This is a sole source purchase.

On a motion made by Ms. Shade and seconded by Mr. A Wilson, Council unanimously votes to approve the purchase of three Police Ticket machines for the cost of \$18,963.00

3. 1st Quarter 2022 CDBG-CV County Admin Fees \$1,242.06.

On a motion made by Ms. Shade and seconded by Mr. Steele, Council unanimously votes to approve the payment of the 1st Quarter 2022 CDBG-CV administration fees in the amount of \$1,242.06.

4. Street Sweeping Parking Enforcement of Valley Street. Mr. Zimmerman stated there is not enough parking on Valley Street and the immediate perimeter. Mr. Zimmerman requested council approve a moratorium on Street Sweeping parking enforcement until the Valley Street project is completed.

On a motion made by Mr. Rieffannacht, seconded by Mr. Steele, Council unanimously votes to approve the moratorium on Street Sweeping Parking Enforcement on Valley Street and the immediate perimeter until further notice.

5. AFSCME Contract. The contract that was approved by council and used during negotiations was not submitted for signatures. The union submitted the 2018 version of the contract for signatures, so we are currently working to resolve that issue.

6. Salaries/Contracts. Will be discussed in executive session.

7. Buchanan School Project. A letter of support was sent to show support.

Council President Searer announced the change in hours of operation for the borough effective July 1, 2022.

Borough Building hours are now 8:30 to 4:30 PM

Warehouse hours are now 6:00 to 2:00 PM

Recycling drop-off is now 6:15 to 1:45 PM

Wastewater Treatment Plant hours are 6:30 to 2:30 PM.

Council entered executive session at 6:12 PM

Council exited executive session at 6:45 PM

On a motion by Ms. Shade and seconded by Mr. A Wilson, Council voted unanimously to approve the hiring of the part-time HR candidate.

On a motion by Ms. Shade and seconded by Mr. Hammond, Council voted unanimously to approve the hiring of the summer DPW intern.

On a motion by Ms. Shade and seconded by Mr. Rieffannacht, Council voted unanimously to approve the hiring of two full time police officers. One will start on 06/13/2022 and the second one will start on 06/22/2022.

Roll call vote was taken on a motion by Ms. Shade, seconded by Mr. A Wilson, Council voted unanimously to approve the salary/wage increase for the Codes Enforcement officer.

Bobby Hammond	Yes
Nelson Rieffannacht	Yes
Larry Searer	Yes
Venus Shade	Yes
Jim Steele	Yes
Aaron Wilson	Yes
Bill Wilson	Absent

Roll call vote was taken on a motion by Ms. Shade, seconded by Mr. Steele, Council voted 4-2 to approve the salary/wage increase for the Secretary to the Borough Manager.

Bobby Hammond	Yes
Nelson Rieffannacht	Nay
Larry Searer	Nay
Venus Shade	Yes
Jim Steele	Yes
Aaron Wilson	Yes
Bill Wilson	Absent

Roll call vote was taken on a motion by Ms. Shade, seconded by Mr. A Wilson, Council voted 4-2 to approve the contract for the Borough Manager to run through December 31, 2023.

Bobby Hammond	Yes
Nelson Rieffannacht	Nay
Larry Searer	Nay
Venus Shade	Yes
Jim Steele	Yes
Aaron Wilson	Yes
Bill Wilson	Absent

Council ended at 6:50 PM



(Vice) President, Lewistown Borough Council

(Seal)

ATTEST:



(Asst.) Borough Secretary