

**REGULAR COUNCIL MEETING
SEPTEMBER 9, 2019 AT 5:30 PM
LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS**

The Council meeting opened at 5:30 pm with Borough Council President Venus Shade presiding. The Pledge of Allegiance was recited by all present.

ROLL CALL

Mr. Berrier, Mr. Campbell, Mr. Felmlee, Mr. Sievers, Mr. Wilson, and Ms. Shade were present. Larry Searer and Mayor Bargo were absent.

HEARING OF PERSONS PRESENT

Scott Noerr of Norlin Warehousing is looking to expand his business on South Juniata Street. In order to do so, he would like to build a 60,000 ft building. He presented Council with a map that shows his land that borders a vacant piece of property owned by the Borough. In order to expand, he does not have enough space on his property. He is asking Council to trade the parcels. Norlin would pay for the surveys, the re-deeding, the conjoining of the two properties in transferring one to the Borough and the other to Norlin and placing it back on the tax map. He is asking Council to approve this project.

Mr. Remy said there would need to be a subdivision plan showing the lots subjected to the transfer and then they need to go through the Planning Commission. With the exchange of the two lots, under the Borough Code, if it's less than \$1500, the Borough could just sell you the lots. If it's more than \$1500, then there must be advertising for bids. Lastly, there is a provision in the Borough Code to exchange properties; however, the parcel the Borough is getting has to be equal or greater value than the piece they are giving away. Both properties would need appraisals.

Mr. Felmlee's concern was would there be any problems since we are under the CAP plan would we be able to service the property. Mr. Remy indicated the engineers would have to determine that.

Mr. Remy didn't think any action could be taken now. We need to know the value of the property. Mr. Noerr wants to acquire from the Borough; and wanted to know if Council would want to go with a sale or an exchange. After discussion, Mr. Remy would like to have a surveyor involved.

Sam Price wanted to talk about the wild geese project. They have a large, fiberglass goose that he would like to have placed on street pavers. September 26 is the unveiling date. He is seeking Council's approval to have it placed. It would be a permanent fixture that is five feet high but

could be moved if needed. Mr. Remy suggests checking with Codes to see if a sidewalk permit is needed. Ms. Shade indicated they will discuss it at Law and Ordinance and let Mr. Price know.

Edna Reinard from the Red Cross Day of Caring, spoke about the Smoke Detector Alarm Project. This program started a few years ago and it involves them going door to door, installing smoke alarms in homes. The purpose is so that people who have a fire have a greater chance of getting out alive. Since the program began, 627 lives have been saved nationwide. A home fire safety checklist, escape route and an outside meeting place is reviewed with the occupants. The West end of Lewistown is the area that was chosen, starting at 9:00 am on September 18. They are hoping to have enough volunteers to help install these alarms in 300 households. The Boy Scouts are placing door hangers on the doors in that area, letting residents know they are coming. If no one is home on the day of installation, they will place another door hanger with their information on it, allowing the resident to call them and have a volunteer place the alarms at their convenience. Chief Barlett said they participated in this event three years ago. The alarms that are installed come with lithium batteries that are good for the life of the alarm, so there are no batteries to change and he highly recommends this. Nothing is needed from Council, Ms. Reinard just wanted to make them aware of their intentions.

Lucas Parkes updated Council on the Kish Street project. The base pavement was placed the day before school started. Last week, they were in setting the bench by the Giant and they were prepping the bench by Green Avenue. They were also prepping the curbing at the tennis courts. He has been in contact with PennDOT a lot over the last few weeks, trying to track down the HOP. He submitted the final piece of information requested three weeks ago and is trying to get in touch with the permit coordinator. From what he has been told, everything should be good to go after this week. Hawbaker will come out as soon as we get that to get the curb ramps installed, mill off the bad spots and place the overlay.

Bill Wright of Wright Land Surveying presented the consolidation of two lots located on Shaw Avenue into one for Roger Barr. Mr. Barr bought these lots hoping to expand the parking lot for his funeral home on Logan Street. He met with the Planning Commission and there is no construction involved. There used to be buildings on those lots; however, they were destroyed by a fire last year.

Mr. Campbell wanted to know if the owners have any buildings that have been or are condemned within the Borough. He just doesn't want to move on with construction if there are outstanding issues with owners. At this time, there are no known issues.

On a motion by Mr. Felmler and seconded by Mr. Sievers, Council by unanimous vote approved the consolidation of two lots on Shaw Avenue into one for Roger Barr.

After the Planning Commission approved the plans, Mr. Berrier wanted to know what would happen if Council denied a request due to delinquent taxes or property being condemned. Mr.

the Borough did it. The Borough also could have a potential of creating revenue. Basically, the Authority is pledging its revenues and the Borough is backing with a pledge of power, only if there is a short falling on the revenues.

Mr. Berrier questioned from the standpoint of refinancing the bond issue, the Borough of Lewistown would not do that unless they owned the assets, correct? He was informed it could be done without that, but it would put the Borough in a better position. Their bonds are all held by one lender.

**Mr. Berrier requested a 10-minute recess at 6:26 pm.
The meeting resumed at 6:36 pm.**

On a motion by Mr. Campbell and seconded by Mr. Sievers, Council by a 5-1 vote, nominated Dianna Walter to the Water Authority Board, filling the vacancy by Jonas Marker.

Roll Call

Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Nay
Mark Sievers	Yea
Bill Wilson	Yea
Venus Shade	Yea

Mr. Berrier asked Ms. Walter to send Mr. Marker a letter, thanking him for his years of service.

REGULAR MEETING

CONSENT AGENDA

The following are routine, procedural, and informational non-controversial items and do not appear to require discussion or explanation prior to Council's action. These items will be acted upon by one motion, unless any member of Council desires to move an item to the Regular Agenda for further discussion.

- A. Approval of Minutes:
 - 1. Council Meeting-August 12, 2019
 - 2. Law & Ordinance Meeting-August 15, 2019
 - 3. Finance Meeting-August 22, 2019
- B. Approval of Treasurer's Report
- C. Approval of Schedule of Bills
 - 1. General Borough/Specialty/Refuse/Wastewater Coll & Treatment/State Liquid Fuels
- D. Acknowledge Receipt of Tax Collector's Report & Commissions
- E. Facility Use Forms Approval:

1. Veteran's Day Parade for November 7, 2019 contingent upon receiving the Certificate of Liability Insurance for Borough and Penndot (Payment made on 9/4/19)

Recreation:

2. FAME for October 30, 2019 Halloween Parade
- F. Acknowledge receipt of Fame Meeting Minutes August & Fame Response Stats for July
- G. Acknowledge receipt of Financial Statements for the FAME
- H. Acknowledge receipt of Thank you Note from MC Children and Youth
- I. Acknowledge receipt of Codes Enforcement Office Monthly Report
- J. Acknowledge receipt of MC Conservation District Letter for PennDot
- K. Acknowledge receipt of ComCast Letter
- L. Acknowledge receipt of PennDot Application from PUC for Traffic Signal Upgrade
- M. Acknowledge receipt of MABL Minutes from July 17, 2019
- N. Acknowledge receipt of Fire Committee Meeting Minutes from March 4 & March 18
- O. Acknowledge receipt of MC Planning and Development Subdivision & Land Development comments for Roger Barr/Deanna Briner/Jeffrey Howell

Mr. Campbell advised to have item "O" removed since it was approved early in the meeting.

On a motion by Mr. Sievers and seconded by Mr. Campbell, Council by unanimous vote approved the Consent Agenda, contingent upon removal of item "O" since it was already approved.

Mr. Berrier had a question on the Law and Ordinance minutes from August 15, 2019. During the meeting, there seemed to be a question on the Code Enforcement Officer's mind about whether he should be enforcing our Ordinance on signs. According to the minutes, Mr. Fink is not sure what signs to cite for being out of compliance and which ones he should ignore. Mr. Remy indicated there are buildings that have the names chiseled into the building. What is and is not considered a sign? Mr. Berrier understood that, but it never stopped Mr. Fink before. He gave names of those that have removed their old signs and named a few that were giving Mr. Fink a problem, even though they know they are out of compliance. Mr. Berrier feels Mr. Fink is selective in who he cites and who he doesn't and he's using the other buildings as a smoke screen to do his job. While Mr. Berrier can appreciate a building with the name being carved in it, the rest of these signs that are not in compliance need to have something done about them. It's not up to Council to make a motion to have Mr. Fink do his job. Ms. Shade agreed and said it should be up to Ms. Walter. Mr. Campbell said he felt the discussion was more about time management and focusing more on blighted properties. According to Mr. Berrier, nothing has changed since the beginning of the year with the signs that were removed, and he didn't agree with the time management statement. He said that Mr. Fink just doesn't want to do anything about it. Mr. Campbell stated he didn't think Mr. Fink was to stop enforcing the Sign Ordinance, he just feels he should be focusing more of his time on preventative measures, like keeping buildings from being condemned.

Ms. Shade read the minutes from the July meeting, and felt that it was unreasonable to have, for example, the Elks chisel their name out of the stone, which is different than having a sign that could be taken down or painted over. Ms. Shade indicated they should look at the Ordinance so Mr. Fink feels more comfortable with what he should enforce, even though he should be enforcing

what is there, and make an exception for those names that are in the structure of the building.
The subject will be returned to Law and Ordinance.

REGULAR AGENDA

REPORTS

A. Treasurer/Borough Manager/Secretary

Ken Burnfield from Bruce Merriless Electric Company contacted Ms. Walter about utilizing the Woodlawn parking lot for storing trucks and equipment while doing the Traffic Signal project for Penn DOT. He would be using the parking lot up at Woodlawn to keep his trucks and equipment. Mr. Campbell's concern is with all the parking issues we have now, he doesn't want to give away parking spots to keep equipment. Mr. Sievers has the same concern because residents from Academy Hill park there. After more discussion, Ms. Walter will get more information on how long they may need it for and how many spaces they are looking at utilizing and bring it back to the council.

Act 205 requires the Administrative Officer to notify the governing body annually of the municipality the expected financial obligation for the upcoming year regarding the pension plan. The Minimum Municipal Obligation is for the Police Department and another for non-uniformed employees. Ms. Walter is seeking Council's approval.

On a motion by Mr. Berrier and seconded by Mr. Sievers, Council by unanimous vote approved the MMO calculations for next year.

Ms. Walter announced she received the audit back and she will forward an electronic copy to everyone on Council.

October is Domestic Violence Awareness month and the Abuse Network is asking permission to place purple flags in the grass surrounding the water fountain and to use purple lighting on the fountain as they did last year. Each flag represents a life lost due to domestic violence.

October is also Breast Cancer Awareness month. Sue Salvatore would like to hang pink ribbons on the parking meters throughout downtown Lewistown to promote awareness, honor survivors, and memorialize those who lost their lives.

On a motion by Mr. Campbell and seconded by Mr. Berrier, Council by unanimous vote approved the placement of purple flags and purple lighting at the water fountain in October for Domestic Violence Awareness month, and the placement of pink ribbons on the parking meters in October for Breast Cancer Awareness.

Ms. Walter received a refund request from the MC Board of Assessment Appeals for Kish Creek Elderly Housing Associates. She spoke with Merry Bratton and was informed that Mann Edge 2 tax assessment was appealed, and an appraisal was completed. Based upon the appraisal, the Board reduced the taxes. Ms. Walter is asking Council's permission to refund \$12,755.46, which represents 2018 and 2019.

On a motion by Mr. Campbell and seconded by Mr. Sievers, Council by unanimous vote approved to refund \$12,755.46 to the Kish Creek Elderly Housing Associates.

Ms. Walter discussed reallocating 2018 CDBG funds at Streets and Finance. There is approximately \$100,000 remaining in the 2018 CDBG funds. Ms. Walter is seeking Council's approval to reallocate these funds to the Streets Paving Project for South Wayne Street, and both 500 and 600 blocks of South Grand Streets. Any remaining costs not covered by the \$100,000 would be anticipated to come out of the State Liquid Fuels account, approximately \$45,340. Ms. Walter stated a Resolution will be forthcoming if approved.

Mr. Felmlee wanted to know when South Brown Street was on the schedule for paving. Ms. Walter informed him it was scheduled for next year.

On a motion by Mr. Campbell and seconded by Mr. Felmlee, Council by unanimous vote approved to reallocate 2018 CDBG funds to Street Paving Projects for South Wayne Street, and the 500 and 600 blocks of South Grand Streets and utilizing State Liquid Funds to cover the difference.

In order to accept Russell Platt's bid for 672-674 Valley Street from the last Council meeting, a Resolution is needed for the acquisition of the property.

On a motion by Mr. Campbell and seconded by Mr. Sievers, Council by unanimous vote approved the acquisition of 672-674 Valley Street by Resolution.

Ms. Walter wanted to make Council aware that there are several sidewalks owned by the Borough that need repaired. The Streets Department has been working on them.

PennDOT informed Ms. Walter that the bridge project on South Main Street is not expected to be finished until June 2020. They had some issues with the retaining wall, so they are looking to pour concrete and place some beams. They will also need to blacktop the road but will be unable to do so before the asphalt companies shut down for winter. PennDOT is required to maintain the walking path and they are going to look at it this week.

A Facility Use form and Certificate of Liability Insurance was submitted prior to the meeting today from MGM Mechanical. They are requesting to close West Berks Alley on September 26; however, that date may change. They are setting air conditioners on the roof of St. John's

Lutheran Church, and the equipment has been ordered. Ms. Walter is seeking Council's approval.

On a motion by Mr. Felmler and seconded by Mr. Berrier, Council by unanimous vote approved the Facility Use request form from MGM Mechanical.

B. Fire Chief

Chief Barlett reported 42 alarms plus medical assists for August: one trash fire, one building fire, one cooking fire, one passenger vehicle fire, one brush fire, one dumpster fire, 11 medical assists, 5 vehicle accidents with injuries, one motor vehicle/pedestrian accident, one water rescue search, one rescue extrication, one extrication of victim from vehicle, one gas leak, one carbon monoxide incident, 6 power lines down, 2 buildings or structures weakened and/or collapsed, one lock-out, 2 smoke or odor removal calls, and 3 unintentional transmission of alarms.

There was a major storm on August 19. Within a five-hour period, the department ran 39 incidents throughout the Borough. This included downed power lines, trees across roads, and a call on the 300 block of Valley Street where a partial roof was blown off. Mr. Fink was notified, and he came up and deemed the property condemned at that time. The Red Cross responded quickly, providing housing and food vouchers for the nine people that lived in that apartment building.

A fire drill was recently done at Kish apartments, fire inspections were done for two businesses in town for insurance purposes, and a fire safety program is being done September 10 at the Compass Center.

Chief Barlett received quotes from Motorola and Kenwood for four new portable radios. The existing radios they are using are nine years old and two of them don't work at all. Four radios from Motorola is \$8,833.60 and Kenwood is \$5,286.92.

Mr. Berrier wanted to know if this was budgeted for this year. It was explained to him that Brooklyn forfeited one of their quarterly allocations since Council received their 990 on June 25, 2019, so that money was being used for the radios. It was determined at the Finance meeting that, if they were not purchased now, they would have to purchase them next year.

For future reference, Mr. Sievers informed Chief Barlett he would like three quotes from three separate companies, but he is fine with what he was presented with at the meeting. Due to territorial rights, Chief Barlett explained it was done this way.

On a motion by Mr. Felmler and seconded by Mr. Campbell, Council by unanimous vote approved the purchase of four portable radios from Kenwood.

Mr. Berrier would like to know why, since April, the City's ladder truck has been parked at the Public Works. Chief Barlett explained that the truck is for sale as part of the downsizing project and they had asked for permission to park it there while the engine room was being cleaned and painted. The truck is now down at Fire One Truck Restoration in Lancaster County for cosmetic work and then they will display it for sale on City's behalf.

Mr. Berrier wanted to know what we're using for ladder trucks since that one is for sale. Chief Barlett said they were using United's ladder truck. If that's the case, Mr. Berrier wants to know why we needed two ladder trucks for all these years. Until a few years ago, Chief Barlett explained the ISO required the Borough of Lewistown to have two ladder trucks because there were no other ladder trucks in the County within three miles and five minutes away. Highland Park, Junction, and Burnham bought ladder trucks a few years ago and they are all within the required miles/minutes as described by the ISO.

Mr. Berrier then wanted to know why there was a claim turned into Kish Agency in April for damage to that particular truck. Chief Barlett explained that, after performing maintenance on it, the aerial would not seat correctly, and it scraped the beam in the engine room. Not taking any chances, a claim was filed, and the aerial was checked for safety and recertified. Mr. Berrier stated that the truck was parked at Public Works because it was damaged and not operable, not that it was for sale. The claim was for almost \$5,000 and that, to him, is not minor damage. Chief Barlett confirmed they were called to take it out of service. He did not make the call and cannot confirm that it was inoperable. Since the first of the year, Mr. Berrier states that there have five claims turned into the insurance company by City and Brooklyn and Council was not notified for any of them. Every time there is a claim, the insurance increases and the Borough pays for that. Mr. Sievers said the Borough should be made the point of contact since it's our policy. Ms. Walter indicated that she's not sure who the policy holder is, but the Borough does pay the bills. Mr. Berrier wanted to know who received the insurance checks too. After discussion, Chief Barlett was informed that Council needs to be made aware anytime a claim is filed. Mr. Campbell wanted to know if the other claims were all scene related or personnel related. Chief Barlett explained that some were scene related, others had to do with power surges.

C. Mayor

Mayor Bargo was absent.

D. Police Chief

Chief Clemens reported the statistics for August. The Lewistown Police Department had 618 calls for service, 47 traffic citations, 25 non-traffic citations and 5 written warnings. There were also 360 parking tickets issued. The interns they had this summer issued 1,554 tickets, totaling \$8,250.

A five-hour saturation detail was done August 17 in cooperation with the State Police. Granville Township, Mifflin County Regional and the Sherriff's Department also participated. Out of that, the officers were able to get three DUI arrests, four seatbelt citations, 17 other traffic citations, 33 written warnings, one non-traffic citation, served one arrest warrant, and three drug arrests. He's hoping to do more of them in the future since it was so successful.

A reminder that Goose Day activities are coming up, and they will be providing coverage for the Goose Day Run.

The new police car has been manufactured and they are waiting on delivery. Also, they are expected to utilize the new radio's in October.

E. Recreation Board

Ms. Walter reviewed the minutes from the last Rec Board meeting. United Way Day of Caring is going to be September 18, 2019 and things that need attention at the Community Center was discussed.

A new printer is needed at the Community Center. Ms. Walter discussed it with Ms. Hendricks a small one was purchased to meet her needs.

Facility Use requests were also discussed to stage fire apparatus for the Halloween parade and the Gold Cost Hurricanes will need to contact John Pannizzo since the MC Youth Baseball already have it rented.

Maintenance issues, both inside and outside of the building were discussed. Mr. Plank is going to review a list that was provided and get back to Ms. Walter.

Rec Board is requesting a copy of the spreadsheet that was created for the pool this year. They had also received complaints about the roughness of the pool floor, the hours of operation and the concession stand not being open during some of the pool hours.

F. Borough Solicitor

Mr. Remy discussed the proposed LERTA Ordinance with the Planning Commission committee. They thought the appropriate place to put the tax incentives would be the whole Borough. He has not received any feedback from the County yet. It was recommended to table the topic until the County responds with any recommendations. Mr. Berrier has a problem with the Planning Commission recommending all properties in all areas of the Borough being eligible. As a real estate professional, how is he to entice people to purchase real estate in the Borough of Lewistown when the entire Borough is deemed blighted by the town Council and the Planning Commission? What does it do to property values when this is done? Ms. Shade didn't think the LERTA Ordinance maintains the entire town is blighted, but Mr. Berrier says that's exactly what it does. The purpose of the LERTA

Ordinance is to alleviate blight and encourage people to fix up properties. Ms. Shade agrees but says it doesn't state the entire Borough and they are just addressing the blighted properties we do have. Mr. Campbell says it's to stimulate people coming in, giving them a tax incentive.

Mr. Berrier stated that LERTA has two components: residential and commercial. If you allow everyone to apply for LERTA whenever they get a permit, you are going to freeze your assessed value for a minimum of five years. In other words, you will have no gain whatsoever in assessment for five years and you can only lose as properties are appealed or removed, which means we are going to have to raise real estate taxes to cover this. Those real estate taxes will be raised on those folks in the rest of the Borough who aren't benefiting from LERTA. Mr. Sievers said we can make the rates whatever we want. Mr. Campbell explained that you are still paying taxes, it's just the same for five years. Mr. Berrier feels that, under this scenario, all you can do is lose tax revenue. Ms. Shade stated that the properties now are not assessed every year, so the taxes don't go up. According to Mr. Berrier, for the last nine years, our assessed value has been over \$100 million for the Borough. With the new buildings that been built, such as Dollar General, CVS and Kish Apartments, we have not gained a lot of assessed value. Mr. Campbell hopes this helps to get properties renovated and back on the tax maps. That brought up the topic of what constitutes an increase in assessment because the Assessment Office could not provide us with an answer. Mr. Berrier sees nothing good coming from LERTA.

Mr. Remy updated Council on the agreement between the Housing Authority and the Police Department. The Housing Authority doesn't want to pay for the period between January 2019 and May 2019; however, they were receiving the services. Ms. Walter billed them for Police services through August with no response.

Ms. Walter talked to Mayor Bargo and Mayor Bargo has been in touch with the Director of the Housing Authority, hoping to salvage the agreement.

Currently, there is no written agreement. Chief Clemens said they met with the Housing Authority Board in March and there was a verbal agreement that the Police would continue to provide the same services and, once the contract was signed, it would be retroactive effective January. Ms. Shade wanted to know if the verbal agreement included payment. Chief Clemens indicated it was assumed since the signing of the contract would have been retroactive. Mr. Sievers reminded Council that he said to stop services at the last meeting. Ms. Shade asked Mr. Remy if we can discontinue services. Technically, the Mayor is in charge of the Police force, but he thinks Council could make that decision. Chief Clemens informed Council that Mayor Bargo was to get a call back from the director sometime this week and she asked that we continue until she gets that phone call. Ms. Shade wants it known if it is Council's wishes that we discontinue services.

On a motion by Mr. Berrier and seconded by Mr. Campbell, Council by a 4-2 vote (Felmlee and Sievers) agreed to provide services to the Housing Authority until September 23, 2019 unless payment has been made in full for services January through August.

Mr. Berrier would like a letter written on Borough letterhead by Ms. Walter stating our case. Mr. Remy will be in touch with the Housing Authorities solicitor as well.

UNFINISHED AND NEW BUSINESS

Ms. Walter is seeking Council's approval to release 2016 CDBG funds for the Monument Square Phase V Project. One invoice is for \$200.28 and another is for \$800.

On a motion by Mr. Sievers and seconded by Mr. Felmlie, Council by unanimous vote approved to release 2016 CDBG funds for the Monument Square Project, Phase V, in the amounts of \$200.28 and \$800.

Ms. Walter is seeking Council's approval to release quarterly allocations for the fire departments. Brooklyn's 990 was received June 25, 2019 and she wants to know if she is to pay everyone's allocations for this quarter. All requirements have been met.

On a motion by Mr. Felmlie and seconded by Mr. Campbell, Council by a 5-1 vote (Berrier) approved the release of 3rd quarter allocations to all fire departments.

Ms. Walter received a refund request from Barbara Harer of South Hills Business School, asking to have some of the fee for parking passes be refunded for faculty and staff. Eleven yearly passes were purchased at the beginning of the year. Each parking was cost \$145, totaling \$1,595. Ms. Shade said the parking agreement does not state you get a refund. If a refund is issued, it would be for September – December. Ms. Shade mentioned that she was asked to turn in her pass and that she was told they were being given to Dr. Fiume's office. Mr. Sievers said we should refund the money upon the return of the parking pass. Ms. Shade feels that, if we refund the money, it's opening up a situation that anyone can ask for a refund if they don't use their pass.

Mr. Sievers made a motion to refund that parking passes for South Hills Business School, contingent upon them returning their passes. The motion died due to lack of a second motion.

Center Publications contacted Ms. Walter in regard to the Juniata River Valley chamber of Commerce directory. They wanted to know if the Borough was interested in advertising for the Community Center. In prior years, we had done a quarter page as well as a half a page. The fee for a quarter page is \$499, a half a page is \$674, and a full page is \$1,099, and they are giving us a discounted rate since we are a municipal government.

Mr. Campbell stated that the Community Center definitely needs marketed. Mr. Sievers viewpoint is, with no disrespect to Juniata River Valley Chamber of Commerce, the book is just something that can be picked up. Currently, compared to last year, revenue for the

Community Center is down and the expenses have increased, leaving us in the hole around \$22,000. He has stressed in the past about the Community Center's lack of advertising. He suggested a banner being placed on the building last year. When you get off Route 322, you see nothing but a blank building over there and nobody knows what it is. Facebook needs updated. He thinks we should be looking at a digital campaign, targeting specific people when they are searching for site, such as brides. We should be making our presence at expos. Ms. Walter did insert that there is a digital ad that comes along with it. Mr. Sievers stated the bottom line is we need to invest into it in order to make money. Ultimately, it's as if nothing has changed. He feels the ad is not where our money should be spent. For now, Mr. Campbell is in favor of the publication.

Mr. Sievers said there was \$3,000 budgeted for advertising and we've only spent \$624. Mr. Berrier said the ad is within the budget.

Mr. Berrier made a motion to purchase a quarter page to advertise the Community Center, seconded by Mr. Campbell.

Chief Clemens indicated that they are usually contacted as well. He wanted to know if the Borough could do a half page and list all of the Borough services. Mr. Berrier liked the idea of doing a half page, a quarter page each for the Community Center and the Police Department and Borough services.

Mr. Berrier wanted to amend his original motion.

On a motion by Mr. Berrier and seconded by Mr. Campbell, Council by a 4-2 vote, approved to purchase a half page with ¼ quarter pags to advertise the Community Center and ¼ page for the Police Department.

Roll Call

Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Nay
Mark Sievers	Nay
Bill Wilson	Yea
Venus Shade	Yea

Lucas Parkes of EADS Group presented Council with information he received from Mr. Brothers, Meter Maintenance, for the upcoming parking study. He is asking if the Borough would appoint or give some direction for a Steering Committee. He needs a handful of people to give him direction and meet with him for a kickoff meeting on things to focus on.

He would prefer one person from Council, the Parking Authority, Mr. Brothers, Ms. Walter and another if needed. Then the Steering Committee would meet with folks from the community, both residents and business owners.

Mr. Campbell thought we were looking for an independent report. Mr. Parkes indicated it's actually a little bit of both. He would like to have a couple outreach meetings to get the public's input as well as the Borough's. Ms. Walter will have a list for him by the end of the week.

Jim Zubler contacted Ms. Walter, asking for a letter supporting the connection of the Kish Riverwalk to Victory Park and the recent completion of the Juniata River Trail. This is a Communities Grant project and will utilize the existing street and new proposed sidewalk infrastructure along two blocks of West Water Street and then utilizing safe access via a pedestrian signal in consideration to cross US Route 22 on Juniata Street. The letter would not involve a commitment from the Borough other than the acknowledgement of this impact.

Mr. Zubler explained to Council that this is a \$142,000 project and he can only get grants if he has a match. The match is coming from the County with their Streetscape project. PennDOT is considering the pedestrian signal, so there is no commitment from the Borough.

On a motion by Mr. Campbell and seconded by Mr. Berrier, Council by unanimous vote approved the letter of support connecting Kish Riverwalk to Victory Park.

FINANCE

Mr. Sievers is looking for Council's approval to discontinue internet and phone service with Comcast at Rec Park Pool and utilize Verizon for phone service at a cost of \$22.95 per month. Currently, we are spending \$140 monthly with Comcast.

On a motion by Mr. Felmlee and seconded by Mr. Campbell, Council by unanimous vote approved to discontinue internet and phone service with Comcast at the Rec Park Pool and utilize Verizon for phone service at \$22.95 per month.

LAW AND ORDINANCE

Mr. Campbell is presenting in-house fleet inspections of all our vehicles. At the last Law and Ordinance meeting, Ms. Shade indicated we had missed the deadline for the last September class that was offered for inspections, there is still hesitation about vehicles passing inspection that shouldn't be passing inspection, and the consequences of the mechanic, by the supervisor, if a vehicle does not pass inspection.

Mr. Campbell said the accountability, by law, is on the mechanic not the supervisor. If an inspection mechanic would jeopardize the vehicle code for inspections, it's a legal issue for him. Not only are they going to appease their supervisor, they will be worried about protecting themselves. When a vehicle mechanic commits a violation, Mr. Wilson said they would lose their CDL and driver's license, inspection license but he may not lose their fleet inspection. Mr. Wilson spoke with our mechanic and he is fine with doing this, but his concern is having a supervisor making him place a sticker even if it's not going to pass inspection.

Ms. Shade would like to see more information on how this saves us money. According to Mr. Sievers, we already have a mechanic so why doesn't he just maintain our vehicles and take them to an inspection station to have the inspection done. We don't need the liability. Mr. Campbell stated this is one way to have our mechanic be responsible for maintaining our vehicles. Mr. Sievers said that is on the supervisor.

Mr. Berrier said the inspection mechanic can give you a list of things that need done, bring it back to the shop, our mechanic fixed everything, take it back to the inspection station and let him put a sticker on the vehicle for \$35 or so. Mr. Wilson said the inspection stickers would be free if we proceeded. Mr. Berrier's point was that we would be saving the cost of the sticker, which is not a big savings. Mr. Wilson stated that, the vehicles we had and got rid of, were where the vehicles were taken somewhere to have a sticker slapped on without being inspected. That's why they were in such poor condition. Mr. Berrier said that falls back onto the inspection mechanic since we rely on them to inspect the vehicles.

Ms. Shade said it's still an accountability issue for the supervisor. If we're being told it passed inspection, and it shouldn't have, then the accountability comes from the manager holding the supervisor responsible when that vehicle shouldn't have been driven. Mr. Berrier said that, if we use an outside inspector, we shift the liability to him. Mr. Campbell would like to see the mechanic utilized in the garage more. Ms. Walter said that, recently, he has been in the garage more than on the streets. After discussion, it was determined to table the conversation for now.

FIRE COMMITTEE

Brandon Basom from United Fire Company discussed the restocking of equipment and was requesting assistance. With what they have now, they are depending on somebody else and they shouldn't have too. A new ladder truck will allow them to carry twice as many ladders, utilize more manpower, and allow them to carry more equipment.

For the consolidation, each of the three stations has a piece of equipment for sale and the separation of bar and engine room is being worked on at the Brooklyn and City. There is a paper drawn up, ready to be signed between United and Brooklyn, allowing United to move their stuff to the Brooklyn and start being one station. It will be easier when the attorney gets to the separation process, to write those by-laws and SOP's all at the same time so they

don't have to pay a second fee; however, the separation has to be done before United moves any of their equipment to the Brooklyn.

Ms. Shade wanted to know if there could be another meeting and all interested parties could attend and address their concerns and have questions answered. Mr. Basom said they had four meetings scheduled before and no one from Council made an appearance or the meetings were cancelled. He feels there is a lack of cooperation from Council. He will be happy to schedule another workshop if Council can commit to being at the meeting. Mr. Campbell agreed that fire equipment is an issue.

Ms. Shade wanted to know what their goal date was. Mr. Basom indicated they wanted cross-training completed by September and that was achieved. January 1, 2020 would be the ideal date, but April 2020 is when the plan comes together.

A workshop was tentatively scheduled after the next Law and Ordinance meeting on September 19, 2019.

PUBLIC COMMENTS

Mr. Basom usually uses the Moose for the Band Bash every year. However, he hasn't been happy with them the last two years and is looking to hold the event somewhere else and was wondering if the Community Center would be a possibility. They usually don't leave the Moose until 2:00 am since they do the cleanup and the Community Center needs to be closed by midnight. After discussion, it was determined that they could come to some sort of agreement if the Community Center was used.

Mr. Sievers left prior to executive session.

EXECUTIVE SESSION

Council went into executive session at 8:45 pm for personnel reasons.
Council came out of executive session at 8:56 pm.

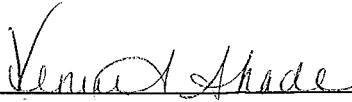
On a motion by Mr. Campbell and seconded by Mr. Berrier, Council by unanimous vote approved the hiring of Zachary Knepp as the WasteWater Treatment Operator.

On a motion by Mr. Campbell and seconded by Mr. Berrier, Council by unanimous vote approved the hiring of Jason Thompson as a Workman in the Streets Department.

On a motion by Mr. Campbell and seconded by Mr. Berrier, Council by unanimous vote approved to move Dave Breneman to the WasteWater Collections position, effective November 2, 2019.

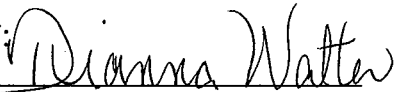
On a motion by Mr. Campbell and seconded by Mr. Berrier, Council by unanimous vote approved to bid the WasteWater Treatment Operator within and authorize Ms. Walter to advertise if no one bids on it.

On a motion by Mr. Felmlee and seconded by Mr. Berrier, the meeting adjourned at 8:59 pm.



(Vice) President, Lewistown Borough Council

(Seal)

ATTEST: 

(Asst.) Borough Secretary