

REGULAR COUNCIL MEETING
FEBRUARY 12, 2018 AT 5:00 PM
LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS

The meeting opened at 5:00 PM with Borough Council President Larry Searer presiding. The Pledge of Allegiance was recited by all present.

ROLL CALL

Ms. Shade, Mr. Sievers, Mr. Berrier, Mr. Campbell, Mr. Felmlee, Mr. Wilson, and Larry Searer were present.

HEARING OF PERSONS PRESENT

- A. Rhonda Moore of the Juniata Valley Chamber of Commerce wanted to thank Borough Council and those who support the bus shelter. Upon her observation, there are a minimum of eight buses a day that come through the area. In her research, Ms. Moore noticed a number of people standing around with no place to sit. Pictures were provided to show council examples of people waiting for the bus during inclement weather, sitting on their suitcases or on the ground. Ms. Moore gave an example of a lady that she witnessed waiting on the bus when she went home on her lunch break at noon and was still there at 4:00 when Ms. Moore went home from work. Ms. Moore asked her about her situation. The lady informed her she was on her way back from a cancer treatment from New York and she was waiting for her next bus and there was nowhere for her to sit. She was weak and had no sense of direction of where to go. Ms. Moore was upset and embarrassed that there is no place for this lady to sit down while waiting for the bus. People can either sit on a bench with no shelter in front of Laskaris's restaurant or go under the Embassy Theater marquis. She began to investigate on how to improve the situation for local residents, their families, and visitors to the area. She inquired how much a bus shelter would be. She was amazed at the outpouring of support from the community. She talked to a contractor who would give his employees' time (free of charge) and another contractor, a cement contractor, who would have the area graded and a cement slab poured. DuMor indicated that, if the project was done, they would give them the trash receptacle. Several organizations that she has spoken with have offered support as well. One gentleman she talked too was willing to contribute money. Greyhound was contacted and willing to financially invest in the project. Fullington was to have a meeting as well and give an answer later. The Embassy Theater is willing to donate the corner of their property for the project.

The shelter would have a large Plexiglas map holder on the back of the shelter showing different areas where patrons could get different services provided, such as the library, pharmacy, restaurants, as well as emergency contact information. It would also have an area designated to show who donated to the project.

The location for the bus shelter is very well lit. Images were provided to council as to how the area looked at night.

A Bus Shelter Fact Sheet was provided to council for review. The base cost of the shelter is shy of \$5000 with a 30 year life expectancy. The size of the shelter is expected to be 5' x 10' made of aluminum with an anodized finish, making it resistant to scratches and weather conditions. Maintenance requirements are simply soap and water. A 5' bench would be installed for seating. Total cost with add-ons is \$6000.

Ms. Moore spoke with Todd Harpster at Mifflin County Probation and he would be willing to commit to having someone on probation assigned to community service go in once per week to clean and maintain the property.

United Way is willing to put the shelter on their Day of Caring list for a thorough cleaning and maintenance property once a year.

Ms. Moore is asking the Borough to relieve the Embassy of liability since they donated the property and having the Borough provide the liability insurance and property insurance. They would also need to do an easement agreement and work with a solicitor.

In terms of maintenance and snow removal, it is included by default.

Ms. Moore has enough sponsors committed to pay for the shelter.

Ms. Shade asked if the shelter would be lit up. Ms. Moore indicated it was an option, but didn't feel it was necessary as the area was already well lit at night. Additional LED lighting option would be \$425. Robert Lepley stated that he would donate the work and wiring if lighting/electricity was an option, with no cost to the Borough. Another option was solar; however, the sun doesn't shine as much on that side of the street and it's not a given that solar power could be received there.

Mr. Welham confirmed it would not cost more to have the insurance added under the umbrella policy. Mr. Sievers agrees; however, Lewistown Borough needed to be named as additional insured. A land development plan would need to be submitted and go through the planning commission, then come to Borough Council so all the details could be worked out through that process. Mr. Searer verified no additional cost to the Borough.

When asked who would pay for damage, if any, Ms. Moore indicated it would be under the Borough. Ms. Moore also indicated that we have a better police force and that the new projects, such as the planters and the water fountain, have not been damaged. She feels the community supports the changes being made.

Another concern is the role of Laskaris's restaurant. They sell the tickets and are collecting the revenue. Council feels Laskaris's should play a role in the project somehow. Ms. Moore can ask the owner. Their business closes at 3:00 pm and people do not have a place to wait, if they are allowed to wait there.

Ms. Moore confirmed this shelter would belong to the Borough, making the Borough responsible for liability and property insurance.

Mr. Berrier wanted to know why Chamber wants to give the responsibility to Lewistown Borough and not a private organization. Ms. Moore indicated that she understood the Borough has a cap on how much they can be sued vs a private organization. When asked how much insurance would cost to be owned privately, Ms. Moore did not have an answer. It was recommended by Mr. Berrier that she finds out. He wants to know how much it would cost to restore damage and the structure for liability. Ms. Moore feels it's not the responsibility of a private organization and it is the Borough or townships responsibility for which it resides in, to provide a service to the community.

Michelle Fetter, owner of Five Points Screen Printing, indicated she was dependent on public transportation. She moved here two years ago and, as a new resident, she indicated after walking and being tired, she was eager to find a bus stop that was safe, with a bench and shelter. She was under the assumption that there was already one here in Lewistown, but there wasn't. She believes the effort and support of the community is outstanding and would be beneficial.

Concerns were addressed about taking on someone else's liability. When asked if the County Commissioners were contacted about this issue, Ms. Moore had indicated that she had not because she thought it was a Borough issue rather than a County issue.

Various people from the public agreed with the bus stop and the project.

On a motion by Mr. Sievers and seconded by Ms. Shade, Council by unanimous vote supports the bus stop, accepting property and liability of the bus stop, subject to the contingency upon all necessary plans being approved by contractors.

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

- B. Harry Beers, Mifflin County Forrest Fires Association, addressed permit fees for their flower sales. In 2014 and 2015, they were charged \$75 for one permit. In 2016, the fee increased to \$125. In 2017, the fee was changed to \$50 per application (Easter, Mother's Day and Memorial Day) plus another \$50 for each permit, totaling \$300 for the permits. He was hoping to have the upcoming permit fees for their flower sales waived, as they had been waived between 1995 through 2014. The proceeds from the benefit sales cover the upkeep up the firetrucks, the insurance fees on the trucks, the insurance on the firefighters

and their equipment. They receive no assistance from Borough, township or state funds. All proceeds are raised from fundraisers.

Mr. Beers states the only location used for their flower sale is the location across from Sheetz (the old gun shop). Mr. Campbell wanted to know how the ordinance read for profit vs non-profit transient business. Mr. Sievers said ordinance includes all organizations, including non-profits. Mr. Searer feels it's unfair to give one non-profit exemptions and not to others. No action taken.

- C. Connie Heppenstall of Gannett Fleming, Inc. presented a restructuring of the Borough's sewer rates. A rate study was given to Council for review. Current rate is \$62.31 per quarter with a 6000 gallon allowance of water usage. Current EDU is \$70.80. Ms. Heppenstall is proposing a rate change to \$76.62/EDU with no gallon allowance, hoping to get the revenue to match the expenses, due to decrease in water usage from economical products (toilets, shower heads, etc). She hopes to phase it in with a three-step program over a period of three years. Phase 1 includes a \$5 increase in the rate equaling \$67.31. Phase 2 includes another increase of \$4.66 and reducing the allowance to 3000 gallons. Phase 3 includes an additional increase of \$4.65 with no allowance in water. The increase in these three phases gives the rate change of \$76.62 that is being proposed.

Recommendation by finance was to move forward with Phase 1.

Mr. Campbell was concerned about any EDUs exempted by the Borough. Mr. Berrier not aware of any exemptions by the Borough.

On a motion by Ms. Shade and seconded by Mr. Sievers, Council by unanimous vote approved implementing Phase 1 in March 2018, Phase 2 March 2019, and Phase 3 March 2020 with amendment to the Cost and Fee Schedule.

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

- D. Don Royer not in attendance.

REGULAR MEETING

CONSENT AGENDA

The following are routine, procedural, and informational non-controversial items and do not appear to require discussion or explanation prior to Council's action. These items will be acted upon by one motion, unless any member of Council desires to move an item to the Regular Agenda for further discussion.

- A. Approval of Minutes
 - 1. Council Meeting-January 8, 2018
 - 2. Law & Ordinance Meeting- January 25, 2018
 - 3. Finance Meeting-January 25, 2018
 - 4. Streets Meeting-February 8, 2018
- B. Approval of Treasurer's Report
- C. Approval of Schedule of Bills
 - 1. General Borough/Specialty Tax/Refuse/Wastewater Collection & Treatment/State Liquid Fuels
- D. Tax Collector's Report-December
- E. Approval of Facility Use Forms:
 - 1. Kid Connection for April 28, 2018
- F. Additional Facility Use Forms-Rec Board:
None
- G. Acknowledge receipt of Intermunicipal Meeting Minutes 1-23-18
- H. Acknowledge receipt of CAP plan Progress Report 7-1-17 to 12-31-17
- I. Acknowledge receipt of FAME Meeting Minutes January and 2017 Report
- J. Acknowledge receipt of Brooklyn Hose Co Report Allocation Money Expenses & Report of Active Firefighters
- K. Acknowledge receipt of United Fire & Rescue Report of Firefighters & Committee Members & Request for Quarterly Allocation & Fire Apparatus Allocation
- L. Acknowledge receipt of United Fire and Rescue Profit and Loss Statement & Detail Report for 2017
- M. Acknowledge receipt of DLI Meeting and Design Committee Minutes from 2017
- N. Acknowledge receipt of PA Dept of Transportation Meeting Minutes
- O. Acknowledge receipt of Tax Claim Bureau 2017 Upset Sale Petition
- P. Acknowledge receipt of Complete Application Letter for Juniata River Walking Trail from Mifflin County Conservation District
- Q. Acknowledge receipt of Office Space Lease Agreement for Erin Anewalt
- R. Acknowledge receipt of letter for Special Needs Tax Refunds

On a motion by Mr. Felmler and seconded by Mr. Wilson, Council by unanimous vote approved the Consent Agenda.

REGULAR AGENDA

REPORTS

A. Treasurer

1. Ms. Walter stated there was a sewer exoneration request received from Walter Groff at 57 Chestnut Street. Mr. Groff indicated there was a leak from the water meter outside his house and Mr. Fink confirmed that no water went into the sewer. The bill went out for his sewer indicating 66,000 gallons used, in the amount of \$484.71. Mr. Groff's prior three quarter usage was the minimum of two thousand gallons. Council was asked for approval to exonerate the bill and charge him the minimum usage of \$62.31.

On a motion by Mr. Felmler and seconded by Mr. Wilson, Council by unanimous vote approved to exonerate Mr. Groff's bill and charge him the minimum usage of \$62.31.

2. Ms. Walter wanted to give an overview of what was accomplished in the month of January.

By January 15, 2018, the Survey of Financial Conditions, the 2018 Report of Elected and Appointed Officials, and the 2018 Tax Information Form was required to be completed and submitted to DCED in order for Lewistown Borough to receive their annual allocation for the State Liquid Fuels, which is estimated this year at \$224,399. Ms. Walter completed the annual report of Revenues over Expenses for the 2017 year for the State Liquid Fuels account which was dead lined in January. Nine quarterlies, 93 W-2s and 19 1099's were issued. In addition, paperwork was prepared for the fiscal year 2016 for our annual auditors. There were no discrepancies found with the auditors and we are waiting for their report which is expected in April 2018.

3. Ms. Walter wanted to express her appreciation to all the secretaries for all their hard work they have done since they were short staffed. They did what was necessary to get the job done.
4. Ms. Walter was contacted by the Department of the Auditor General's Office. They are planning to do our Pension Audit, both Police and non-uniformed, for years 2014 up to and including 2017. They are scheduled to be here on February 20, 2018.

B. Code Enforcement Officer

1. Mr. Fink reported there were 46 violations in January. He stated 24 of those violations were snow tickets, totaling \$600 and \$525 has been collected. There were 27 permits issued for \$8,510.98 in zoning fees, including in-house inspection fees for \$305. There was \$170.00 collected in sidewalk permits. Total improvements totaled \$934,033 in January. Mr. Fink stated he had three big zoning permits come in. There was also one LOMA letter issued last month.

C. Fire Chief

1. Chief Barlett reported that for the month of January, the fire departments had 24 alarms plus each station had medical assists. All aerial equipment was out for certification. No fires of major proportions. Had a few weather related calls regarding down power lines. A couple of out-of-town fire calls, including Snyder and Juniata Counties.

D. Mayor

1. Mayor Bargo informed Council that the Mifflin Juniata Counties Borough Association will be held April 12 at the Quality Inn with Barry Dense as guest speaker. He will be speaking about opioid epidemic. Mayor Bargo indicated it would be nice to have a good turn-out by Council. Invitations will be sent shortly.

E. Police Chief

1. Chief Clemens stated that in the month of January, the Lewistown Police had 231 calls to service, 87 citations issued.
2. Chief Clemens stated that the Civil Service test had been completed and looking to hire new officers.
3. Chief Clemens stated that cost and fee schedule has increased on parking ticket pricing. Mr. Remy indicated the law and ordinance needed to be reviewed.
4. Chief Clemens stated a resolution for SOP for the department needs addressed regarding disciplinary action of officers. A packet was provided to Council for review. Teamsters received a copy the beginning of January. After several attempts of communication, no response from Teamsters. Mr. Welham suggests there be a sheet to be checked off by Teamsters that way issues can be addressed and they are agreeable to terms. Verbal agreements are not acceptable. Chief Clemens stated the letter was sent certified and informed Teamsters that, if there was no response, everything will be assumed to be agreed. Signature of receipt on file.

On a motion by Mr. Felmlee and seconded by Mr. Wilson, Council by 5-2 (Shade and Sievers) vote, accepted Resolution 2018-15 contingent upon receipt of certified mail.

Roll Call

Venus Shade	Nay
Mark Sievers	Nay
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

F. Board of Recreation

1. Mr. Webb is proposing rate changes for the Community Center. Mr. Webb's proposal reduces the rent to \$800 without add-ons since numbers have dropped, less than half of what it was the previous year and 2016. The previous rental fee was \$948. It was suggested that the proposal should be sent to the Finance Committee for review. Mr. Sievers suggests advertising in The Sentinel during Spring and Fall seasons. It was made known that the Community Center had a decrease in revenue of \$5,722.75 last year, compared to 2016. There were 201 rentals in 2016, while only 136 in 2017. Presently, the Community Center is reserved for 19 events. It was agreed that all rate changes and fees should be forwarded to the Finance Committee for review.
2. Mr. Webb received the resignation of Brett Leister from Rec Board. Matt Moore was appointed for the Rec Board.

On a motion by Mr. Berrier and seconded by Mr. Campbell, Council by unanimous vote accepted the resignation of Brett Leister from the Rec Board.

On a motion by Ms. Shade and seconded by Mr. Searer, Council by unanimous vote appointed Matt Moore to the Rec Board by Resolution 2018-16.

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

G. Borough Solicitor

1. Mr. Remy prepared a new agreement for the CDBG that includes a 15% fee to the county and would be a rolling agreement that would not have to be approved every year. Seeking authority that it could be advertised as an ordinance. Mr. Berrier gave an overview of past experience on negotiating every year.

On a motion by Mr. Berrier and seconded by Mr. Felmlee, Council by a 6-1 (Searer) vote, approved advertising the ordinance.

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Nay

2. Mr. Remy recommends advertising a new ordinance on increasing the delinquency of bills from a 2% penalty to a 10% penalty.

On a motion by Ms. Shade and seconded by Mr. Berrier, Council by a unanimous vote, approved to advertise a new ordinance.

H. Borough Manager/Secretary

1. Mr. Welham wanted to make everyone aware that an employee in the Streets Dept, Dave Snavelly, is scheduled for open heart surgery. Mr. Welham is willing provide his address if Council wants to send him a card.
2. Mr. Welham said he received a call from Venus Shade regarding a 10.5" main break at the intersection of Dorcas and Water Streets.
3. The sewage plant has two gear boxes that have been in place since 1995, and one is going bad. Mr. Welham needs Council's approval to spend \$19,400 on one gear box. Fee may be cheaper if they buy two and keep one to replace the other one when needed. It was not bid out because there is only one company that makes this part. There's about \$450,000 in capital to cover the expense since it was not in the budget.

On a motion by Ms. Shade and seconded by Mr. Campbell, Council by a unanimous vote, approved to purchase two gear boxes.

4. Mr. Welham reported that Penelec informed him that, between April – June, Wellington Energy trucks will be recognized as part of First Energy's project of replacing meters on homes with smart meters. These meters will allow the electric company to read a meter via internet from a remote location. They will also be able to turn power on or off without coming to the site. Receiving these meters is not an option, as some people have had their electric service turned off by refusing.
5. Mr. Welham received notice from PennDOT on January 25, 2018 that the paving on West Fourth Street scheduled for 2019 has been pushed to 2020.
6. Mr. Felmler presented an update on Valley Street. Bids will be sent out in 2019 and possibly start in 2019, 2020 for sure. Project is planned to extend from Juniata Street to the top of Stratford Hill.

UNFINISHED AND NEW BUSINESS

- A. Mr. Searer wanted thoughts on advertising for summer help and lifeguards at the pool.

On a motion by Ms. Shade and seconded by Mr. Campbell, Council by a unanimous vote, approved that advertising be done for summer help and lifeguards at Rec pool.

- B. Mr. Searer suggested advertising for leasing of the concession stand. Mr. Campbell wanted to know the cost for leasing the concession stand. Mr. Welham said it was 10% of sales up to a certain dollar amount.

On a motion by Mr. Felmler and seconded by Ms. Shade, Council by a unanimous vote, approved that advertising be done for the concession stand.

- C. Mr. Searer addressed length of parking meter times. Issue will be turned over the Law and Ordinance for ticket prices.

- D. United Fire Company for request of fire company allocation. Payment due the end of February.

On a motion by Mr. Felmlee and seconded by Mr. Wilson, Council by a unanimous vote, approved the payment requested by United Fire Company.

- E. Mr. Searer is having a study done on alternative police services for 2019. The committee will consist of Venus Shade, Mark Sievers and Bill Wilson.

On a motion by Mr. Felmlee and seconded by Mr. Wilson, Council by a unanimous vote, approved special Ad Hoc committee to study alternate police services for 2019.

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

- F. ***On a motion by Mr. Felmlee and seconded by Mr. Wilson, Council by a unanimous vote, approved Resolution 2018-17 to appoint Neil Purcell to the Police Advisory Board.***

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

- G. ***On a motion by Mr. Felmlee and seconded by Mr. Wilson, Council by a 6-0 (Shade abstained) vote, approved Resolution 2018-18 to appoint Venus Shade to the Police Advisory Board.***

Roll Call

Venus Shade	Abstain
Mark Sievers	Yea
Frank Berrier	Yea
Dave Campbell	Yea

Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

- H. ***On a motion by Mr. Felmlee and seconded by Ms. Shade, Council by a unanimous vote, approved Vicki Sweitzer for Board Planning Committee by Resolution 2018-19.***

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

- I. A representative of Borough Boards wanted to know if anyone would be interested in serving on the ADA Council. Mayor has agreed to accept all appointments from last year. Volunteers needed for EG Channel.
- J. ***On a motion by Mr. Felmlee and seconded by Ms. Shade, Council by a unanimous vote, approved the release of 2015 CDBG funds for materials and supplies, advertisement of South Wayne Street information and the County's administration of the grant.***

FINANCE COMMITTEE

- A. Mr. Welham indicated there are grants available form slip lining. Mark Garlicki, Senior Project Manager of Gannett Fleming, presented the PA Small Water and Sewer Grant Program fact sheet. Slip lining is needed on West 6th Street. It is recommended that an application be submitted to the CFA for this project. The deadline to submit the application is February 28, 2018. The maximum amount that can be requested is \$500,000 as the CFA likes to send funds to various people. After speaking with Don and Zeke, the project is estimated between \$250,000 - \$300,000. If passed tonight, they would seek resolution of up to \$300,000 for this project. There is a 15% match requirement. Mr. Garlicki was asked if bond funds could be used for a match. He indicated that, as long it is in the sewer account and could be transferred to a separate capital improvement account, then it should suffice. Mr. Garlicki is not aware of any stipulations, but can look into it. It was determined that Bond Council could be contacted for resolution.

The Finance Committee recommended this be done.

- On a motion by Mr. Felmlee and seconded by Mr. Wilson, Council by a unanimous vote, approved the resolution for grant application for slip lining West Sixth Street.***

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

- B. Mr. Welham addressed Mr. Sievers' concern about NuVison from last meeting, since no bids had been out. Perfection Commercial Cleaning was contacted, owned by the same company that owns Molly Maid, and the fee for maintenance went down from \$415 monthly to \$315 monthly; however, they do not do floors. NuVison was contacted to let them know their services would not be needed for maintenance; however, they would be needed for floors, costing the Borough \$115 instead of \$147.

On a motion by Mr. Felmlee and seconded by Mr. Wilson, Council by a unanimous vote, approved NuVision be used to clean floors at Borough Hall and Waste Water Treatment Plant and to use Perfection Commercial Cleaning for the rest of cleaning services.

- C. Mr. Berrier questioned the vote for the fire department per the notes from the last meeting as he was not in attendance. It was stated that the minutes are the official action of what happened at the meeting. Ms. Walter confirmed she asked the clerk/secretary to again listen to the minutes since everything was typed word for word. It was then approved by Mr. Welham. Mr. Berrier is questioning the unanimous vote for the approval to restore the fire allocation to the original amount when it wasn't in the budget for December. Mr. Royer told Mr. Searer that there was \$200,000 tied up in bonds and it's not available spending money right now. Mr. Berrier was told that there was a hold on it. Mr. Berrier stated that fireman's relief is specifically for equipment. Mr. Royer was not present to confirm information. Mr. Berrier informed council he has a problem with the amended budget because he's not sure what it is. Mr. Searer stated that Mr. Royer informed him that money was not available to purchase any equipment right now. Ms. Shade said she was told by Mr. Royer that there was enough money to buy two pieces of equipment (turn out gear). Mr. Berrier stated that Mr. Royer informed him that they have \$40,000 in checking, \$40,000 in investments and another \$140,000 in certificates and deposits. Together he gets a total of \$200,000. Mr. Berrier also said that he doesn't have a problem buying turn out gear, he does have a problem with stations not sharing the costs. Mr. Berrier feels there is money there; however, there are funds in the fire company allocation.

Ms. Walter informed council that the conversation was recorded and the secretary listened to the conversation a couple of times for verification. Council indicated that minutes can be changed by motion to amend.

On a motion by Mr. Sievers and seconded by Mr. Campbell, Council by a 4-3 (Berrier, Felmlee and Wilson) vote, approved the amended budget from January.

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Nay
Dave Campbell	Yea
Jim Felmlee	Nay
Bill Wilson	Nay
Larry Searer	Yea

- D. Mr. Berrier informed Council that a letter of intent was received from DCED to provide a free analysis on what it would take to consolidate the fire companies.

On a motion by Mr. Berrier and seconded by Ms. Shade, Council by a unanimous vote approved the letter of intent for a free analysis by DCED.

Department Heads dismissed.

- E. ***On a motion by Mr. Wilson and seconded by Ms. Shade, Council by a unanimous vote approved the removal of handicap parking space on South Wayne Street and move existing handicap parking space directly in front of the handicap ramp and remove and insert ADA ramp directly in front of the handicap ramp by Resolution.***

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

- F. A letter was received for handicapped parking in front of 625 South Wayne Street. Resident had a stroke and there is no parking available in the rear of residence.

On a motion by Mr. Felmlee and seconded by Mr. Wilson, Council by a unanimous vote approved the handicapped parking space in front of 625 South Wayne Street by Resolution.

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Yea

Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

G. The CDBG 2017 budget includes paving South Wayne St and Grand Parkway North to be paved next. Spring St, Winding Way and Lombardy Circle will be covered under State Liquid Fuels. Mr. Campbell feels other streets need attention; however, notices need to be given one year in advance. Mr. Welham indicated that the recommendation of repairs comes from the Refuse Dept since they drive the streets weekly. Ms. Shade wanted to know when the 300-400 blocks of South Brown Street were scheduled and it was confirmed to be in 2019.

On a motion by Mr. Wilson and seconded by Ms. Shade, Council by a unanimous vote approved the paving of Lombardy Circle and Winding Way with 2017 DCBG funds.

H. Mr. Searer wanted Council's opinion on moving meetings to the Community Center. Ms. Shade was fine with changing the location. Mr. Welham addressed that the meeting would not have the opportunity to go live on the EG channel as they are set up in the Municipal Building. It also provides easier handicap access.

On a motion by Mr. Campbell and seconded by Ms. Shade, Council by a 5-2 (Berrier and Felmlee) vote, approved changing the location of Council meetings to the Community Center starting in March. Meetings will be advertised with the new location.

Roll Call

Venus Shade	Yea
Mark Sievers	Yea
Frank Berrier	Nay
Dave Campbell	Yea
Jim Felmlee	Nay
Bill Wilson	Yea
Larry Searer	Yea

PUBLIC COMMENTS

Mr. Bartlett informed Council that he received word from Mr. Royer that the reason he was not in attendance for the meeting was due to an emergency clean-up spill in Milton.

EXECUTIVE SESSION

Council went into an executive session at 7:38 PM for personnel hiring and other matters. Council came out of executive session at 8:38 PM.

On a motion by Mr. Campbell and seconded by Ms. Shade, Council by unanimous vote appointed Todd Pulley to the camera truck position at the Wastewater Treatment Plant.

On a motion by Mr. Wilson and seconded by Mr. Berrier, Council by a 5-2 (Shade and Sievers) vote appointed Suzanne Debo to fill the vacancy of clerk/secretary.

Roll Call

Venus Shade	Nay
Mark Sievers	Nay
Frank Berrier	Yea
Dave Campbell	Yea
Jim Felmlee	Yea
Bill Wilson	Yea
Larry Searer	Yea

Mr. Searer announced three full-time officer positions available at the Lewistown Police Department. Recommended for the positions are Sam Snyder, Joseph Snyder and Ken McClaughlin.

On a motion by Mr. Berrier and seconded by Mr. Felmlee, Council by unanimous vote approved Sam Snyder for the full-time officer position at the Lewistown Police Department.

On a motion by Mr. Berrier and seconded by Ms. Shade, Council by unanimous vote approved Joseph Snyder for the full-time officer position at the Lewistown Police Department.

On a motion by Mr. Berrier and seconded by Ms. Shade, Council by unanimous vote approved Ken McClaughlin for the full-time officer position at the Lewistown Police Department.

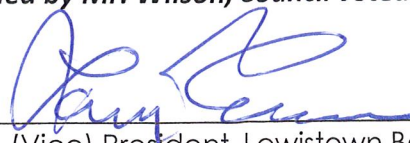
On a motion by Mr. Felmlee and seconded by Mr. Wilson, Council by unanimous vote approved Quinten Isaac for the part-time officer position at the Lewistown Police Department.

On a motion by Ms. Shade and seconded by Mr. Berrier, Council by unanimous vote approved to raise the salary of Chief Clemens to \$65,000 per year by Resolution.

On the motion by Mr. Campbell and seconded by Ms. Shade, Council by unanimous vote appointed Jeromy Poff as Sergeant at the Lewistown Police Department.

On a motion by Ms. Shade and seconded by Mr. Campbell, Council by unanimous vote accepted the resignation of Cody Wilt on January 22nd from the Lewistown Police Department.

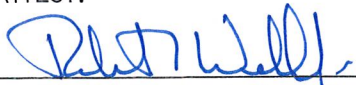
On a motion by Mr. Felmlee and seconded by Mr. Wilson, Council voted to adjourn at 8:45 PM.



(Vice) President, Lewistown Borough Council

(Seal)

ATTEST:



(Asst.) Borough Secretary