

REGULAR COUNCIL MEETING  
JANUARY 13, 2020 AT 5:30 P.M.  
LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS

The Council meeting opened at 5:30 p.m. with Borough Council President Venus Shade presiding. The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Mr. Campbell, Larry Searer, Mr. Terry, Mr. A. Wilson, Mr. B. Wilson, Ms. Shade, and Mayor Bargo were present.

**HEARING OF PERSONS PRESENT**

John Wagner, Mayor of Juniata Terrace, informed Council that they will be holding their borough council meeting at 6:00 p.m. on January 14, 2020. They will be discussing the refugee relocation issue and he wanted to invite the Council and the Mayor to attend. He wanted to attend the Borough Council Meeting to hear what the residents had to say and felt it would help the Council decide by attending by the Juniata Terrace meeting and listening to their residents. He stated that Catholic Charities had committed to attend their meeting. Ms. Shade stated that Catholic Charities were to get more information and come back to the Borough.

Mr. Craig Bubb, Municipal Authority of the Borough of Lewistown, wished to reconvey the support from the board and staff at the Municipal Authority of the Borough of Lewistown in the reappointment of Melvin Parker to the board. Mr. Bubb highlighted the letter that he had read to the Council at their December Meeting and highlighted the capital improvements. He strongly urged the Council to reappoint Mr. Parker to the board. Mr. Bubb stated he had some things to say but under the current legal battle had to limit his words but wanted to acknowledge the letter sent from Ms. Shade. He mentioned in the letter was the word compromise. Mr. Bubb went on to give the description of the word and felt that Council should consider the definition before using it in a letter.

Brian Yocum, Mifflin County Second Amendment, said he dropped some information for Council to review. He wasn't sure if anyone had been following what was going on in Virginia. He stated that the government wants to implement laws that will tramp on residents second amendment rights. Gun owners of America have stepped up by setting up an ordinance. Mr. Yocum asked Council to step up and support them on this issue. Mr. Campbell questioned if Mr. Yocum was looking for the County to pass this ordinance. Mr. Yocum stated that Pennsylvania is different from Virginia. The Borough covers the police department so they would need to enact the ordinance. He said that this will say that the Borough will stand with the second amendment and not force their policing powers to go out do things against the second amendment. He gave the example of Pittsburgh after the synagogue shooting. The Mayor of Pittsburgh implemented a law saying there would be no more semi-automatic weapons. Ms. Shade stated that a Mayor

could not do that, under the Pennsylvania constitution only a legislator can make laws about firearms and if a mayor does, they cannot be enforced. Mr. Yocum stated it did happen and it took a lot of money for the law to get reversed. Mr. Yocum felt that other boroughs and townships would follow suit if the Lewistown Borough would support the ordinance. He said this movement is spreading across Pennsylvania. Mr. Remy stated he has seen this ordinance adopted by a County and an ordinance could not be adopted tonight. Mr. Campbell stated he thought it would be a resolution showing support from the Borough. Mr. Campbell stated it could be brought to the Law and Ordinance Committee where it can be discussed then brought back to Council to be voted on to be advertised. Mr. Yocum asked if they could do a resolution that night. Ms. Shade said her only thought would be if they are going to do an ordinance for council she would like to wait and see what it looks like before showing support. Mr. Yocum stated he would like to see Lewistown Borough take the lead. Ms. Shade stated she's not saying they wouldn't but there's not enough information on the issue now and she would need to consult with the police chief. Chief Clemens stated he is supportive of the secondment amendment but cannot speak on the issue without looking at the material. Ms. Shade stated they can take it to Law and Ordinance to be discussed.

## **REGULAR MEETING**

### **\*\*CONSENT AGENDA**

The following are routine, procedural, and informational non-controversial items and do not appear to require discussion or explanation prior to Council's action. These items will be acted upon by one motion, unless any member of Council desires to move an item to the Regular Agenda for further discussion.

- A. **\*\*Approval of Minutes:**
  - 1. Council Meeting-December 9, 2019 & January 6, 2020
  - 2. End of the Year Council Meeting-December 26, 2019
  - 3. Law & Ordinance Meeting-December 19, 2019
- B. **\*\*Approval of Treasurer's Report**
- C. **\*\*Approval of Schedule of Bills**
  - 1. General Borough/Specialty/Refuse/Wastewater Coll & Treatment/State Liquid Fuels
- D. Acknowledge Receipt of Tax Collector's Report & Commissions
- E. **\*\*Facility Use Forms Approval:**
  - 1. Street Closure for a portion of 14 N Brown St on January 23 and January 24 contingent upon receipt of Certificate of Liability naming the Borough as an additional insured for West Shore Home to install windows and patio doors
  - 2. Closure of Alley way btwn N Brown & N Main/3<sup>rd</sup> & E Market for February 3 to February 7 for Replacement of Siding with New Roofing for Install America
- F. Acknowledge receipt of Fame Meeting Minutes Dec & Fame Response Stats for Nov
- G. Acknowledge receipt of Codes Enforcement Office Monthly Report
- H. Acknowledge receipt of Wastewater Coll & Treatment 2019 Yearly Report & Summary
- I. Acknowledge receipt of DLI Information
- J. Acknowledge receipt of Fire Committee Letter
- K. Acknowledge receipt of PA Liquor Control Board Letter recd 12/11/19 for Sheetz
- L. Acknowledge receipt of MC Parks and Rec Council Minutes

- M. Acknowledge receipt of PENNDOT Letter for Bridge Repl & PA DEP Response Letter
- N. Acknowledge receipt of Nittany Engineering Letter

Larry Searer questioned if they would hear a report from the fire committee. Ms. Shade stated the meeting was just held on Monday and the minutes were not ready.

***On a motion by Mr. A. Wilson and seconded by Larry Searer, Council by unanimous vote approved the Consent Agenda.***

## **REGULAR AGENDA**

### **REPORTS**

#### **A. Treasurer/Borough Manager/Secretary**

Ms. Walter reported that she got some information from Mr. Fink regarding phase one of the Annex project. The county is building a garage to house maintenance vehicles across from the courthouse at the Annex building. They need to put in a bathroom, and they cannot put sewer from where it is now to where they need it to go on 3<sup>rd</sup> street. There is not enough elevation for the flow. The current staff bathroom will be changed to the inmates and the new bathroom will be for the staff, therefore they need to get onto the sewer. The current sewer tap-on fee is \$2,000. The county is asking if the borough can waive the fee or charge them a tap fee even though it's in an existing building. Ms. Walter stated she found out that the prior Borough Manager had told them that they would not have to pay the tap fee. They are getting ready to go through the process and Ms. Walter wanted to know if Council approves not charging them a tapping in fee. Mr. Campbell stated he felt the decision had already been promised. Ms. Shade stated they asked, and the Borough needed to give them an answer. Mr. Terry questioned the prior manager and if that was prior Borough Manager? Ms. Shade stated that it was the prior manager that agreed, and it wasn't anything that the prior Council or anyone sitting at the table now knew about. Mr. Terry asked if it was something for Council decision and not Borough Manager? Ms. Shade stated it would be up to the Council to decide. Mr. Terry then asked who would pay the tapping fee if they don't charge the County. Ms. Shade and Mr. Campbell stated it would be billed. Larry Searer stated he was not in favor of not charging. Ms. Shade questioned if Council would do it for anyone else? Mr. Campbell stated no. Ms. Shade stated she feels bad there was a promise made by someone else, but it wasn't Council. Larry Searer stated they should have got it done then. Council made no motion to not waive the fees and the County will be required to pay the tapping fees.

Ms. Walter is seeking approval from Council to submit a new salt contract participation agreement with Costars. She stated the bidding thresholds have changed. Bidding contracts below \$11,300 require no formal bidding or written telephonic votes, purchases and contracts between \$11,300 and \$21,000 require 3 written telephonic quotes, and purchases and contracts over \$21,000 require formal bidding. Annually the Borough generally goes over

the threshold in ordering salt. Since the Borough is a municipality, they can piggyback off the state. This allows the Borough to save cost on advertising and legal costs.

***On a motion by Mr. Campbell and seconded by Mr. A. Wilson, Council by unanimous vote approved the new Salt Contract Agreement.***

Ms. Walter indicated there was a tragic pedestrian accident last week on Juniata street by the Dollar store. Ms. Walter is requesting Councils approval to send a letter to PennDOT since it is a PennDOT Street requesting the permission to place "use crosswalk" signs with an arrow and a sign that shows "no pedestrian crossing" on Juniata street to help deter the pedestrians to cross at the regular crosswalk. The cost is minimal. Mr. Campbell stated that this was his biggest concern about the Dollar General building there and he mentioned it time and time again. He doesn't know if signs are the answer, but it is an important first step. Mayor Bargo stated she had been dealing with PennDOT over the past couple of months because of issues through the police department. She said that PennDOT is going to revisit the whole scenario. Ms. Shade stated the signs are a cheap necessary step. Larry Searer stated he felt people will not listen to the signs, but it won't hurt to put the signs up. Mr. Terry said if it affects one other person from crossing there it will be worth the cost. Mayor Bargo stated that PennDOT will also be looking into more lighting. Mr. Russell Platt, a resident, stated that Juniata street has always been a bad area. At the red light where people can make a right near the crosswalk people do not look for pedestrians. Ms. Shade said this was a concern that the Council had when Dollar Store planned on building. Unfortunately, at that time PennDOT had completed their study and it was okay to build. She feels very sad that someone had to lose their life for this issue to be taken seriously. Mr. Platt stated that in his lifetime there have been 3 cases of accidents in the area. Ms. Shade said the issue would be brought up at the Law and Ordinance Meeting.

***On a motion by Larry Searer and seconded by Mr. Terry, Council by unanimous vote approved to have staff execute a letter contacting PennDOT allowing the Borough to place signage at this area.***

## **B. Fire Chief**

Chief Barlett reported 30 calls plus medical assist for December: 2 trash fires, 2 building fires, 1 brush fire, 4 medical assists, 6 vehicle accidents with injuries, 1 extrication of victim from vehicle, 1 removal of victim from stalled elevator, 1 water rescue, 1 gasoline spill, 3 gas leak, 1 carbon monoxide incidents, 1 lockout with child, 1 water pumping, 1 animal rescue, 1 assist police, 1 public service calls, 1 smoke detector activations, and 1 automatic alarm.

Chief Barlett stated in the past year the Lewistown Fireman's Relief had purchased 21 set of new gear and a thermal imaging camera. They spent approximately \$56,000 on the fire department. Last week the fire companies had two fatalities and personnel on the scene were offered counseling if needed.

### **C. Mayor**

Mayor Bargo presented Council with the Mayors report.

She said in early spring she brought to Council about PSAB doing a series on the Boroughs of Pennsylvania. They came into town in July and the series will be aired on PCN TV on February 6, 2020 at 7:30 p.m. After the airing there will be a link on their website to view the series. The Mayor received a letter from Tim Yohn, Seven Mountains Jeeps Club, wanting to thank the police department and the fire companies. There were 1,200 toy items for the 2019 Toy Drive held a day at Sweet Frogs and the Ice Festival. The Mayor thanked Seven Mountains Jeep Club for all they do for the community.

### **D. Police Chief**

Chief Clemens reported the statistics for December. The Lewistown Police Department had 408 calls for service, 18 traffic citations, 12 non-traffic citations and 277 written warnings.

Chief Clemens went over the stats for 2019 with 6,298 calls for service, 793 traffic citations, 210 non-traffic citations, 193 written warnings, and 3,603 parking tickets.

Chief Clemens said the 2020 Ford Explorer is now in service.

### **E. Recreation Board**

No quorum was present at the last meeting.

### **F. Borough Solicitor**

Mr. Remy presented a copy of the Deed of Easement for Friends of the Embassy/Chamber of Commerce Bus Shelter on the square. Mr. Remy stated that the Borough has gone back and forth a couple of times regarding a potential agreement for an easement for maintenance for the shelter. He questioned the Council if they would be willing to do? Ms. Shade questioned what would be regular maintenance? Ms. Rhonda Moore, Juniata River Chamber of Commerce, said they had volunteers to help for the most part and only needed help for a small amount of shoveling. Mr. Campbell stated the Embassy oversees the sidewalk up to the shelter. Ms. Moore said the Chamber would be responsible for replacing the map in the shelter. Mr. Terry questioned what would happen when the volunteers decide they're not volunteers anymore. Ms. Shade said then they get new volunteers. Mr. Remy stated it's a 25-year agreement that essentially falls back on the Borough.

***On a motion by Mr. Terry and seconded by Mr. A. Wilson, Council by a 5-1 (Searer) vote, approved to complete the maintenance (shoveling) at the bus shelter.***

***On a motion by Mr. Campbell and seconded by Mr. Terry, Council by a 4-2 (Searer, B. Wilson) vote, approved to execute the new updated easement for the bus shelter.***

Mr. Remy stated the sewer rate ordinance has been advertised and ready for adoption. The rates were based upon a rate study and this was phase 3. The rate would be a flat rate of \$77.77 with zero allowance. Per thousand would be an additional \$3.22. Larry Searer questioned last year's rate. Ms. Walter said it was \$71.97 with an allowance of 0 to 3 thousand gallons. Anything above 3 thousand gallons is an additional amount of \$4.23 per thousand gallons. Larry Searer stated it would be a \$24 a year increase. Discussion was held and the rate was based upon the total expenses of the Wastewater Treatment Plant including the debt.

***On a motion by Mr. Campbell and seconded by Mr. A. Wilson, Council by a 3-3 with the Mayor breaking the tie with a 'Yea' vote, approved the sewer rate ordinance.***

## **UNFINISHED AND NEW BUSINESS**

Ms. Shade said there was a meeting held to discuss some of the finding from the parking study that was completed. The report was not finalized yet. It was given to businesses downtown, employees downtown, and residents of downtown to see where the parking needs in downtown Lewistown. The report will be back in the by the end of the month. Ms. Shade said most of the people say they don't want parking to go away.

Ms. Shade said the state approved the changes to the easement to the walking trail. Previously the Borough was short money and was not awarded the grant by DNCR. But Mr. Gomes is going to redo the application and include a portion for national park service monies that will compensate for the shortfall that will give the Borough the match for DCNR to approve the extension of the trail. Ms. Shade said it sounds promising and said the head of projects for DCNR is very much behind this project. Larry Searer questioned what happens if the Borough never gets the funding. Mr. Remy said then it will never get built. He said it must be built within 3 years or the easement expires.

***On a motion by Mr. Terry and seconded by Mr. Campbell, Council by 5-1 (B. Wilson) vote approved to send a letter of support for application and easement for the walking trail.***

***On a motion by Mr. Campbell and seconded by Mr. A. Wilson, Council by unanimous vote approved to release 2017 CDBG Funds for the 4<sup>th</sup> quarter expenses.***

***On a motion by Larry Searer and seconded by Mr. Campbell, Council by unanimous vote approved the appointment of Michael Halloran to the Board of Building Appeals and to the Planning Commission, Colby Guyer to Rec Board, Beth Reifsnnyder to the Zoning Hearing Board, Lisa Baitzell, Neil Purcell, James J Carter, Jr, Steve Knudson, Fred Thompson, and Randy Hughes to the Police Advisory Board by Resolutions.***

Ms. Shade removed herself from the Police Advisory Board.

Ms. Shade stated that Council needs an alternate delegate appointment needed for the TCC. Ms. Walter explained that the TCC is the tax collection committee and Bob Long is the appointed delegate. He was out of town for the last meeting and reached out to Ms. Walter asking who was the alternate to reach out to let them know. Ms. Walter stated that there was no alternate. The position can be advertised on Facebook or if they know of someone that they might know of that might be interested in the position. Mr. Campbell asked if Mr. Berrier would be interested. Ms. Shade stated that it would be good to advertise the opening on the website or Facebook.

#### LAW AND ORDINANCE

Mr. Campbell stated PennDOT is requesting permission to work at night on West 3rd, SR 3002 West 4th Street, and SR 3002 South Juniata Street. The project will consist of milling, overlay, ADA improvements, and traffic signal upgrades.

***On a motion by Larry Searer and seconded by Mr. Terry, Council by unanimous vote approved PennDOT to work at night.***

Ms. Shade discussed the waiving of the fees for the Brooklyn Facility Use Request for the Fire Convention and Use of Rec Park from August 13 – 16, 2020. The Brooklyn had also requested use of the Community center, but it had already been booked. Ms. Shade stated that Ms. Walter had been in contact with the person that had rented the Community Center for that time and it would not be easy for them to change their date. Mr. Campbell stated he had spoken to members of the fire company and they had come up with an alternate plan for the meeting portions of the convention. Ms. Walter said she talked to the people that had rented the Community Center and it is a class reunion and members are from Alaska, Florida, and Washington. Ms. Shade asked the fire members in meeting attendance if they had an alternate plan and they said yes. Ms. Shade stated the only discussion she had was they don't waive fees for anyone else. If they do it for one, they do it for everyone else. Larry Searer said he was going to bring it up under question as well. Chief Barlett stated he would pay the fee of \$80.00. Ms. Shade questioned if they had all their insurance information submitted? Ms. Walter stated the approval would have to be contingent upon receipt certificate of liability insurance.

***On a motion by Mr. A. Wilson and seconded by Mr. Campbell, council discussed to waive fees for use of the Rec Park from August 8/13/2020 -8/16/2020.***

***Mr. A. Wilson and Mr. Campbell withdrew their first motion and on another motion by Mr. Campbell and seconded by Mr. A. Wilson, Council by 4-2 (Searer, B. Wilson) vote approved the facility use for Rec Park August 13 – 16, 2020 contingent upon receipt of certificate of liability insurance without the fees being waived.***

Ms. Shade stated that seven people expressed interest in the vacant council person position. Ms. Shade read off the names and then thanked all individuals willing to serve their community. The names were as follows: Brandon Basom, Steven DeArment, Larry Eddinger, Richard Erhard, Rebecca Scott, Nelson Rieffannacht, and Mark Stoicheff. Ms. Shade then opened the floor for nominations. Larry Searer nominated Mr. Nelson Rieffannacht, Mr. Campbell nominated Mr. Brandon Basom, Mr. Terry nominated Mr. Steven DeArment.

Mr. Campbell began by saying he nominated Mr. Basom because he has worked with him on the fire committee since he's come on to Council, he is within the administrative and leadership portion of United Fire Company. They run a fiscally conservative show at United and in the meetings, he steps up and he takes a leadership role. When there's an issue whereas he agrees or disagrees with Council he approaches it amicably no matter what. He has been at the forefront with the group of guys within the fire departments to help lead this consolidation effort and he think moving forward we have a substantial task in front of us that we have to perform in this community and it is fire company consolidation and he feels Brandon's experience within the fire company would be a substantial help in those efforts.

Larry Searer stated he nominated Mr. Rieffannacht because he was on Council before and did a good job. He is familiar and comes to the meetings regular.

Mr. Terry said he nominated Mr. DeArment. He is an Assistant Principal at Mifflin County High School. It needs an administrative, leadership role. He is pretty sharp, a fair and an individual thinker. What he would bring to the board would be methodical insight. A sort of no politics type of role. Ms. Shade said if anyone didn't read his application, he is currently earning his doctorate degree in education leadership and management.

Ms. Shade stated that each individual brought something different to the table and could offer to the Council. Mr. Remy stated that there needs to be a majority for someone. A Roll call was made for each individual until a majority vote was reached:



Nelson Rieffannacht:

**Roll Call**

|                      |            |
|----------------------|------------|
| <b>Dave Campbell</b> | <b>Nay</b> |
| <b>Larry Searer</b>  | <b>Yea</b> |
| <b>Venus Shade</b>   | <b>Nay</b> |
| <b>Marc Terry</b>    | <b>Nay</b> |
| <b>Aaron Wilson</b>  | <b>Nay</b> |
| <b>Bill Wilson</b>   | <b>Yea</b> |

Brandon Basom's 1<sup>st</sup> Roll Call:

**Roll Call**

|                      |            |
|----------------------|------------|
| <b>Dave Campbell</b> | <b>Yea</b> |
| <b>Larry Searer</b>  | <b>Nay</b> |
| <b>Venus Shade</b>   | <b>Yea</b> |
| <b>Marc Terry</b>    | <b>Nay</b> |
| <b>Aaron Wilson</b>  | <b>Yea</b> |
| <b>Bill Wilson</b>   | <b>Nay</b> |

Steven DeArment's 1<sup>st</sup> Roll Call:

**Roll Call**

|                      |            |
|----------------------|------------|
| <b>Dave Campbell</b> | <b>Nay</b> |
| <b>Larry Searer</b>  | <b>Nay</b> |
| <b>Venus Shade</b>   | <b>Yea</b> |
| <b>Marc Terry</b>    | <b>Yea</b> |
| <b>Aaron Wilson</b>  | <b>Yea</b> |
| <b>Bill Wilson</b>   | <b>Nay</b> |

Ms. Shade questioned if they continue or what was the Mayors roll in the process. Ms. Shade stated there were two remaining with tie votes. Mr. Remy said that they need to vote until they get a majority vote. Ms. Shade questioned if Mr. DeArment was present. Mr. Terry stated he did not see him. Ms. Shade said she wasn't sure if that would change anyone's mind, but they can go back and start with Mr. Basom.

Brandon Basom's 2<sup>nd</sup> Roll Call:

**Roll Call**

|               |     |
|---------------|-----|
| Dave Campbell | Yea |
| Larry Searer  | Nay |
| Venus Shade   | Yea |
| Marc Terry    | Nay |
| Aaron Wilson  | Yea |
| Bill Wilson   | Nay |

Steven DeArment's 2<sup>nd</sup> Roll Call:

**Roll Call**

|               |     |
|---------------|-----|
| Dave Campbell | Nay |
| Larry Searer  | Yea |
| Venus Shade   | Yea |
| Marc Terry    | Yea |
| Aaron Wilson  | Nay |
| Bill Wilson   | Yea |

***By a majority vote of Council, Mr. DeArment was appointed as Borough Councilman.***

**PUBLIC COMMENTS**

Mr. Bubb questioned if Council would be acting tonight on the request to reappoint Mr. Parker to the Water Authority Board. He understood it was not on the agenda but wondered if there was an opportunity tonight to act on Mr. Parker's reappointment. Ms. Shade stated that it was on the agenda for the executive session. Larry Searer questioned Mr. Remy if the reappointment of Mr. Parker was executive session business. Mr. Remy stated they could talk about it in executive session but vote in public. Larry Searer asked why it was an executive session discussion? Mr. Remy stated they would be talking about the lawsuit in the executive session. Larry Searer stated he understood that but questioned why the reappointment of the water authority is executive session business. Larry Searer stated if they planned on voting on the reappointment tonight why couldn't they do everything in the open. Ms. Shade stated they would need a motion to appoint Mr. Parker.

***On a motion by Larry Searer and seconded by Mr. B. Wilson, Council by a 2-4 vote, did not reappoint Mr. Melvin Parker to the Water Authority Board.***

**Roll Call**

|                      |            |
|----------------------|------------|
| <b>Dave Campbell</b> | <b>Nay</b> |
| <b>Larry Searer</b>  | <b>Yea</b> |
| <b>Venus Shade</b>   | <b>Nay</b> |
| <b>Marc Terry</b>    | <b>Nay</b> |
| <b>Aaron Wilson</b>  | <b>Nay</b> |
| <b>Bill Wilson</b>   | <b>Yea</b> |

Ms. Shade asked if there was a motion for another appointment. Mr. Campbell questioned if Mr. Berrier showed interest in sitting on the Water Authority Board.

***On a motion by Mr. Campbell and seconded by Mr. A. Wilson, Council by a 4-2 vote (Searer, Wilson) appointed Frank Berrier to the Water Authority Board.***

**Roll Call**

|                      |            |
|----------------------|------------|
| <b>Dave Campbell</b> | <b>Yea</b> |
| <b>Larry Searer</b>  | <b>Nay</b> |
| <b>Venus Shade</b>   | <b>Yea</b> |
| <b>Marc Terry</b>    | <b>Yea</b> |
| <b>Aaron Wilson</b>  | <b>Yea</b> |
| <b>Bill Wilson</b>   | <b>Nay</b> |

**EXECUTIVE SESSION**

Council went into executive session at 6:45 p.m. to discuss pending litigation and personnel.

Council came out of executive session at 8:09 p.m.

***On a motion by Mr. Campbell and seconded by Mr. A. Wilson, Council by unanimous vote approved to authorize Chief Clemens to move forward hiring of the interns in March.***

***On a motion by Mr. Terry and seconded by Larry Searer, Council by unanimous vote approved to pay the Borough employee's medical benefits for the month of January.***

***The meeting adjourned at 8:14 p.m.***



\_\_\_\_\_  
(Vice) President, Lewistown Borough Council

(Seal)

ATTEST:



\_\_\_\_\_  
(Asst.) Borough Secretary