

Borough of Lewistown

Parking Permit System Instructions, Information & Regulations

Permits may only be obtained for the Market Place Metered Parking Lot, located on West Third Street, the North ("Y-Lot") Parking Lot, located on East Third Street, and the South (Central Parking Plaza) Lot located on East Water Street. Permits are only valid in spaces located within the metered lots, designated by parking meters with white tops. Attempted use of a permit at a meter of another color (black, blue or green) is subject to a parking meter violation. Permits may also be used at the parking spaces on Third Street and Water Street at the gold topped meters.

Permit parking areas (designated by white & gold topped meters) are not reserved parking spaces. These spaces are available on a first come-first served basis, and regular parking lot patrons may park at any white topped meter, and not pay by coin as in the past. If all white topped spaces in a particular lot are in use, the parking permit is not valid at any of the other meters of the three parking lots. The permit holder will have to place the appropriate coins in another color of meter.

Permits are valid Monday through Saturday, during regular business hours only. Permit holders are subject to all other applicable regulations, including no parking regulations, parking lot closing times, trespassing regulations, etc.

Permits must be displayed on the rear view mirror of the vehicle, facing outward, so that the numbers and validation information are visible. Permit holders who do not display their parking permit in the proper, prescribed fashion, are in violation and are subject to a ticket.

Permits are intended to be portable, and can be used in any vehicle.

Permits are issued upon a calendar year basis (January 1 through December 31) and are available by the quarter, or annually.

Permits expire of the last day of the quarter indicated on the permit. First quarter permits expire on March 31, second quarter permits expire June 30, third quarter permits expire on September 30, and fourth quarter and/or annual permits expire on December 31. Vehicles that display an expired Parking Permit (even one day after the date indicated above) and do not place the appropriate coins in their meter are in violation and are subject to a ticket.

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The items listed above are intended to be guidelines to assist the purchaser of a Parking Permit with properly utilizing that Permit, and is intended to prevent Permit holders from receiving a parking ticket as a result of improper use of the Permit. The full complement of Parking Permit rules and applications are addressed in Lewistown Borough Ordinance 1996-3, Section 4.

I have read and I understand the information listed above. I understand that by purchasing a Parking Permit, I am not "exempt" from Lewistown Borough or Motor Vehicle Code regulations concerning motor vehicles. I understand that there are penalties associated with improper use of this device; that if I do not properly use my Parking Permit, or if I attempt to use the Permit on a meter that does not have a white or gold top, after the expiration date, after the closing hours of a municipal parking lot, or other violation of the Lewistown Borough Parking Ordinance as amended, I will still receive a parking ticket. I understand that if I tamper with, modify or otherwise attempt to deface a Lewistown Borough Parking Permit, so as to deceive the Borough with an expired permit in addition to a parking violation ticket, I may be subject to further penalties.

ONCE FEES HAVE BEEN PAID AND PERMITS ISSUED, NO REFUNDS WILL BE ALLOWED.

Purchaser's Name: _____

Purchaser's Address: _____

Purchaser's Telephone: (____) _____ - _____

Signature of Purchaser _____ Date: (____/____/____)

Borough Issuing Agent: _____ Permit No. _____ Expiration (____/____/____)