

Regular Council Meeting (9-BOROUGH OF LEWISTOWN
REGULAR COUNCIL MEETING MINUTES
December 14, 2015, 2015 AT 5:30 PM
LEWISTOWN MUNICIPAL BUILDING COUNCIL CHAMBERS

The meeting opened at 5:30 PM with Borough Council President Russell Rager presiding. The Pledge of Allegiance was recited by all present.

ROLL CALL

Mr. Lawson, Mr. Moore, Mr. O'Donnell, Mr. Searer, Mr. Rager, Mr. Welham and Mayor Bargo, Jr. Council members Abigail Roman-White were present. Absent: John Adams and Jennifer Tuyen

HEARING OF PERSONS PRESENT

1. Mifflin County Parks & Recreation – Playground Team
No representative
2. Steve Richard – Sun Home Health & Hospice
Mr. Richard addressed Council requesting a financial donation to help support the services Sun Home Health & Hospice provides to the community.
3. Chris Watt – Home Nursing Agency
Ms. Watt addressed Council requesting a financial donation to help support the services Home Nursing Agency provides to the community.

John Adams entered Council Meeting 5:37

4. Bill Gomes – 2016 CDBG Phase 5
Mr. Gomes addressed Council requesting the commitment of 2016 CDBG funds for the engineering costs of the Streetscape Phase 5 Project. Application is due January 8, 2016. Mr. Searer suggested waiting until new Council was in. Mayor Barger suggested we act upon this now as the deadline was early January.
On a motion made by Mr. Welham, seconded by Mr. Lawson by Roll Call Vote, Council by majority vote (5-1) Searer) approved the commitment of 2016 CDBG funds for engineering costs of Streetscape Phase 5.

Adams	Yea
Lawson	Yea
Moore	Yea
O'Donnell	Yea
Searer	Nay
Welham	Yea
Rager	Yea

Mr. Gomes requested a letter from the Borough stating Council would like the County to be the applicant for the Phase 5 project funds. **On a motion by Mr. Moore, seconded by Mr. Adams Council unanimously approved Staff to provide a letter to Mr. Gomes for application of funds.**

CONSENT AGENDA

On a motion by Mr. Moore and seconded by Mr. O'Donnell, Council unanimously approved the Consent Agenda, containing the following items with the exception of The Schedule of Bills. Mr. Searer requested the Schedule of Bills be pulled for later discussion after Executive Session.

- A. Approved the Meeting Minutes
 1. Regular Council Meeting – November 9, 2015
 2. Special Council Meeting – November 24, 2015
- B. Accepted and approved the Treasurer's Report – November 2015

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- C. Accepted and approved the Tax Collector's Report – November 2015
 - D. Approval of Erin Anewalt's (Tax Collector) 2015 Per Capita Exoneration Request
 - E. Approved the Schedule of Bills (*pulled out for discussion after Executive session*)
 - 1. General Borough, Refuse, Wastewater Collection, Wastewater Treatment Plant, Specialty Tax Fund, and State Liquid Fuels
 - 2. Escrow Account – Lake Parking Lot
 - 3. Escrow Account – Mann Edge II
 - 4. Escrow Account – CVS
 - 5. CDBG Schedule of Bills
 - 6. Per Capita Occupation Tax Exoneration – Delinquent
 - F. Approval of Sewer Exoneration Request
 - 1. Sue Snook – 7 Wilson Avenue
 - 2. Rental Property – 208 Valley Street
 - 3. Robert Partchey, Sr. – 220 W 5th Street
 - G. Approval of Facility Use Requests
 - 1. WVNW, Inc. – Hay Rides at Festival of Ice (ratify Staff's action)
 - H. Acknowledged receipt of general correspondence
 - 1. Fame EMS Meeting Minutes – November 11, 2015
 - I. Approval of Lease Agreement – Frank Pannizzo
 - 1. North Dorcas Street – 2 parking stalls
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REGULAR AGENDA

REPORTS

- A. Treasurer
 - 1. Ms. Walter addressed Council to inform them the Auditors, Boyer and Ritter will be coming December 16-17, 2015.
- B. Code Enforcement Officer and Inspector
 - 1. Mr. Fink reported 43 violations, 19 Refuse, 40 Permits issued November 2015.
 - 2. Rental exclusion 92 refunds, 243 inspections with 215 failed, 28 passed. 35 re-inspections passed.
 - 3. Mr. Fink is waiting on a third bid on the 216 East Third Street property.
- C. Fire Chief
 - 1. Chief Barlett reported that the Fire Department responded to 23 alarms, 4 alarms out the County and a rescue on Route 522 in November 2015.
- D. Mayor
 - 1. Mayor Bargo wanted to commend Juniata Valley River Visitors Bureau for a very successful Festival of Ice. Thank you to all involved.
- E. Police Chief
 - 1. Chief Herkert reported 346 calls, 5 drug related calls, 1 sexual assault in November 2015.
 - 2. Chief Herkert reported increased Patrol due to local businesses being open later for Holiday shopping.
 - 3. Chief Herkert reported the installation of the American flag on patrol cars to honor our Veterans.
 - 4. In Community Events – SRO Kristen Croyle recently did a tour of the Lewistown Police Department with local cub scouts who learned about policing and citizenship.
 - 5. Chief Herkert reported the Police Department will participate in Fill A Cruiser with food items to support the Lumina Center and the Food Bank.
 - 6. Chief Herkert informed Council there will be Emergency Plan training in the near future and will inform Council on the date.
Mr. Adams asked Chief Herkert on an update of the medicine for drug overdose if available. Chief Herkert said Seven Mountain Council has to name a Medical Director before the medicine will be available.

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F. Board of Recreation – No meeting in December

G. Borough Solicitor

1. Amending of Planning Commission Ordinance

Mr. Remy presented Council with a Draft of the amendment of Planning Commission Ordinance. Mr. Remy requested approval for Adoption to Advertise. **On a motion by Mr. O'Donnell, seconded by Mr. Moore, Council unanimously approved the Adoption for Advertising the Amendment of Planning Commission Ordinance.**

2. Adoption of Ordinance 2015-9 – Events Committee Rec Board

Mr. Snook presented Council Ordinance 2015-9 Events Committee of Rec Board. The Committee would consist of 5 members and would need to be approved by Council if not a member of the Rec Board. **On a motion by Mr. Moore, seconded by Mr. O'Donnell, by Roll Call Vote, Council unanimously voted to adopt the Events Committee Rec Board Ordinance 2015-9.**

Adams	Yea
Lawson	Yea
Moore	Yea
O'Donnell	Yea
Searer	Yea
Welham	Yea
Rager	Yea

Mr. Remy requested Council to approve signature on the CVS Parcel – Lot Consolidation Plan. **On a motion by Mr. Moore, seconded by Mr. Welham, Council unanimously approved Mr. Rager to sign the CVS Parcel – Lot Consolidation Plan.**

H. Borough Manager/Secretary

1. Mr. White presented to Council copies of the Lewistown Community Development Strategy. The EADS Group prepared this for Lewistown Borough Council.
2. Mr. White reported that he received the Permit from PennDot for the revised traffic signal at Charles Street for a left turn signal onto Kish Street. The project will be funded by the ARLE Grant.

UNFINISHED BUSINESS

A. Finance Committee – December 3, 2015 (canceled)

1. Mr. O'Donnell, Chairman of Finance presented the 2016 Proposed Budget for Authorization to advertise the budgets for public inspection. Mr. O'Donnell reported to Council that there has not been a final Labor Agreement with the Police Department.

Mr. Berrier had questions regarding sections of the Budget. Section 001 301 100 00 Real Estate Taxes and 001 301 400 00 Real Estate - Delinquent on how Staff arrived at the projections. Mr. Berrier questioned comparing Revenue to Expenses at the Swimming Pool and Concession Stand. Mr. Berrier questioned the Codes Department on Rental Registrations and estimated revenue. Staff will report back to Mr. Berrier with the information that he requested. (Memo responding to Council attached as a matter of Record).

On a motion by Mr. Adams, seconded by Mr. Moore, Council unanimously approved the Authorization to advertise the budgets for public inspection.

2. **On a motion by Mr. Moore, seconded by Mr. O'Donnell, Council unanimously approved authorization to advertise the 2016 Tax Ordinance.**
3. Mr. Snook addressed Council on the Mifflin County Community Church Tax Exempt request. **On a motion by Mr. Welham, seconded by Mr. Adams, Council by a majority vote (5-1) Searer) approved the Mifflin County Community Church 10 ½ months tax exemption of 2015.**

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4. Council Mifflin County Parks & Recreation Council a financial donation of \$100 will be addressed at the December 28, 2015 Council meeting.
 5. Mr. Mike Watson had offered \$5,000 for the 1995 Chevrolet Grumman Van w/Aires Camera. **On a motion by Mr. Lawson, seconded by Mr. Moore, Council unanimously approved the sale of the 1995 Chevrolet Grumman Van w/Aires Camera to Mr. Watson.**
- A. Streets Committee – December 10, 2015
1. Adoption of Resolutions 2015-43,2015-44,2015-45,2015-46 – Borough Streets Liquid Fuels Mr. Adams presented Resolutions to Council for adoption. **On a motion by Mr. Moore, seconded by Mr. O'Donnell, Council by Roll Call Vote (6-1) Searer) approved the Adoption of Resolutions 2015-43,2015-44,2015-45,2015-46.**

Adams	Yea
Lawson	Yea
Moore	Yea
O'Donnell	Yea
Searer	Nay
Welham	Yea
Rager	Yea

1. Stop Sign – Bratton Avenue & Big Ridge Road
On a motion by Mr. O'Donnell, seconded by Mr. Moore, Council by a majority vote (5-1) Searer) approved Staff to make a request to PennDot to look at the intersection of Bratton Avenue & Big Ridge Road for the installation of a Stop Sign.

- B. Personnel Committee – December 16, 2015
No Report

NEW BUSINESS

- A. 2016 Meeting Schedule – Authorization to advertise was presented to Council.

At 6:33 PM Council went into Executive Session

At 7:03 PM Council returned from Executive Session

Mr. Searer had questions on the Schedule of Bills pertaining to Mountaineer Computer Systems for Termination of Delinquent Bills. Mr. White responded that this is for generating the print out of the Refuse Termination and Delinquent notices. **On a motion by Mr. Moore, seconded by Mr. Adams, Council by majority vote (5-1) Searer) approved the Schedule of Bills.**

ADJOURNMENT

On a motion by Mr. Adams and seconded by Mr. Moore, Council unanimously adjourned the meeting at 7:05 PM.



(Vice) President, Lewistown Borough Council

(Seal)
ATTEST:



(Assistant) Borough Secretary